

**NOTICE OF OPEN MEETING AND VOTE TO CLOSE PART OF THE MEETING
DESLOGE BOARD OF ALDERMEN REGULAR MEETING**

Monday, November 4, 2019

7:00 p.m.

Desloge City Hall, 300 North Lincoln

Posted: October 31, 2019 at 2:30 p.m. on the outdoor City Hall bulletin board.

Faxed: October 31, 2019 at 2:30 p.m. to radio and newspaper media.

The tentative agenda for this meeting includes:

- I. Call to Order and Pledge of Allegiance
- II. Consent Agenda
 - a. Approve or Amend Agenda
 - b. Approve October 7, 2019 Monthly Meeting Minutes
 - c. Bills for Payment
 - d. NB West Invoice
 - e. Commerce Trust Invoice
 - f. gWorks Invoice

The items on the Consent Agenda are enacted with one motion. If separate discussion is desired, that item may be removed from the Consent Agenda and place on the regular Agenda by request of a member of the Board of Aldermen.

- III. Public Comment
- IV. Ordinances
 - a. An Ordinance of the City of Desloge, Missouri Terminating the Highway 67 Tax Increment Financing District.
 - b. An Ordinance of the City of Desloge, Missouri Authorizing a Tax-Exempt Equipment Lease Purchase Agreement With First State Community Bank.
- V. Resolution
 - a. Job Description for Customer Service Technician
- VI. Bids
 - a. Fire Department Turnout Gear
- VII. Discussion Items
 - a. Azavar Government Solutions Update
 - b. Abandoned and Vacant Structures
 - c. Fire Department Tanker Truck
 - d. Healthcare Plans
- VIII. Mayor and Aldermen's Report
- IX. Vote to Close the meeting pursuant to RSMo 610.021 – (3) Personnel
- X. Adjourn

Individuals who require an accommodation should contact City Hall twenty-four (24) hours before the meeting.

Representatives of the news media may obtain copies of this notice by contacting
Stephanie Daffron City Clerk

DESLOGE BOARD OF ALDERMEN REGULAR MONTHLY MEETING
MONDAY, NOVEMBER 4, 2019
7:00 p.m.
DESLOGE CITY HALL, 300 North Lincoln

Members present were, Mayor David Kater, Alderman J.D. Hodge, Alderman Alvin Sutton, Alderman David Shaw, Alderman Deion Christopher, and Alderman Jerry Hulsey. Alderman Christopher Gremminger was absent. Staff present was City Administrator Dan Bryan, City Clerk Stephanie Daffron, Police Chief James Bullock, Officer Jon-Erik Bradford, Officer Stephanie Memhardt, Chief Water Operator Paul Pilliard, Public Works Director Jason Harris, Justin Rumping, Park and Recreation Director Terry Cole, Fire Chief Larry Gremminger, Court Administrator Linda Simino, Court Clerk Dawn Hedricks, Chief Deputy Clerk Judy Hutchison, Utility Clerk Kelly Cash, and City Attorney Scott Reid.

Visitors present were Macy Adams with the Daily Journal, Matthew Brodersen with MIRMA Health, Angela Odlum with Armstrong Teasdale, Dana Wisdom, Kevin Lewis, Dustin Owens, and Conner Brown

Call to order

Mayor David Kater called the meeting to order and led in the Pledge of Allegiance.

Approve Consent Agenda

Alderman Hodge made the motion to approve the consent agenda and Alderman Shaw seconded the motion. Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – absent; Hulsey – aye. Motion carried.

Public Comment

Dana Wisdom at 107 North Waller Street and Dustin Owens at 108 North County Lane spoke with the board regarding the pit bull located behind them owned by Robert Davis. This Dog is getting out by jumping the fence multiple times in the last week and a half and has attacked Ms. Wisdom's dog twice, once which she had her three kids with her. This dog had also jumped the fence and tried to go under the fence to attack her neighbors two small dogs when this didn't work the dog went down the street and tried to jump a fence to get to another neighbor's dog. This dog also came after Mr. Wisdom's children and he called Animal Control. City Administrator Dan Bryan asked Police Chief James Bullock if he knew how many times they had been called regarding this dog, he did not know at this time without checking into it. Mr. Bryan asked for a print out of the number of reports.

Mayor David Kater introduced the new employees with the City of Desloge and welcomed them to the City. Stephanie Memhardt, Jon-Erik Bradford and Justin Rumping

Ordinances

BILL NO. 1358

ORDINANCE NO. 2019.31

AN ORDINANCE OF THE CITY OF DESLOGE, MISSOURI TERMINATING THE HIGHWAY 67 TAX INCREMENT FINANCING DISTRICT AS OF DECEMBER 31, 2019; INSTRUCTING THE ST. FRANCOIS COUNTY COLLECTOR TO PAY ALL CALENDAR YEAR 2019 PILOTS TO THE APPROPRIATE LOCAL TAXING JURISDICTIONS; ESTABLISHING A RESERVE FOR COMPLETION OF REMAINING ROAD

IMPROVEMENTS AND CLOSURE OF THE HIGHWAY 67 TAX INCREMENT FINANCING DISTRICT; AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION THEREWITH.--SEVERABILITY—EFFECTIVE DATE.

