

### **Position Description:**

**Mental Health Resource Center**, a comprehensive not-for-profit mental health and social services provider and Joint Commission accredited organization, is currently seeking a **Clinician** for our Comprehensive Services Center (CSC).

The Clinician provides clinical services to individuals served in the Comprehensive Services Center (CSC), conducts assessments on individuals presenting to the CSC to determine the appropriate level of care, and coordinates access to level of care by developing a treatment plan in partnership with the individual served. The Clinician provides individual, group, and family therapy related to functional, social, personal, and recreational skills and ensures completeness of clinical records by developing and updating comprehensive documentation in a timely, accurate manner.

### **Duties include but are not limited to:**

- Provides individual, group, and family therapy related to functional, social, personal, and recreational skills to individuals receiving services.
- Completes intake procedures to facilitate acquisition of CSC services and community services.
- Facilitates symptom management through periodic monitoring and assessment.
- Completes mental health status exams on individuals in crisis. If licensed, provides assistance in patient emergencies and completes professional certificates for individuals meeting inpatient admission criteria.
- Maintains current knowledge of the Florida Baker Act Statutes 394, new forms, procedures, etc.
- Collaborates with team and participates in consultations with Psychiatrists, Psychiatric Nurse Practitioners, and supervisor.
- Assesses and monitors for risk, symptoms of trauma, abuse, and neglect and uses appropriate reporting mechanisms.
- Develops, maintains, and updates clinical records in a timely manner and in accordance with the departmental and records management policies.
  - a. Completes comprehensive psychosocial assessments at the time of admission and on an ongoing basis.
  - b. Collaboratively develops a strengths-based treatment plan with the individual served with input from family members, service providers, and significant others. Collaboratively completes treatment plan reviews and monitors and documents progress or lack of progress in meeting treatment goals.
  - c. Maintains current, accurate and comprehensive information in each record to include all activities, contacts and communications on behalf of the individual served.
- Assists with delivering services at other sites or programs due to staff absences or vacancies.

### **Position Requirements:**

In order to be considered, candidates must have a Master's degree in Social Work or a related Human Services field from an accredited university or college (a related Human Services field is defined as one in which 30 hours of course work includes the study of human behavior and development) **and 6 months** experience working with individuals with mental illness required.

Experience working with adults with a chronic mental illness preferred.

Valid Florida State Registered Intern (IMH, ISW or IMT) required.

State of Florida license as LMHC, LCSW or LMFT preferred.

Clinician candidates are required to make sound decisions independently on a daily basis, including but not limited to recognizing risks and emergencies and responding appropriately. In addition, the ideal candidate will enjoy a fast paced environment and knowing that what they do positively impacts the community. Excellent verbal and written communication skills are also required. Candidates must be proficient in Microsoft Office Programs, external email and the use of the Internet.

**Position Details:**

Full Time: Monday through Friday, 8:00am-4:30pm.

***This full time position offers a comprehensive benefits package.***