

BOOKKEEPING/ACCOUNTING SERVICES

	Average Monthly Charge
Level Hubbard	\$98.00
Level Gilman	\$204.00
Level Ripley	\$310.00
Level Depot	\$408.00
Level Sibley	\$516.00

AVERAGE MONTHLY CHARGE INCLUDES:

- Enter & Verify Transactions
- Business Bank & Credit Card Account Reconciliation
- Email Consultations
- Asset & Depreciation Calculating
- Liability Tracking
- Revenue Tracking
- Expense Management
- Financial Statements
- Consistent Flat Rate Service Fees with Automatic Payment Processing

Additional Charges apply for:

- Account Payable payments
- MN Secretary of State Registration Renewal (S.O.S. fees may apply)
- Special Projects

Other Items Available:

- 1099 Processing: \$15 each (includes snail mail to recipients)
- Sales Tax Filing: \$34 per return
- New Company Set Up- LLC, S-Corp, C-Corp, Partnership: \$350

Discount available if bundled with Payroll Services