Mayor Kater read the ordinance twice by title with copies available to the public. Alderman Sutton made a motion to approve the ordinance as read and Alderman Christopher seconded the motion. Hodge – aye; Sutton – aye; Christopher - aye; Shaw – aye; Gremminger – absent; Hulsey – aye. Motion carried.

BILL NO. 1359

ORDINANCE NO. 2019.32

AN ORDINANCE OF THE CITY OF DESLOGE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A TAX-EXEMPT EQUIPMENT LEASE PURCHASE AGREEMENT WITH FIRST STATE COMMUNITY BANK.--SEVERABILITY—

EFFECTIVE DATE. Mayor Kater read the ordinance twice by title with copies available to the public. Alderman Sutton made a motion to approve the ordinance as read and Alderman Christopher seconded the motion. Hodge – aye; Sutton – aye; Christopher - aye; Shaw – aye; Gremminger – absent; Hulsey – aye. Motion carried.

Resolutions

Resolution to amend employee job description

Alderman Shaw made a motion to accept the resolution and Alderman Christopher seconded the motion. Hodge – aye; Sutton – aye; Christopher - aye; Shaw – aye; Gremminger – absent; Hulsey – aye. Motion carried.

Bids

Fire Department Turnout Gear

Fire Chief Larry Gremminger presented to the board the bid for turnout gear from Darley Fire Equipment. This is as close to our set standard that he can find. Second quote is from Hoffcomp.

Darley fire Equipment

Innotex Kevlar/Nomex Blend

Coat – \$1,335.12 Pants – \$975.00 Total \$2,310.12

Hoffcomp

Coat – \$998.20 Pants – \$681.50 Total \$1,679.80

Alderman Shaw made a motion to accept the bid from Hoffcomp in the amount of \$1,679.80 for eight sets and Alderman Christopher seconded the motion. Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – absent; Hulsey – aye. Motion Carried.

Azavar Government Solutions Update

City Administrator Dan Bryan updated the board regarding the Azavar audit findings. Azavar found some savings with Spectrum as they had been charging us tax so it will be a saving of around fifty-nine dollars a month and they will be contacting Spectrum to inform them that they have been charging a non-tax entity tax.

Abandoned and Vacant Structures

City Attorney Scott Reid talked with the board regarding the Ordinance for Abandoned and Vacant Structures. He will have an Ordinance for approval at the December 9, 2019 Board Meeting.

Fire Department Tanker Truck

Danko Emergency Equipment Company
3000 M2106 Freightliner \$268,822.00

Hoffcomp
Tonye 14SD Conventional Freightliner \$298,270.36

Sentinel Emergency Solutions
Rosenbauer Freightliner \$308,379.00

Leo Ellebracht Company
UST M2106 Freightliner \$324,141.00

Banner Fire Equipment
Freightliner \$339,900.00 tanker model itself is slightly different from other bids

Bid came by UPS to City Hall before bid opening. This package was put in Fire Chief Larry Gemminger's mailbox as it was not recognized as a bid. This bid was not opened during bid opening but was opened at 2:30 p.m. Fire Chief stated he would call all other bidding companies and give them the bid information.

Fire Chief Larry Gemminger stated that he would take a couple of weeks to go through all bids and present them at the December 9, 2019 Board Meeting.

MIRMA Healthcare Plans

Matthew Brodersen with MIRMA Health updated the board regarding the insurance available for the year 2020. The board discussed in detail the plan options presented along with the cost to the city and to the employee.

Alderman Sutton made a motion to accept plan 6, 7 and 9 with the city paying the percent identified in Exhibit "A" and Alderman Hodge seconded the motion. Hodge – aye; Sutton – nay; Christopher – aye; Shaw – aye; Gremminger – absent; Hulsey – aye. Motion Carried
Exhibit "A" revised November 7, 2019

Mayor and Alderman Reports

Alderman Christopher stated the dog park looks good, he also asked about the sign located in the park from All About Trees Service. Public Works Director stated that they had cut down a tree in the park and he will pull the sign.

Alderman Sutton had nothing to report but stated Alderman Gremminger asked him to speak on his behalf regarding concerns with new pavement. South bound two spots in front of C-Barn, one spot looks thin, one spot looks slightly raised, south bound in front of Cedar, Estes there is an odd-looking spot, and the very south end of the project looked like it was put down with shovels. Alderman Gremminger email City Administrator Dan Bryan regarding this issue. Public Works Director Jason Harris spoke regarding the black top issue stating that when black top meets concrete it has to be done by hand. City Administrator forwarded his concerns to Cochran Engineering.

