

TOWN OF GREENWOOD  
MINUTES OF THE PUBLIC HEARING & REGULAR SESSION  
OF THE MAYOR AND BOARD OF ALDERMEN  
Monday, May 16, 2022 -6:00 PM

Present: Mayor Pro Temp Brad Edwardes, Aldermen Robinson, Davis, Larsen, Town Attorney Jennifer McKay, Police Chief Shayne Gibson, Clerk Tiffany Gaar and members of the public.

Absent: Mayor Frank Stawasz, Alderman Doughty and Town Clerk Veronica Brown

There was a quorum

Mayor Pro Temp Edwardes called the meeting to order at 6:00 p m, he then led the invocation and Pledge of Allegiance.

Convene in Public Hearing: A motion was made by Alderman Robinson, seconded by Alderman Davis to convene into a Public Hearing, The motion was carried by unanimous voice vote.

The meeting was then convened into Public Hearing:

**PUBLIC HEARING: The purpose of the public hearing is for the adoption of the following Ordinance (s), the title of which are hereinafter set forth, to wit;**

PUBLIC HEARING: The purpose of the public hearing is for the adoption of the following Ordinance(s), the title of which are hereinafter set forth, to wit:

ORDINANCE NO.3 of 2022

TITLE: AN ORDINANCE TO ADOPT THE MILLAGE RATE FOR THE TAX YEAR 2022 FOR AD VALOREM TAX TO BE USED FOR GENERAL OPERATING PURPOSES.

The title of the Ordinance was read by Clerk Gaar and Mayor Pro Temp Edwardes asked for any comments

**Public Comments:** Greenwood Resident Carter Bedford inquired on the amount of the Millage, Alderman Robinson advised that the 9.95 millage rate would remain the same. Mr Bedford also inquired on the frequency of the adoption of the millage rate, Clerk Gaar advised the Ordinance has to be approved each year and the information provided to Caddo Parish for the assessment

ORDINANCE No. 4 of 2022

TITLE: AN ORDINANCE TO ENLARGE THE LIMITS AND BOUNDARIES OF THE TOWN OF GREENWOOD, LOUISIANA AS MORE FULLY SHOWN ON THE ATTACHED PROPERTY DESCRIPTIONS, LOCATED IN SECTION 22, TOWNSHIP 17 NORTH, RANGE 15 WEST, CADDO PARISH, LOUISIANA, AND OTHERWISE PROVIDING WITH RESPECT THERETO

The title of the Ordinance was read Clerk Gaar and Mayor Pro Temp asked for any comments

**Public Comments:** Bart Little, the owner of the proposed property indicated that in order to develop his property he needed utilities and would prefer to have Greenwood police protection. Alderman Larsen inquired on the location and if it the Greenwood Police Department would be able to patrol the area without taking services from the other residents, Police Chief Shayne Gibson responded. Alderman Larsen also, inquired on the type of business and Mr Bart Little replied accordingly.

Adjourn to Regular Session Meeting: : A motion was made by Alderman Larsen, seconded by Alderman Robinson to convene into the Regular Session, The motion was carried by unanimous voice vote.

Approval of the Agenda: : A motion was made by Alderman Edwardes, seconded by Alderman Davis to approve the agenda, The motion was carried by unanimous voice vote.

Public Comments on Agenda Items: NONE



Approval of Minutes: Work Session- April 14, 2022 A motion was made by Alderman Robinson, seconded by Alderman Davis to approve the Minutes ,The motion was carried by unanimous voice vote.

Public Hearing & Regular Session- April 18, 2022

A motion was made by Alderman Edwardes, seconded by Alderman Robinson to approve the Minutes, The motion was carried by unanimous voice vote.

Approval of Financials: April, 2022 A motion was made by Alderman Davis, seconded by Alderman Robinson to approve the financials for April, The motion was carried by unanimous voice vote.

1. ORDINANCE NO. 3 of 2022

TITLE: AN ORDINANCE TO ADOPT THE MILLAGE RATE FOR THE TAX YEAR 2022 FOR AD VALOREM TAX TO BE USED FOR GENERAL OPERATING PURPOSES.

