

## **BOD Meeting Minutes July 23<sup>rd</sup>, 2016**

**Call to Order:** The meeting was held via phone conference and was called to order at 9:33 am. A quorum was established with board members Kim Bundgaard, Mike Peterson, Foss Smith, Rick Bremer and Page Tatar present plus ACC member Philip Tatar.

**Approval of Minutes:** The minutes from the June BOD meeting were corrected and approved via email prior to this meeting.

**Review Agenda:** The agenda was reviewed and additions were made.

**Treasurer's Report:** Mike reported income of \$ 139.78 from dues and expenses of \$312.64 for printing, postage, cleaner for the realtor boxes, portolet rental, and the rental fee for the annual meeting. After discussion, a motion by Rick was seconded and passed 4 to 0 authorizing Mike to purchase the necessary cleaning products and/or replacement parts to repair the realtor boxes at the entrance. Brochures and welcome letters were printed and sent out to 10 new property owners. One "intent to file a lien" notice was sent to the Knudsens (lot165). He noted that the maintenance costs for the year are over the estimated amount due to the new signs for the augmentation pond, but all other expenses are in line with the budget. Ideas for the 2016-2017 budget for the annual meeting were discussed and increases in the equipment rental, office supplies and postage, website expenses and insurance categories may be necessary. Mike recently sent out 28 letters with opt out forms asking those on the mailing list to either provide an email or fill out the form. He has received several new emails and one form to date.

**ACC Report:** Due to questions from the June BOD meeting, several BOD members drove past lot 173 and did not see any signs of construction. A follow up call indicated that they have contacted contractors but no ACC application has been completed. Philip had nothing further to report on lots 34 and 177. An inquiry was received regarding a fence that was put up on the Wissel property (lot 38). An ACC application will be sent via email.

**Maintenance Report:** No update was received prior to this meeting.

**Website:** Mike reported recent information from Go Daddy about the website rebuild. The three options are to have them rebuild the site, hire someone else, or try to do the work ourselves. After discussion a motion by Foss was seconded and passed 4 to 0 authorizing Mike to have Go Daddy rebuild our site at a cost of \$300.

### **Unfinished Business:**

- **Main Entrance:** Mike was unable to find the reflectors or tape on line. We will contact C-DOT to see if they will provide them for us or allow us to purchase some. We will also ask them about adding a left hand turn lane at the entrance.
- **Fishing:** Board members checked on several groups that were fishing at the augmentation pond and all were authorized. An email was received reporting a group that did not have passes. The BOD agreed that if a group can't provide a pass and continues to fish, the SROA member should call the Sheriff's non-emergency number (836-2494) and report the incident as trespassing. Also Mike and Rick volunteered to be available to check groups for passes. This information will be added to the fishing policy, newsletter, and discussed at the annual meeting. A motion by Page was seconded and passed 4 to 0 to place the following on the proxy form and ballot for the annual meeting. Short term renters (daily or weekly) will be considered "guests" of the property owners and will have full access to fishing in the

augmentation pond. If the motion passes, the membership will discuss how to monitor this in the future.

- **Roads:** There has been some grading and other road work but several areas are still in need of attention including the pothole at the entrance, the drainage issue near the forest service and the missing street sign at Little Baldy Circle and Lumberjack. Rick will contact the County.
- **Welcome Letter:** All agreed that the final draft looks good.
- **Trademark Registration:** Foss gave Mike the information he needed to proceed on filing.
- **Newsletter:** Mike noted that several people were unable to open the last issue when sent through the website, but he was able to successfully resend it to them. The next issue will be sent out in the fall and will include the summary of the annual meeting. Kim noted that since she will not be on the BOD next year, we will need to find a volunteer to take over the newsletter.
- **Annual Meeting Planning:** The proxy, email reminder, agenda, ballot and planning sheet were reviewed. Additions, corrections and assignments were made.

#### **New Business:**

- **Time Line:** The time line was reviewed.
- **Action Items:** Items from the June meeting were checked off or continued as necessary.
- **Wood Removal:** Foss has the contact information for someone who is willing to cut and haul away firewood at no cost to the property owner.
- **New BOD Members:** With two BOD openings plus one for the alternate, issues around finding candidates and selecting officers were discussed.

**Next Meeting:** The next BOD meeting will be held immediately after the annual meeting on Sept 10<sup>th</sup>.

**Adjournment:** The meeting was adjourned at 11:09 am.

Submitted by Page Tatar, Assistant Secretary/Treasurer