Alderman Gremminger was absent

Alderman Hodge stated the street light was out on the corner of South White oak and Chestnut Street.

Alderman Shaw thanked Public Works Director Jason Harris for getting the pothole fixed.

Alderman Hulsey had nothing to report

Mayor Kater stated he appreciated all the employees and all that they do. Insurance is not fun, this is for six months and we will see what happens at that time. The Mayor thanked the board members for all that they do and he knows it is not easy.

Vote to Close the Meeting

Alderman Hodge made the motion to close the meeting pursuant to RSMo 610.021 (3) Personnel and Alderman Sutton seconded the motion. Hodge – aye; Sutton – aye; Christopher - aye; Shaw – aye; Gremminger – absent; Hulsey – aye. Motion carried.

EXECUTIVE SESSION BEGAN

9:07 p.m.

RETURN TO OPEN SESSION

9:30 p.m.

City Administrator announced the Glow Walk scheduled for November 9, 2019 at 5:00 p.m. at City Hall. This will include a ribbon cutting for the completion of the Desloge Drive Project. Mr. Bryan announced November 14th is the annual Chamber of Commerce Awards Dinner. Mr. Bryan stated the MML Regional Conference will be held November 12th at 6:00 p.m. Located in Scott City this year and if you wish to attend contact the City Clerk so she may make arrangements.

Adjourn

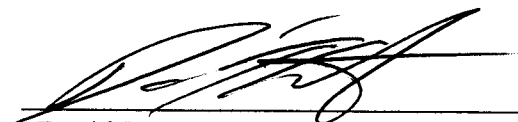
Mayor Kater moved to adjourn and Alderman Shaw seconded the motion. Alderman Hodge – aye; Sutton – absent; Christopher – aye; Shaw – aye; Gremminger - absent; Hulsey – aye. Motion carried.

MEETING ADJOURNED

9:33 p.m.



ATTEST:


David Kater, Mayor

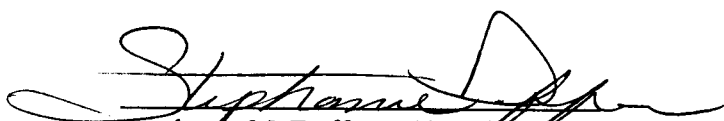

Stephanie M. Daffron, City Clerk

Exhibit A

2019 Emp. Currently pays Per week	\$0	\$34.15	\$21.96	\$112.50	
<u>Plan #6- 2020</u>	<u>EE</u>	<u>ES</u>	<u>EC</u>	<u>EF</u>	
Difference for 2020	\$104.36	\$357.48	\$277.50	\$799.27	
Emp. would pay Per week	\$26.09	\$89.37	\$69.38	\$199.82	Emp. cover increase
City currently pays Per month 2019	\$595.64	\$936.52	\$876.50	\$1,089.73	
Plan cost per month	\$700.00	\$1,294.00	\$1,154.00	\$1,889.00	

Plan #6 with the City paying a set percentage of each plan option

<u>EE</u> City paying 100% (Increase of \$0 per week to employee)	\$700.00	difference- \$104.36	cost to Emp.-\$0
<u>ES</u> City paying 87% (Increase of \$7.91 per week to the employee)	\$1,125.78 of \$1,294	difference- \$168.22	cost to Emp.-\$42.06 per week
<u>EC</u> City paying 90% (Increase of \$6.89 per week to the employee)	\$1,038.60 of \$1,154.00	difference- \$115.40	cost to Emp.-\$28.85 per week
<u>EF</u> City paying 75% (Increase of \$5.56 per week to the employee)	\$1,416.75 of \$1,889	difference- \$472.72	cost to Emp.-\$118.06 per week

Plan #6 additional cost for the City per month, per employee, 2019 vs. 2020, paying set percentages

<u>EE</u> - \$104.36	104.36 x 18 Emp. Per month=	\$1,878.48	x 6 months=	\$11,270.88
<u>ES</u> - \$189.26	189.26 x 9 Emp. Per month=	\$1,703.34	x 6 months=	\$10,220.04
<u>EC</u> - \$162.10	162.10 x 8 Emp. Per month=	\$1,296.80	x 6 months=	\$7,780.80
<u>EF</u> - \$327.02	327.02 x 3 Emp. Per month=	\$981.06	x 6 months=	\$5,886.36
			<u>Total</u>	\$35,158.08

