**PURPOSE:** To establish requirements necessary for all applicants seeking recertification and authorization to be credentialed and practice at the Advanced Emergency Medical Technician level in West Virginia.

**POLICY:** To ensure consistent standards and procedures for recertifying as an Advanced Emergency Medical Technician (AEMT) in West Virginia.

**PROCEDURE/REQUIREMENTS:**

**A.**     Recertification shall be renewed every two (2) years.

**B.**     AEMT certification shall expire March 31.

**C.**     Educational Requirements:

1.  **Recertification Hours** – All West Virginia certified AEMTs are required to meet recertification course standards as outlined below. Satisfaction of recertification standards may be obtained through either of the following two mechanisms:

    a.  Successful completion of the National Component of the National Registry's National Continued Competency Program (NCCP), **or**
    b.  Successful completion of an AEMT refresher course approved by WVOEMS. This course consists of 7 modules. *(The approved AEMT refresher course shall satisfy all topic requirements as outlined in the National Component of the Registry's National Continued Competency Program (NCCP) and may be used to satisfy the NCCP component.)*

    Both options require completion of the WVOEMS State and Federal requirements per respective policy. Application of hours to meet the National Registry NCCP model in another state SHALL NOT constitute meeting the requirement for State certification in West Virginia.

2.  Practical skills are required for recertification; evaluations shall be performed at the squad level, through a WVOEMS-endorsed education institute. Providers who are not affiliated with an EMS agency must complete the skills through a WVOEMS-endorsed education institute directly. Skills at the AEMT level may be completed through a WVOEMS approved skills module utilizing WVOEMS approved skill sheets. Providers that maintain ACLS, PHTLS or ITLS, PEPP or PALS, or an equivalent WVOEMS approved course meeting the requirements of each, meet the annual skills requirements and may submit copies of those respective cards if audited.

3.  Possess a valid CPR certification from an approved CPR Training course meeting WV §64 CSR 48-6.7.a.4 at the professional/healthcare provider level. *Certification card required.*

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4.  Successfully complete a WVOEMS Protocol Update Course annually.

**D.**  **On-Line Courses** – Distributive education will be accepted in accordance with National Registry and the WVOEMS policy.

**E.**  **National Registry:** *(complete prior to submitting for WVOEMS certification)*

1.  Complete all requirements for recertification outlined by National Registry and submit per National Registry guidelines. (50 Hours Total)

2.  **Important Notice:** An EMR/EMT/AEMT/Paramedic certified by the WVOEMS must be continually certified by the National Registry of Emergency Medical Technicians (NREMT) during the duration of your WVOEMS certification. Failure to retain uninterrupted National Registry Certification will result in the immediate suspension of your WVOEMS certification and your right to practice in West Virginia.

**F.**  Apply for recertification by completing an application in your Image Trend account between October 1 and December 31 of the prior year of expiration. The application deadline is 90 days prior to expiration. Example: expire March 31 must submit by December 31.

**G.**  Submit the appropriate fees as required in WV §64 CSR 48-6.8 and 48-6.9.

**H.**  Disclose any limitation or exclusion by any EMS Agency, EMS Medical Director, or any other healthcare professions certification or licensing authority in any state, territory or the U.S. Military Services.

**I.**  Proof of education shall be verified through your Image Trend account and shall be subject to audit at any time during the certification/recertification process or during an active investigation.

This policy replaces all policies for Paramedic initial certification prior to April 1, 2025. APPLICABLE CODE/RULE: WV Code §16-4C-6, §16-4C-8.1, and §64 CSR 48-6.