

**Schedule "A" to Council Resolution No. 1242-17**

**AD HOC COMMITTEE**  
**Official Plan 2017 and Implementation of**  
**Servicing Options Master Plan Development**

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The Municipality of Shuniah has decided to strike an Ad Hoc Committee to review, and make recommendations to Council related to the implementation of the findings and proposals of the Service Options Master Plan Development Report conducted by KGS Engineers and other policy directives related to the Draft Official Plan. The goal is to help bring a final Official Plan document to Council for ratification and submission to the Ministry of Municipal Affairs and Housing for approval.

Members of the Ad Hoc Committee are appointed by Council and will consist of:

Nadene Hunley-Johansen, Clerk and Manager of Planning

Councillor Donna Blunt

Certified Land Planner

One Member of the Public (to be advertised and subsequently appointed by Council) giving emphasis to:

- Applicants who are members of the Community (Permanent Residents, Seasonal Residents, Own , Rent or Lease property in Shuniah and Business Owners in Shuniah).
- Applicants who are familiar with land use planning policies and the broader scope of Planning Legislation.

**The Committee shall:**

- Appoint a Chair to oversee the meeting proceedings
- Receive various submissions and consider, evaluate, and discuss
- Gather information and input from particular interest groups/stakeholders as agreed to by the Committee
- Participate, where appropriate in local public information meetings that are a part of the Legislated Official Plan processes
- Consider and evaluate input from Council and or public meetings
- Consider and evaluate any alternative courses of action
- Advise Council of their considerations and findings

- Advise Council regarding progress of the study; of issues and concerns; and of any new and unforeseen matters that might be required to be addressed (Clerk and Councillor to make verbal reports at Regular Meetings of Council and receive direction from Council)
- Make written recommendation to Council respecting most desired approaches/policy directives;

**Responsibilities:**

The Committee is expected to have their final recommendations/policy directives ready for Council review during a Special meeting to be set by Council for the last part of October or early November.

Introductory meeting -- get acquainted, review Terms of Reference and confirm time lines

**Study meetings:**

- It is expected that the Committee would need to meet not less than three times each meeting would be anticipated to be approximately 2 hours each time. Date, times and location to be set by the committee.
- outline study content and progress to date; review statements of purpose in detail; review collected field data/reports/past reports/maps/ any additional information focusing on the KGS Service Options Master Plan Development Report.
- review current planning setting, including legislation, major documents, and including the current official plan policies
- consider background data – reasons for being there; likes and dislikes; opinions as to development within the Municipality of Shuniah.
- review relevant Provincial policies and programs
- consider identified issues, concerns, problems related to permanent residency , and select and refine most desired course(s) of action incorporating the findings from the KGS Service Options Master Plan Development Report
- consider draft official plan and future zoning amendments (how will these policies form an appropriate and implementable Zoning By-law.
- Forward recommendations to Council

The participation in at least one public information meeting may also expected and will involve all members of the Committee and Council.

Upon completion of the above described tasks and responsibilities the Committee will be terminated.

Persons on the Committee other than Certified Land Planner will be paid according to Municipal Policy or by mutually agreed upon terms with the CAO.