



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Joel Bomgardner called a regular meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:06 p.m. EST Tuesday, June 9, 2020 via a Zoom Meeting due to the COVID-19 pandemic. Public notice of the meeting had been duly made to local media by facsimile transmission and hard copy notices had been placed in all the usual places.

Mr. Bomgardner called the roll of the board of trustees to determine members present, absent, and to identify others present.

Those present were as follows: Joel Bomgardner, Chairman
 C. Ed Brown, Fiscal Officer
 Vicky Sorensen, Vice-Chairman

Those absent were as follows:

Others present were as follows: Dustin Dillard, Chief, MFD
 George Cornwell, Deputy Chief, MFD
 Tammy Bovenschen, Administrative Assistant MFD
 Lorie Robinson, Financial Assistant MFD
 Christine Bartlett, Attorney, Ferguson Law
 Michelle Bright, Benton Township Trustee
 Allan Scott, Benton Township Board
 Joe Husk, Benton Township Board

Those absent were as follows:

CHANGE OR AMENDMENTS TO THE AGENDA

Mr. Bomgardner asked if there were any amendments or changes to the agenda. There were no amendments or changes to be made.

PUBLIC COMMENT

**HEADQUARTERS
STATION 11
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)**

**LAKEVIEW
STATION 21
9094 S STRAIN RIDGE RD
BLOOMINGTON IN
812-824-6077**

**KIRKSVILLE
STATION 23
8019 S ROCKPORT RD
BLOOMINGTON IN
812-824-6202**

Mr. Bomgardner explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. Mr. Bomgardner explained that we do have a policy for public comment that is outlined on the back of the agenda. There was no public comment.

MINUTES OF PREVIOUS MEETING

Minutes from the May 9, 2020 regular board meeting were presented to the board for approval. Mr. Bomgardner called for a motion.

Mr. Brown made a motion to approve the minutes of the regular meeting on May 9, 2020.

Mrs. Sorensen 2nd

Motion passed 3-0

OLD BUSINESS

a. District 8 Fiscal Agent

Chief Dillard stated that this district 8 cycle is winding down. There may be a few claims left at the end of June.

b. Legal Updates

Mrs. Bartlett stated she had no legal updates this month.

c. Rescue 22

Deputy Chief Cornwell updated the board on the Rescue 22 status. We are happy to report that Rescue 22 is now in service. Training is currently happening with all employees.

d. Monroe Fire Protection District Future

Chief Dillard discussed the upcoming proposal from Benton Township for 2021. The proposed contract with Benton Township for 2021 includes us taking their Tanker 14-7 as partial payment (\$85,000) with the final total being \$315,000, paid in monthly payments of approximately \$25, 250.

Michelle Bright spoke to the board concerning the proposal. Benton Township would like to know from our board if we would like them to start the renovating process prior to them merging. If so, is the board willing to reduce the contract amount so they can begin renovations now?

Mr. Bomgardner asked if Benton would be willing to pay for the cost to remove the air system in the old Station 5 for their use. If Benton Township would pay for the electrical work, Northern Monroe Fire Territory will donate the air system to Benton. Mrs. Bright felt that Benton Township would be interested, and she will discuss with their board.

e. Ladder Truck Purchase

Chief Dillard stated he would like to table this item until next month. He will request updated APR and come back in July with new numbers.

f. MFD Positions

i. Chauffer/Engineer

Chief Dillard requested approval pending compartment testing for the following 5 employees: William (Aaron) Robertson, Bryce Williams, Casey Snedegar, Joe Hillenburg and Tess Hazel.

Mr. Bomgardner called for a motion.

Mr. Brown made a motion to approve hiring the above named individuals pending the completion of compartment testing.

Mrs. Sorensen 2nd

Motion passed 3-0

ii. Captain

Chief Dillard requested approval for House Captain Positions to begin January 1, 2021 for the following employees: Joey McWhorter Jr, Joshuay (JJ) McWhorter, Kevin Radar, Trampass Prather, Jeff Bailey and Travis Terry. We have three candidates that would move up to House Captain if any of the above mentioned individuals would take another position within the district. Those three are in order of who would receive the position are Ryan Fipps, Craig Patnode and Jeff Combs.

Mr. Brown made a motion to approve hiring the above named individuals to begin January 1, 2021.

Mrs. Sorensen 2nd

Motion passed 3-0

iii. Community Risk Reduction Chief

Chief Dillard stated that interviews for this position will be during the Executive Session immediately following the meeting.

iv. Training Chief

Chief Dillard would like to have the job description approved at the meeting tonight so that we can post the job for 14 days. This position is a Monday-Friday position and will be in charge of ISO, NFPA and OSHA.

v. Lieutenant

Chief Dillard stated that this job description had been sent out prior and he is requesting at this time to post the position. Mrs. Sorensen asked about the educational experience listed on the job description, it does not state high school diploma required. Chief Dillard explained that this is an in-house position, and that it is only for individuals already employed by one of the departments and should already have a high school diploma.

vi. Deputy Fire Marshal

Chief Dillard stated that this is draft form only and is not ready to be posted, but wanted the board to look over the job description. This position is under the supervision of the Community Risk Reduction Chief.

Mr. Brown made a motion to approve the posting of Training Chief Position.

Mrs. Sorensen 2nd

Motion passed 3-0

Mr. Brown made a motion to approve the Lieutenant posting.

Mrs. Sorensen 2nd

Motion passed 3-0

Mrs. Bovenschen interrupted the meeting to state that the Executive Meeting Minutes from May 12, 2020 still needed approval.

Mr. Bomgardner called for a motion for the Executive Meeting minutes.

Mr. Brown made a motion to approve the minutes from the Executive Session on May 12, 2020.

