

Town of Dix Board Regular Meeting
September 15th, 2025

DRAFT

Present: Deputy Supervisor Brian Ervay
Councilman Jeff Meehan
Councilman Alan Gregory
Town Clerk Naomi Kingsley
Highway Superintendent Scott Yaw

Absent: Supervisor Dominick Smith
Councilman Alec Moore

One member of the public was present.

Deputy Supervisor Ervay called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

Additions to Agenda - none

Public Be Heard-per policy - none

Reports:

- a. Supervisors – (per Deputy Supervisor) started working on budget things. Insurance will be a big issue this year, assessors contract, signed grant paper for water system. WGI purchased the Meads Hill property. Councilman Gregory stated that since we pay the County for assessing and they assign the values, the County should be paying the law suits.
- b. Deputy Supervisor - estimates for stone sign out front, requesting permission to spend up to \$3,500.00 to finish the sign. Scott Yaw was asked if the highway dept would be able to take care of the footer for the stone sign? Response was probably.
- c. Council Member Concerns – Gregory – Invoice #50 total does not match the bill. Clerk responded that the water & sewer rental charges are subtracted from the bill before payment. He also requested that the department be filled in on the vouchers. Invoice #319 Iworq – was signed as a multiyear contract by prior personnel and can't get out of. Unifirst – Superintendent stated that this is the last bill. Councilman Gregory requested an Executive session for litigation.
- d. Clerk – No office hours on Thursday, September 25th, will be attending the annual Greater Tompkins County Health Insurance meeting in Ithaca.
- e. Bookkeeper – none
- f. Superintendent of Highway
 1. SHARED SERVICES WITH TOWN OF CATLIN, READING, SCHUYLER COUNTY, MONTOUR ALL FOR OIL AND STONE
 2. REPAIR WORK ON MOWER, TRACTOR, AND BROOM TRACTOR
 3. 5500 WAS TAKEN TO FRIENDLY DODGE IN PENN YAN BY SCHUYLER COUNTY
 4. HAULED IN WASHED SAND FROM PADUA
 5. TOWNSEND ROAD COLD MIX PAVED TRAINED
 6. REPAIRING ALL TOWN SIGNS, DELINEATOR POST, ETC

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7. STRIPING IS COMPLETED FOR THE 20 MILES, CAME OUT VERY PROFESSIONAL LOOKING
 8. WORKING ON BUDGET FIGURES
 9. FINISHING UP MOWING FOR THE SEASON
 10. STARTING TO CHECK INVENTORY FOR WINTER PARTS TO GET ORDERED
 11. REPORTED TO A FEW DOWN TREE LIMBS THROUGHOUT TOWN FOR THE MONTH
- g. Code Officer-Fire and Commercial Inspection Report
5 – Fire prevention and PM inspections done, 2 Firework permits, 1 tent permit, 6 building permits issued for the month. 44 permits issued so far for the year.
- h. Planning Board - none
- i. ZBA-approve - none
- j. Town Court - none
- k. Dog Shelter - later
- l. Committee Reps:
- i. EMC - none
 - ii. FD - none
 - iii. Landfill - meeting Wednesday, cap well, test once a year for two years
 - iv. Solar - none
 - v. Short Term Rental - none

RESOLUTION #55 – offered by Gregory, seconded by Meehan

Resolve to approve the August 2025 meeting minutes, the August 2025 Town Clerk's Report, and the Audit for Sept 2025. Ayes – 3, nays - 0

AUDIT 09/15/2025

General Fund-Town Wide	305-329, 345-346	\$ 43,568.06
General Fund-Outside Village	308, 330-332	\$ 413.36
Highway Fund-Town Wide	309, 333-341, 347	\$ 14,753.48
Highway Fund Outside Village	337, 342-344	\$ 192,061.32
Beaver Dams Fire Department		\$
Montour Falls Fire Dept.		\$
Watkins Glen Fire Dept		\$
Special Sewer Fund	50-51	\$ 53,472.81
Special Water Fund	50-57	\$ 38,599.08
Trust & Agency	18	\$ 502.48

Correspondence: N/A

New Business:

- EFC grant award for water and sewer study update-RFQ approval to go out

RESOLUTION #56 – offered by Meehan, seconded by Gregory

Resolve to approve requesting RFQ's to update the water, sewer study for which we received an EFC grant. Ayes – 3, nays – 0.

- Dog Contract In pound Fee approvals

RESOLUTION # - 57

Resolve to approve Local Law #3 of 2025 setting dog impound fees

The impoundment fees set forth in paragraph (a), (b) and (c) of section 118 of the Agriculture and Markets Law are replaced with the following impoundment fees:

- (a) Fifty dollars for the first twenty-four hours of impoundment of each dog; and
- (b) Twenty-five dollars for every subsequent twenty-four-hour period, or portion thereof, for such dog.

Ayes – 3, nays - 0

- Old Town Hall – confusion on zoning, tabled
- Code Enforcement Software – expired – requesting to purchase Autobook at a cost of \$450.00 annually, tabled until next meeting

Should we remove the laborers position from the highway department, the newest employ has been changed to MEO. Tabled

Next months regular meeting falls on Columbus Day. Everyone is ok with holding the meeting then but will start at 6:00 pm. Need to schedule budget workshops, decided on October 13th after the regular board meeting, Monday, October 20th and Monday, October 27th at 6:00 PM.

Motion by Gregory, seconded by Meehan to enter executive session for litigation. All in favor. Entered Executive session at 7:19 pm and returned to regular session at 7:25 pm.

There being no further business, motion by Gregory, seconded by Meehan to adjourn. All in favor, meeting adjourned at 7:25pm.