



**YAMHILL FIRE PROTECTION DISTRICT**  
**Business Meeting Minutes**  
**275 South Olive, Yamhill, Oregon**

**Date and place:** The meeting called to order on Tuesday, March 12, 2017, at the Yamhill Fire Protection District Fire Hall, 275 South Olive, Yamhill Oregon.

Treasurer Clint Giberson called the meeting of the Board of Directors to order at 7:39 pm.

**Board Members Present:** President – Jim Phillips arrived at 7:44 pm, Vice-President – Jon Peasley - Absent, Board Member- Paul VanDeGrift, Secretary-Joe Tavera, and Treasurer - Clint Giberson.

**Officers Present:** Chief Brian Jensen, Deputy Chief Wade Davis

**Guests:** Rocki Losli, Jay Disbrow

**Public Comment:** Rocki reviewed the School District Projects.

**Minutes of the Last Meetings:**

Minutes from the February 21, 2017 Board meeting, were reviewed.

**Motion:** Paul VanDeGrift moved to accept the February 21, 2017 minutes as presented, second by Joe Tavera.

Phillips – Absent  
Giberson – aye  
Peasley – Absent  
VanDeGrift – aye  
Tavera - aye  
Motion passed 3 ayes and 0 nays.

**Financial Report:**

Clint Giberson presented the Financial report.

**Motion:** Paul VanDeGrift moved the adoption of the financial report as presented with a second by Joe Tavera.

Phillips – Absent  
Giberson – aye  
Peasley – Absent  
VanDeGrift – aye  
Tavera - aye  
Motion carried 3 ayes and zero nays.

President Jim Phillips arrived took over from Clint Giberson.



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**Chiefs Report:**

- ITEM 1:** Chief Jensen gave an update on the VFA Grant, SDAO Grant and the Seismic Grant.
- ITEM 2:** Chief Jensen reviewed with the Board on the issues at the School, in regards, to, the new construction and the Fire Code's that must be followed in order, for them to build any of the new buildings. We continue to work with the State Fire Marshal's Office on the issues of Water Supply and Fire Access.
- ITEM 3:** Chief Jensen continues to work with the City of Yamhill on the EOC. Working on a IGA with the City to use the Fire Station for the EOC. Also, been working with the consultant and City in development of the EOC.
- ITEM 4:** Chief Jensen updated the Board of Directors about the meeting that we had with President Phillips, Chief Jensen and the Newberg Rural Consultant.
- ITEM 5:** Chief Jensen presented the Board with the 2017-2018 Draft Budget. After reviewing the Board asked that Chief Jensen revise the budget to show a 3% salary increase for the Fire Chief.

**Old Business:**

- ITEM 1:** Chief Jensen has talked with the District Insurance Company about letting people park in the lot next door for Derby Days. The District can allow that.

**New Business:**

- ITEM 1:** Donation to Care partners in memory of Clint Mom who had passed.

**Motion:** Paul VanDeGrift moved to donate \$100.00 to Care Partner in memory of Clint's Mom, second by Joe Tavera.

Phillips – aye  
Giberson – Abstained  
Peasley – Absent  
VanDeGrift – aye



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Tavera - aye  
Motion carried 3 ayes and zero nays.

**Committee Reports:**

**Safety:** Committee report wasn't available.

**Good of the Order:**

**ITEM 1:** Oregon Fire Service Conference in Ashland Oregon on October 26-28, 2019. Chief Jensen has made 5 Reservations.

**ITEM 2:** Budget Committee Meeting will be April 18, 2017 at 7:00 pm.

**ITEM 3:** Chief Jensen sent Dona Holmes a nice plant and the District received a nice Thank You note.

**Next Meeting Date:** Next meeting is at 7:30 pm on, Tuesday, April 11, 2017 at the Yamhill Fire Protection District Fire Hall, 275 South Olive, Yamhill, Oregon.

**Adjournment:**

**Motion:** Paul VanDeGrift made a motion to adjourn at 9:12 pm, seconded by Clint Giberson.

Phillips – aye  
Giberson – aye  
Peasley – Absent  
VanDeGrift – aye  
Tavera - aye  
Motion passed 4 ayes and 0 nays.

**Meeting Adjourned: 9:12 pm**

**Respectfully submitted:**

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**Fire Chief Brian Jensen**