



Meeting Minutes

March 3, 2025

7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday February 3, 2025, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:01P.M. and established a quorum. Commissioner Huber was unable to attend.
2. Citizen Public Forum. No citizens chose to speak.
3. Approval of the minutes from February 3, 2025, and February 17, 2025, Board Meetings. Commissioner Surratt motioned to approve the Meeting Minutes from the Board Meetings. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
4. ESD 4 Board discussions:
 - a. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property. Mr. Perez is continuing to work with the San Antonio Water System (SAWS) on the easement documentation for the sanitary sewer and water lines. He requested that the Sales Agreement be recorded with the County, if possible, in order to document the water and sewer equivalent dwelling units granted to the property. Mr. Perez is working with Collier Engineering seeking a schedule for sewer line construction. Mr. Perez is continuing to work with Collier Engineering on the completion of the utility easements and amending the water line design for just the ESD 4 fire station.
 - b. Mr. Charles Laljer, Administrator, provided an update on the medical transport Interlocal Agreement being developed for the City of Fair Oaks Ranch. The Fair Oaks Ranch City Council has requested a revised Interlocal Agreement to more closely match the medical transport contract in use by Bexar County. The Fair Oaks Ranch City Manager is preparing a revised agreement and will be providing it to the ESD 4 for review.
 - c. Mr. Laljer reviewed the letter to be sent to the attorneys for ESDs 7, 8, and 3 requesting their qualifications and interest in providing additional legal counsel for the ESD 4. The Board reviewed the proposed letter and requested Mr. Laljer send it to the identified attorneys.
5. Chief Ramon presented the Chief's report to include:
 - January 202 run report with major responses for the month.
 - The current vehicle status. Ladder 134 is a Siddons-Martin for repairs.

- A final quote for the SCBA replacement has been obtained and the procurement is moving forward as budgeted and approved.
 - New battery powered extraction tools have been purchased per the approved budget.
 - All positions are currently filled.
6. Financial discussions and appropriate action:
 - a. Mr. Laljer reviewed the ESD 4 financial report for March 2025.
 - b. Mr. Laljer reviewed the bills paid by the ESD 4 through February 28, 2025, future bills through the end of March 2025, and anticipated payroll.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Surratt motioned to approve the ESD 4 bills. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
 7. The ESD 4 Board entered into Executive Session at 8:25 P.M. to discuss the grievances filed against Chief Ramon. The Board returned to the Open Session at 9:09 P.M.
 8. Determine date, time, and possible agenda items for the next meeting. The next scheduled Board meeting will be Tuesday, March 12, 2025, to discuss the new Administration Building detailed design.
 9. Adjourn. With no further business before the Board, Commissioner Lopez-Maddox made a motion to adjourn. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of. The meeting was adjourned at 9:10 P.M.