Clerk Gaar read the Ordinance by title and there was no questions or concerns. BE IT ORDAINED by the Board of Aldermen of the Town of Greenwood, Parish of Caddo, State of Louisiana, in regular and legal session convened, and conducted in accordance with the open meetings law and the requirements of Louisiana Constitutional Article 7, Sec. 23(C), that the following millage rate be and is hereby levied upon the dollar assessed value of all property subject to ad valorem taxation within the town limits of the Town of Greenwood for the year 2022 for the purpose of raising revenue for general operating purposes:

General Fund	9.95 Mills
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BE IT FURTHER ORDAINED that the Assessor of the Parish of Caddo shall extend upon the assessment roll for the year 2022 the taxes herein levied; and

BE IT FURTHER ORDAINED that the taxes levied herein shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

First Reading: April 18, 2022 Introduced and read by title and approved as read and set for Public Hearing on May 16, 2022 on motion by Alderman Davis, seconded by Alderman Robinson.

Second Reading: May 16, 2022 Having been approved on the first reading on April 18, 2022, and after publication of notice and a public hearing, was read by title and approved as read on motion by Alderman Davis and seconded by Alderman Robinson. The motion was carried by the following roll call vote:

Approved by the following vote:

YEAS:	(4) Edwardes, Robinson, Davis, Larsen
NAYS:	(0)
ABSENT:	(1) Doughty
ABSTAIN:	(0)

THUS DONE, ORDAINED AND ESTABLISHED by the Board of Alderman of the Town of Greenwood, Louisiana at a meeting of said public body duly held and conducted on May 16, 2022 in the Municipal Complex of the Town of Greenwood

2. ORDINANCE NO. 5 of 2022

TITLE: AN ORDINANCE TO SET THE SALARY OF THE CHIEF OF POLICE OF THE TOWN OF GREENWOOD EFFECTIVE JULY 1, 2022 (To introduce and set for Public Hearing on June 20th at 6:00 PM)

Clerk Gaar read the Ordinance by title and Mayor Pro Temp explained that a 3% increase would be given and the total salary of \$65,336.87. A motion was made by Alderman Robinson, seconded by Alderman Davis to approve to introduce and set for Public Hearing, The motion was carried by unanimous voice vote.

3. ORDINANCE No. 6 of 2022

TITLE: AN ORDINANCE TO SET THE SALARY OF THE TOWN CLERK OF THE TOWN OF GREENWOOD EFFECTIVE JULY 1, 2022 (To introduce and set for Public Hearing on June 20th at 6:00 PM)

Clerk Gaar read the Ordinance by title and Mayor Pro Temp explained that a 5% increase would be given and the total salary of \$58,669.09. Mayor Pro Temp explained the reasoning of a 5% increase. Alderman Larsen indicated that she felt that the Chief of Police warranted a 5% increase as well. A motion was made by Alderman Edwardes, seconded by Alderman Robinson to approve to introduce and set for Public Hearing, The motion was carried by unanimous voice vote.



4. ORDINANCE No. 4 of 2022

TITLE: AN ORDINANCE TO ENLARGE THE LIMITS AND BOUNDARIES OF THE TOWN OF GREENWOOD, LOUISIANA AS MORE FULLY SHOWN ON THE ATTACHED PROPERTY DESCRIPTIONS, LOCATED IN SECTION 22, TOWNSHIP 17 NORTH, RANGE 15 WEST, CADDO PARISH, LOUISIANA, AND OTHERWISE PROVIDING WITH RESPECT THERETO

Clerk Gaar read the Ordinance by title and there was no questions or concerns. A motion was made by Alderman Edwardes, seconded by Alderman Davis to approve the annexation. **WHEREAS**, Section 172 of Title 33 of the Louisiana Revised Statutes of 1950 provides for annexation by petition; and,

**WHEREAS**, a petition signed by more than the required percentage in value of the area described below has been filed with the Town Council to annex and bring within the corporate limits of the Town of Greenwood, Louisiana, the following described property, to-wit:

That certain parcel of ground situated in Caddo Parish, Louisiana, in Section 22, Township 17 North, Range 15 West, being more fully described as follows:

**See Attached Exhibit 1**

**NOW, THEREFORE, BE IT ORDAINED BY THE** Board of Aldermen of the Town of Greenwood in due, legal and regular session convened, that the limits and boundaries of the Town of Greenwood are hereby changed to include within the limits and boundaries of said Town the above described property.

