

**Bexar County  
Emergency Services District No. 10  
Meeting Minutes  
August 20, 2021  
7:00 P.M.**

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station # 1 Fire Station located at 6658 E. Houston on August 20, 2021 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order at 7:03 P.M. with Commissioner Lar and Yates present.
2. **Citizens to be heard.** None present
3. **Approval of the meeting minutes from the July 9, 2021 and August 6, 2021 meetings.** Commissioner Yates made a motion to approve the minutes, second by Commissioner Lazar. Motion carried 3/0.
4. **Discussion and appropriate action regarding the budget for FY 2021-2022.** Commissioner Lazar made a motion to approve the budget as presented during the budget workshop, second by Commissioner Yates. Motion carried 3/0.
5. **Discussion and appropriate action to set a proposed tax rate for 2021 and schedule the public hearing and approve the required legal notices.** Commissioner Lazar made a motion to set the proposed rate at \$0.10 per \$100 evaluation and set the date for the public hearing for September 10<sup>th</sup> and approve the required legal notices, second by Commissioner Yates. Motion carried 3/0.
6. **Discussion and appropriate action to sign the engagement letter with Armstrong, Vaughan and Associates to complete the 2020 – 2021 audit.** Commissioner Lazar made a motion to sign the engagement letter, second by Commissioner Yates. Motion carried 3/0.
7. **Discussion and appropriate action to repair the air conditioning unit for the trailer at station 2.** Commissioner Yates made a motion to approve the replacement up to \$1144 for the repair, second by Commissioner Lazar. Motion carried 3/0.
8. **Discussion, updates and/or action on the following items;**
  - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
    1. **Run report.** No questions were asked.
    2. **Update on the pending litigation with the City of San Antonio.** No new updates
    3. **COVID updates** Second wave is occurring and we are still prepared for the response.
    4. **Personnel updates** No new updates.
    5. **Ladder truck updates** Truck has been delayed and is expected to be completed at the end of October.
9. **Financial Report.**
  - a. **Review of Tax Revenues received to date.** No questions were asked as it was reviewed during the budget workshop.
  - b. **Review and appropriate action to pay the bills for the District.** Commissioner Yates made a motion to pay the bills, second by Commissioner Lazar. Motion carried 3/0.
  - c. **Appropriate action on transferring funds as required between accounts.** Commissioner Lazar made a motion to transfer \$110,000.00 from the Truck savings account to the truck checking account, second by Commissioner Yates. Motion carried 3/0.
  - d. **Action to approve the payroll for the district** Commissioner Lazar made a motion to approve the payroll, second by Commissioner Yates. Motion carried
10. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on September 10, 2021.** The Commissioners had no concerns about the date.
11. **Adjourn** Commissioner Lazar made a motion to adjourn, second by Commissioner Yates. Motion carried 3.0 and the meeting was adjourned at 7:26 P.M.

Attest \_\_\_\_\_