



Town of Baldwin, Maine
534 Pequawket Trail, West Baldwin, ME 04091
Cumberland County, Maine, U.S.A.
TUESDAY, JULY 18, 2017
BALDWIN TOWN OFFICE
6:30 P.M.



Attendance:

Selectmen: Robert Flint, Jeffrey Sanborn, Dwight Warren as well as members of the Public

1. Meeting was promptly called to order shortly after 6:30 PM by Robert Flint.

2. Review/ Approve meeting minutes

Robert Flint made a motion, and Selectmen voted 3-0 to approve July 5th, 2017 meeting minutes and July 17th, 2017 warrant.

Paul Howe – real estate

Still proceeding to close on property for map/ lot 006-004-6. . The perspective buyer presented a writ of execution and proposed to pay half of the writ. Selectmen voted 3-0 to accept the offer pending David Laurie's review and advice of the writ.

Animal Control Officer – Richard Guilbault Jr.

Selectmen voted to appoint Richard Guilbault Jr. as Baldwin's Animal Control Officer 3-0. Selectmen to send letter to Cindy Eaton as her appointment expired on July 1, 2017.

3. Old Business

• **Public Hearing Date – Personnel Ordinance**

- The proposed personnel ordinance is an extensive document and is to be reviewed and discussed by the Public. A public hearing will be held on Thursday, August 17th at 7:00PM to discuss the proposed personnel ordinance. A special town meeting will be held Thursday August 31st at 7:00PM. Notices will be published in the Shopping guide for 2 weeks prior to the public hearing.

• **Personal Property letter for tax bills**

- There was discussion on sending out a personal property 706 request to residents to be enclosed in their tax bill. It is the assessors job to pursue anything further above a 706 request. The state tax bulletin explains to use the general 706 request letter, not necessarily the detailed request letter. Jeff Sanborn recommended to revise the letter at the next Selectmen's workshop.

• **Lot 6-29A Churchill / Doane lot**

- Pat Libby and her husband were present at the meeting. The Libby's explained that they have spoken to their attorney and they cannot buy the land and get a clear title to the property. The liens have some incorrect spelling of the owner. The liens need to be corrected and re-submitted. Selectmen will look further into this process and best steps forward.

• **WMTW- 8 Scholarship, Purchasing and School Fund**

- Need to finalize the policies that are available in hard copy formats. Draft policies to be typed up and circulate for Selectmen approval.

4. New Business

• **Nik Harrington – setback issue**

There is an inconsistency on the water setbacks in the shoreland ordinance and land use ordinance. The Shoreland ordinance references a 100' setback and the land-use ordinance references a 75' setback. Wes originally issued Nik a 75' setback and then corrected it and issued a 100' setback. Sanborn Pond where Nik is building is not considered shoreland, so it was reverted to the 100'



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setback. Norman Blake commented that Nik could file for a variance with the appeals board since he was given two different setback distances. Robert Flint will call Nik to discuss the situation.

- **Sun Version LLC proposal**

- Selectmen reviewed the Sun Version LLC proposal and voted 3-0 to accept it at the estimate amount of \$1,130.75 for Community Center lighting.

- **Jeff Sanborn – Community Center CUP and Floodplain**

- Norman Blake requested an additional \$2,000.00 for the planning board to be able to pay for updated floodplain maps and wetland mapping. SMPDC presented a quote between \$2,500 and \$3,000 to develop a new shoreland ordinance, meet with the Planning Board and develop a map showing the location of the shoreland areas.

- **Fire Department - AED**

- Jason Brown explained the need for AED systems in the Town public buildings. He received a quote of \$1450 per AED unit that is compliant with the surrounding hospitals. Town employees would be trained on how to use the AED unit. The unit also provides step by step instructions how to use it in an emergency event. Selectmen voted 3-0 to buy four AEDs for the Town.

- **Draft RFP for assessment**

- Robert Flint discussed that the Town does not currently have a contract for assessing services with O'Donnell's and stresses the need to be in a contract. Robert will draft a RFP for assessing services to discuss at a workshop.

5. **Reminders**

- Selectmen Workshop, Tuesday July 25th @ 6:30PM
- Planning Board Meeting, Thursday July 27th @ 7:00PM
- Town Office Open, Saturday, July 29th from 8:00AM – 12:00PM
- Maine Municipal, Tuesday, August 1st @ 9:00AM
- Community Center Meeting, Wednesday, August 2nd @ 6:30PM

6. **Public Question & Comment**

7. **Adjournment**

A motion was made by Robert Flint and seconded by Jeffrey Sanborn to adjourn the meeting at approximately 8:01 PM.

Respectfully submitted,

Robert Flint

Jeffrey Sanborn

Dwight Warren