**BE IT FURTHER ORDAINED** that the property described above be zoned "Light Commercial"

**BE IT FURTHER ORDAINED** that the Town Clerk be and is hereby authorized to file, within ten (10) days of the final passage of this ordinance with the Clerk of the First Judicial District Court for Caddo Parish, a description of the entire boundary of the municipality as changed by this Ordinance.

**BE IT FURTHER ORDAINED** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby described severable.

**BE IT FURTHER ORDAINED** that all Ordinances or Resolutions or parts thereof in conflict herewith are hereby repealed.

First Reading: April 14, 2022 – Introduced and read by title and approved as read on motion by Alderman Edwardes, seconded by Alderman Davis.

Second Reading: May 16, 2022 – Having been approved on the first reading on April 14, 2022, was read by title and approved as read on motion by Alderman Edwardes, seconded by Alderman Davis.

Approved and passed by the following vote:

YEAS:	(4) Edwardes, Davis, Robinson, Larsen
NAYES:	(0)
ABSENT:	(1) Doughty
ABSTAIN:	(0)

THUS DONE, ORDAINED AND ESTABLISHED by the Board of Alderman of the Town of Greenwood, Louisiana at a meeting of said public body duly held and conducted on May 16, 2022, in the Municipal Complex of the Town of Greenwood

ATTEST:

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Veronica Brown LCMC, Town Clerk



5. Resolution No. 7 of 2022

TITLE: A RESOLUTION AUTHORIZING THE MAYOR PRO TEMPORE TO COMPLETE AND SUBMIT AN APPLICATION FOR A GRANT OF FUNDS FROM OFFICE OF COMMUNITY DEVELOPMENT, LOCAL GOVERNMENT ASSISTANCE FUND (LGAP)

Clerk Gaar read the Resolution by title and there were no questions or concerns from the Board. A motion was made by Alderman Robinson, seconded by Alderman Davis to approve the Resolution. The motion was carried by unanimous voice vote.

6. Resolution No. 8 of 2022

TITLE: A RESOLUTION AUTHORIZING THE MAYOR TO COMPLETE AND SUBMIT AN APPLICATION FOR A GRANT OF FUNDS FROM OFFICE OF COMMUNITY DEVELOPMENT, COMMUNITY WATER ENRICHMENT FUND (CWEF)

Clerk Gaar read the Resolution by title and there were no questions or concerns from the Board. A motion was made by Alderman Edwardes, seconded by Alderman Robinson to approve the Resolution. The motion was carried by unanimous voice vote

7. ORDINANCE No. 7. Of 2022

TITLE: AN ORDINANCE ADOPTING THE BUDGET FOR THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023. (To introduce and set for Public Hearing on June 20th at 6:00 PM)

Clerk Gaar read the Ordinance by title. Alderman Robinson inquired if the 3% increase is included in the proposed budget and if the information could be given at the June 20<sup>th</sup> meeting. There were no other questions or concerns from the Board at this time. A motion was made by Alderman Edwardes, seconded by Alderman Larsen to approve to introduce and set the Budget for Public Hearing. The motion was carried by unanimous voice vote

8. ORDINANCE No. 8 of 2022

TITLE: AN ORDINANCE TO SUPPLEMENT THE CRIMINAL CODE FOR THE TOWN OF GREENWOOD, TO ADD AN ADDITIONAL OFFENSE TO THOSE ALREADY ADOPTED FOR THE PURPOSE OF REGULATING OR PROHIBITING CERTAIN DRUG ACTIVITIES; TO PROVIDE PENALTIES FOR VIOLATION OF SUCH REGULATIONS OR PROHIBITIONS; AND TO PROVIDE AN EFFECTIVE DATE TO WIT: (Possession of Marijuana) To Introduce and set for Public Hearing on June 20<sup>th</sup> at 6:00 PM

Clerk Gaar read the Ordinance by title. Alderman Davis explained the difference in these citations now being heard at Mayor's Court as opposed to District Court and the town would receive the fines. Chief Gibson advised that now that these charges are misdemeanors the town is allowed to adjudicate the citations. After a brief discussion by the Board, a motion was made by Alderman Davis, seconded by Alderman Robinson. The motion was carried by unanimous voice vote.

