

All Saints Academy Student Council

Student Council is an important part of our school and a great way to become more active in the school community. You are expected to come to meetings (unless excused) and to participate in most activities. Meetings will be held at least once per week during lunch time. During event preparation, meetings may be held multiple times per week. Joining Student Council is a commitment. The work is important, and you must carry through with all your responsibilities. The following offices are available: President, Vice President, Treasurer, Secretary, Public Relations Director, Class Representative (2/class), and the Senate. The Senate will consist of students that ran for an office but were not elected for a specific office. Below are the responsibilities by officer.

President: *Student from 8th grade*

- Lead all meetings
- Give assistance, guidance, and praise
- Act as a facilitator during discussion
- Maintain frequent contact with faculty and administration
- Participate in Student Council sponsored activities/events

Vice President: *Student from 7th or 8th grade*

- Work closely with President
- Assume President's duties when needed
- Work with President, Treasurer, Public Relations Director and Secretary in preparing calendar and budget
- Assist the President in preparing meeting agendas
- Participate in Student Council sponsored activities/events

Treasurer: *Student from 6th, 7th, or 8th grade*

- Oversee council expenses and revenues
- Maintain an accurate and detailed financial record
- Give monetary advice to the council
- Work with President, Vice President, Public Relations Director, and Secretary in preparing calendar and budget
- Participate in Student Council sponsored activities/events

Public Relations Director: *Student from 5th, 6th, 7th, or 8th grade*

- Keep student body informed of events, fundraisers, and service projects
- Responsible for communication between schools
- Work with President, Vice President, Treasurer, and Secretary in preparing calendar and budget
- Participate in Student Council sponsored activities/events

Recording Secretary: *Student from 6th, 7th, or 8th grade*

- Keep an account of minutes at every meeting
- Keep an accurate account of attendance at every meeting
- Help maintain Student Council files
- Work with President, Vice President, Treasurer, and Public Relations Director in preparing calendar and budget
- Maintain contact information for people who work with the council
- Responsible for "Thank You" cards
- Participate in Student Council sponsored activities/events

Class Representative: *2 per grade*

- Communicate necessary information back to your class
- Help develop and implement fundraising, student activities, and community service
- Participate in Student Council sponsored activities/events

Senate: *5th, 6th, 7th, 8th grade*

- Assist the Student Council officers to develop and implement fundraising, activities, and community service
- Participate in Student Council sponsored activities/events

If interested in running for an office, the Student Council Application Form is attached. Applications must be returned to Mrs. Berthiaume or Mrs. Tagg by **Friday, September 23, 2016**. Speeches will be held on **Thursday, September 29, 2016**, and elections will be held on **Friday, September 30, 2016**. Once your application is submitted, students may begin campaigning by hanging posters (maximum 3 – 1/floor), distributing buttons or stickers, but may not hand out any type of food. Students running for office will need to present a 1-2 minute speech to the All Saints Academy student body on Thursday, September 29th.