2019 Emp. Currently pays Per week	\$0	\$34.15	\$21.96	\$112.50	
<u>Plan #7- 2020</u>	<u>EE</u>	<u>ES</u>	<u>EC</u>	<u>EF</u>	
Difference for 2020	\$82.36	\$317.48	\$241.50	\$740.27	
Emp. would pay Per week	\$20.59	\$79.37	\$60.38	\$185.07	Emp. cover increase
City currently pays Per month 2019	\$595.64	\$936.52	\$876.50	\$1,089.73	
Plan cost per month	\$678.00	\$1,254.00	\$1,118.00	\$1,830.00	

Plan #7 with the City paying a set percentage of each plan option, and increasing amount covered

<u>EE</u> City paying 100%	\$678.00	difference-	\$82.36	cost to Emp.-\$0 per week
(Increase of \$0 per week to the employee)				
<u>ES</u> City paying 90%	\$1,128.60 of \$1,254	difference-	\$125.40	cost to Emp.-\$31.35 per week
(Decrease of \$2.80 per week to the employee)				
<u>EC</u> City paying 93%	\$1,039.74 of \$1,118.00	difference-	\$78.26	cost to Emp.-\$19.57 per week
(Decrease of \$2.39 per week to the employee)				
<u>EF</u> City paying 76%	\$1,390.80 of \$1,830.00	difference-	\$439.20	cost to Emp.-\$109.80 per week
(Decrease of \$2.70 per week to the employee)				

Plan #7 additional cost for the City per month, per employee, 2019 vs. 2020, paying set percentages

<u>EE</u> - \$82.36	82.36 x 18 Emp. Per month=	\$1,482.48	x 6 months=	\$8,894.88
<u>ES</u> - \$192.08	192.08 x 9 Emp. Per month=	\$1,728.72	x 6 months=	\$10,372.32
<u>EC</u> - \$163.24	163.24 x 8 Emp. Per month=	\$1,305.92	x 6 months=	\$7,835.52
<u>EF</u> - \$301.07	301.07 x 3 Emp. Per month=	\$903.21	x 6 months=	\$5,419.26
			<u>Total</u>	\$32,521.98

2019 Emp. Currently pays Per week	\$0	\$34.15	\$21.96	\$112.50
<u>Plan #9- 2020</u>	<u>EE</u>	<u>ES</u>	<u>EC</u>	<u>EF</u>
Difference for 2020	-\$20.64	\$128.48	\$72.50	\$464.27
Emp. would pay Per week	\$0	\$32.12	\$18.13	\$116.07
City currently pays Per month 2019	\$595.64	\$936.52	\$876.50	\$1,089.73
Plan cost per month	\$575.00	\$1,065.00	\$949.00	\$1,554.00

Resolution to Amend Employee Job Description

WHEREAS, The City of Desloge, the Mayor and the Board of Aldermen review the Employee Job Description for the City as they see fit and;

WHEREAS, The City of Desloge, the Mayor and the Board of Aldermen have reviewed the attached Employee Job Description, Customer Service Technician, for the City and;

WHEREAS, The Board of Aldermen of the City of Desloge have determined that certain updates are necessary to the Employee Job Description for the City;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF DESLOGE, MISSOURI, AS FOLLOWS:


Section 1. That the Board of Aldermen, acting in its capacity as the governing body of the City of Desloge, hereby amends Employee Job Description to read as attached (Exhibit A).

Section 2. That this Resolution shall take effect immediately upon its adoption by the Board of Aldermen of the City of Desloge, Missouri.

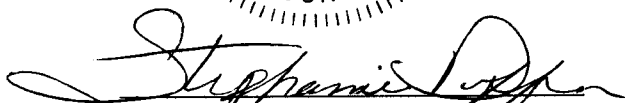
PASSED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF DESLOGE, MISSOURI THIS 4TH DAY OF NOVEMBER.

CITY OF DESLOGE, MISSOURI





David Kater, Mayor


Stephanie Daffron, City Clerk

Customer Service Technician

Nature of Work

Under the supervision of the Chief Water Operator, the Customer Service Technician maintains water meters and the day to day work orders from city hall

General Responsibilities

The Customer Service Technician is responsible for reading, changing out and general maintenance of the meters in the City of Desloge water system. Completes shut-offs and turn on of service when necessary. Turn-ons and finals as needed for water clerk. On call for water main breaks, and does line locates during working hours for Dig Right.

Marginal Job Functions

Participates in water projects and other related duties as needed by Chief Water Operator.

Qualifications

High school diploma or GED, some knowledge and / or computer experience.

Travel

There is local travel and some extended travel required for training purposes throughout the state.

Hours

Hours are set by the Chief Water Operator and may vary depending upon time of year and arising emergencies.

Physical Activities

The Customer Service Technician needs to walk on hard, slippery and uneven surfaces; bending, stretching, kneeling and squatting; and able to read instructions, constant exposure to weather.