9. ORDINANCE No. 9 of 2022

TITLE: AN ORDINANCE TO SUPPLEMENT THE CRIMINAL CODE FOR THE TOWN OF GREENWOOD, TO ADD AN ADDITIONAL OFFENSE TO THOSE ALREADY ADOPTED FOR THE PURPOSE OF REGULATING OR PROHIBITING CERTAIN DRUG ACTIVITIES; TO PROVIDE PENALTIES FOR VIOLATION OF SUCH REGULATIONS OR PROHIBITIONS; AND TO PROVIDE AN EFFECTIVE DATE TO WIT: (Possession of Drug Paraphernalia) To Introduce and set for Public Hearing on June 20th at 6:00 PM

Clerk Gaar read the Ordinance by title. After a brief discussion by the Board, a motion was made by Alderman Edwardes, seconded by Alderman Robinson. The motion was carried by unanimous voice vote.

10. ORDINANCE No. 10 of 2022

TITLE: AN ORDINANCE TO SUPPLEMENT THE CRIMINAL CODE FOR THE TOWN OF GREENWOOD, TO ADD AN ADDITIONAL OFFENSE TO THOSE ALREADY ADOPTED FOR THE PURPOSE OF REGULATING OR PROHIBITING CERTAIN PARKING ISSUES; TO PROVIDE PENALTIES FOR VIOLATION OF SUCH REGULATIONS OR PROHIBITIONS; AND TO PROVIDE AN EFFECTIVE DATE TO WIT: (Parking spaces for certain disabled persons) To Introduce and set for Public Hearing on June 20th at 6:00 PM

Clerk Gaar read the Ordinance by title. After a brief discussion by the Board, a motion was made by Alderman Davis, seconded by Alderman Larsen. The motion was carried by unanimous voice vote.

11. Community Announcements

Staff reports were given at this time due to no Work Session being held on the prior Thursday.

- a) Alderman Davis gave updates on the construction projects that he has been overseeing the construction
- b) Chief Gibson advised the Board that a new police officer has been hired with 14 years of service with Caddo Parish Sheriff Office but no start date as of yet.
- c) Mayor Pro Temp Edwardes gave updates on the following:  
Website updates, Additional State Appropriation funds for the Venue, Rodeo, LCDBG Project, New water/sewer employee hired due to an employee being transferred to Building & Grounds, Updated Municode books are complete and need to be reviewed by the Board ( detailed information on the updates to be found in the official Minutes Book)

**Public Comments:** Mr Carter Bedford stated that he would like to see the base salary and top salary included in the body of Ordinances No. 5 & 6

Adjourn:

There being no further business, a motion was made by Alderman Edwardes and seconded by Alderman Larsen the meeting was adjourned at 6:50 pm. Next meeting to be held on Thursday, June 16, 2022 @ 6:00 p.m. for the Work Session of the Board of Aldermen and Monday, June 20, 2022 at 6:00 pm Public Hearing & Regular Session Meeting of the Board of Alderman. All meetings held in the Town Hall Chambers.

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s/s Veronica Brown LCMC, Town Clerk

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s/s Brad Edwardes, Mayor Pro Temp

STATE OF LOUISIANA

PARISH OF CADDO

I, THE UNDERSIGNED Town Clerk of the Town of Greenwood, do hereby certify that the foregoing is a true copy of the minutes of the Regular Session of the Mayor and Board of Aldermen of the Town of Greenwood for May 16, 2022

This the 29<sup>th</sup> day of May, 2022

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s/s Veronica Brown LCMC, Town Clerk