

**Put-in-Bay Township Port Authority**  
 Regular Board Meeting - November 14, 2015  
 Put-in-Bay Township Building 12:00 noon

Meeting called to order at 12:07pm ~ Put-in-Bay Township Building  
**Roll Call:** Patrick Myers, Eric Engel, Karl Schmidlin, Rosann Keiser

Review minutes from October, 2015 meeting.

**Motion to Approve:** Karl Schmidlin

**Second:** Patrick Myers

**Motion passed with no objection.**

**Correspondence:**

A letter was read from Latitude Airlines stating that they chose to postpone their presentation to the Board until spring 2016. They have future plans to fly into Put-in-Bay from larger cities.

We received a letter from the biologist that he completed the Wildlife Study on Middle Bass Island. He will submit a formal report in the near future of his recommendations.

The Port Authority applied for an ODOT Aviation grant for Middle Bass Airport runway patch and crack seal project, but we were not awarded a grant.

**Public Participation:**

Marv and Eric Booker and Forest Trisler gave a review of the last several years of the mooring buoys use. The best year was 2013. In 2014 with the addition of the Middle Bass State Docks, newly improved Village docks, Miller docks and The Keys docks, there are fewer boaters using the mooring buoys. Boating in general is down compared to past years. Younger people are not as interested in boating. The current contract with The Boardwalk is 28% of buoy revenue or a minimum \$40,000 for the season. The 2015 summer season did not generate the revenue as in the past and the early wet weather also contributed to the lower revenue. The Boardwalk gave the Port Authority their final payment for 2015 season.

The Port Authority will look up the Federal Agreement concerning the mooring buoys and have our attorney review the contract. It may be possible to designate a number of buoys for seasonal rental, using a lottery for the island residents first to get seasonal space.

**Pilot Association:**

**Vouchers and payroll for August 2015 to be approved:**

**Motion to pay the bills:** Eric Engel

**Second:** Karl Schmidlin

**Motion passed with no objection.**

**Motion to pay payroll:** Karl Schmidlin

**Second:** Eric Engel

**Motion passed with no objection.**

**Financial Reports:**

- a. Revenues & Disbursements were reviewed.
- b. Past Due Accounts were discussed. A letter was sent to the delinquent account and account holder has until December 10, 2015 to make their payment. The board will discuss putting a lien on the aircraft if no payment is made.

**Marine & Harbor:**

The harbor Dredging Grant application needs to be modified. The estimate of material is wrong and a signed agreement is needed to take the dredging material, and must be included in the grant. The Port Authority office will contact Phil Miller at ODNR Watercraft Division about more details on future Dredging Grant opportunities.

The Port Authority secretary will attend an ODNR Grant Workshop on November 20, 2015.

**Airports:**

The Middle Bass Airport EPA Wetland survey was completed.

The Middle Bass Airport Wildlife Study was completed and we are waiting for the report.

The Middle Bass Airport was not awarded the ODOT Grant for the runway repair and crack seal for 2016.

The final Pay App #8 for the PIB Apron to make payment to TenMile Creek.

**Motion to Pay TenMile Creek Final Payment \$28,790.37 from Pay App #8:** Eric Engel

**Second:** Karl Schmidlin

**Motion passed with no objection.**

**Roll Call:** Mr. Myers yes, Mr. Engel yes, Mr. Schmidlin yes.

**Old business:**

The Coast Guard letter concerning lighting the buoys between Ballast Island and Put-in-Bay is ready along with support letters from Jet Express, Township and Ottawa County. We are waiting for Miller Boat Lines letter of support.

The 2016 Port Authority meeting schedule will get the final approval at the December meeting, so the absent board members have a chance to review it.

There was discussion about the Tri-Motor temporary hangar space in Dustin's hangar. Scott Market is working on getting a quote to add 10 feet onto the front (roadside) of the hangar to accommodate the tail of the Tri-Motor. A new wider hangar door will need to replace the present hangar door. A Tri-Motor workshop date will be arranged sometime in December.

The PIB Airport parking permits/tags are ready for the islanders to register their vehicles. A notice was posted in the US Post Office, Island General store, Airport terminal lobby, and the Hardware store.

The 2016 Road Race proposal is complete and will be sent in to the FAA Detroit Office.

**New Business:**

The Board discussed purchasing coyote decoys to place in the grass around the airport runway, to help keep the geese and seagulls from landing. The Board approved the purchase of six (6) coyote decoys.

**The next Meeting is Saturday December 12, 8:00am Put-in-Bay Township building.  
The time was changed from 9:00am to 8:00am.**

**Motion to adjourn:** Eric Engel  
**Second:** Karl Schmidlin  
**Motion passed with no objection.**

Meeting adjourned at 1:10pm

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Second: \_\_\_\_\_ Date: \_\_\_\_\_