Mrs. Sorensen 2nd

Motion passed 3-0

g. GAAP Financial Report

Mrs. Robinson explained that she has finished with the additional questions the county had sent concerning our GAAP reporting.

h. COVID-19

Chief Dillard stated that we are scheduled to open our facilities on June 14. We will continue with all precautions and measures currently in place for COVID-19.

Chief Dillard stated that the AFG grant has been submitted, and that the RPA grant will be submitted by the end of June.

i. Health Insurance Update

Mrs. Bovenschen stated that our new coverage went into effect on June 1, 2020. We had 11 individuals take the Health Savings Account plan and 9 individuals stay on the traditional plan. We have been working with Peoples State Bank to set up the individual H.S.A. accounts. The district will deposit a prorated amount for this year into each account. That amount is \$1,166.67 for 2020. Starting in 2021 the amount will be \$2,000 per employee in the Health Savings Plan.

New Business

Mr. Brown was contacted by a concerned citizen concerning a letter they had received from their insurance company stating that they were no longer covered due to the lack of a fire hydrant near their home. Chief Dillard stated that this tax payer had already contacted him and he has addressed the issue. Chief Dillard stated that some insurance companies use the ISO rating, but do not have to, for insurance coverage.

a. Department Updates

Chief Dillard went over the statistics for May 2020.

1. Statistics	<u>May 2020</u>
Fire	11
EMS	117
MVA	9
Haz Cond	2
Service	2
Good Intent	9
False Alarm	6
Special Weather/Natural Disaster	0
Special Incident	0
Total Runs	156
Mutual Aid	
Given	2
Received	5
Average District Response time	7:49
Clear Creek Township	7:28
Indiana Creek Township	9:53
Perry Township	6:15
Polk Township	16:20
Salt Township	14:15
Paid Off Duty Response	17
Volunteer Response	50

2. Fuel Costs	<u>May</u>	<u>Year to date</u>
Station 11	\$ 752.74	\$ 4,719.94
Station 21	\$ 638.18	\$ 3,654.53
Station 23	\$ 187.76	\$ 1,149.00
Command	\$ 225.82	\$ 1,685.95
Total Fuel Costs	\$1,804.50	\$11,209.42

b. DNR VFA Grant Purchase of Wildland Gear

Captain Mahurin presented the board with quotes for wildland gear. He received quotes from 911, MES and Conley Shields. The lowest quote was from 911. The DNR grant is for \$5000, for the purchase of 20 sets of wildland gear. Our cost is \$5,472.60.

Mr. Brown made a motion to accept the quote from 911 in the amount of \$10,472.60 for 20 sets of wildland gear, with the district paying \$5,472.60 and the DNR grant reimbursement of \$5,000.

Mrs. Sorensen 2nd
Motion passed 3-0

Claims and Financial Report

Claims:

a. Monroe Fire Protection District Claims:

Mrs. Bovenschen went over the claims for Monroe Fire Protection District. Monroe Fire Protection District Claims dated May 15, May 29, May 31 and June 9, 2020 were presented for approval.

Mr. Brown motioned to approve MFD claims May 15, May 29, May 31 and June 9, 2020.

Mrs. Sorensen 2nd

Motion passed 3-0

b. District 8 Claims:

Chief Dillard went over the claims for District 8. Claims dated June 9, 2020.

Mr. Brown moved to approve the District 8 claims dated June 9, 2020.

Mrs. Sorensen 2nd

Motion passed 3-0

c. Financial Report:

Chief Dillard went over the May 30, 2020 financial report. The report has been updated since the GAAP reporting has been finalized and the net budget now shows the reduction in net assets.

Chief Dillard stated that overall the district has been hit hard with multiple maintenance issues. However our revenues look good and overall spending except in a few categories is on track.

Payroll: Included the semi-monthly payrolls for May 2020.

Mr. Brown made a motion to approve the Financial Statements dated May 30, 2020, and payrolls for May 2020.

Mrs. Sorensen 2nd

Motion passed 3-0

NEXT MONTHLY BUSINESS MEETING

Mr. Bomgardner reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be held at 6:00pm via Zoom on July 14, 2020.

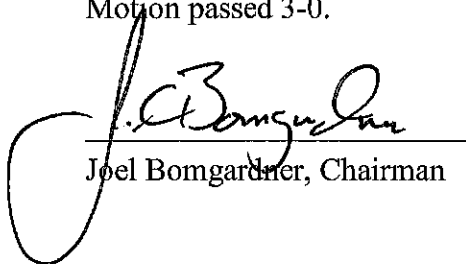
ADJOURNMENT

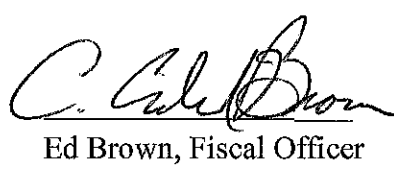
There being no further business to properly come before the board, Mr. Bomgardner called for a motion to adjourn.

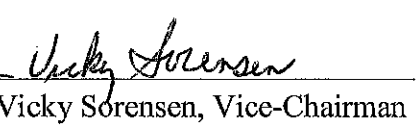
Mr. Brown motioned to adjourn at 6:54pm, on Tuesday June 9, 2020.

Mrs. Sorensen 2nd

Motion passed 3-0.


Joel Bomgardner, Chairman


Ed Brown, Fiscal Officer


Vicky Sorensen, Vice-Chairman

Copy furnished:

Mr. Bomgardner, Chairman
Mrs. Sorensen, Vice-Chairman
Mr. Cornwell, Deputy Chief
Mr. Ferguson, Legal Counsel
Station No.11, Bulletin Board

Mr. Brown, Fiscal Officer
Mr. Dillard, Fire Chief

Station No. 23, Bulletin Board
Station No. 21, Bulletin Board