

November 16th, 2020

Central Mainline Sewer Authority

P O Box 35 93 Jones Street

Lilly, PA 15938

November 16th, 2020

Salute to the Flag:/Roll Call of the Board:

Raymond Guzic, Jr., Rita Butterbaugh, Dennis Beck, Plant Manager James Lingafelt and Recording Secretary Pamela Flis and EAD's Engineer Renae McCracken

Kevin Hite, Edward Myers unable to attend, Solicitor William Barbin's presence was not required.

Public Participation: At this time none.

Secretarial Report:

Motion made by Dennis Beck 2nd Rita Butterbaugh to accept the Regular meeting minutes dated October 19th, 2020, Treasurers Report, Unpaid Bills Detail and an Additional Unpaid Bills as presented. Roll call, all in favor, Motion passed.

Motion made by Rita Butterbaugh 2nd Dennis Beck to approve the proposed CMSA 2021 Operating Budget and permission to advertise. Roll call, all in favor, Motion passed.

Motion made by Dennis Beck 2nd Rita Butterbaugh to authorize a three percent raise for the full-times employees of Central Mainline., beginning January 1st, 2021. Roll call, all in favor, Motion passed.

Motion made by Dennis Beck 2nd Rita Butterbaugh to ratify the actions of hiring a new part-time employee at the waste water treatment plant. Roll call, all in favor, Motion passed.

- New hire to be informed of what CMSA desires from him- obtaining a certified waste water treatment license.

Motion made by Dennis Beck 2nd Rita Butterbaugh to set the starting wage at \$10.00 per hour. Roll call, all in favor, Motion passed.

Correspondence: At this time none.

Solicitors Report:

As Discussed,

- The Dombrosky Property- when the property is sold, the new owner must satisfy a

November 16th, 2020

- tap fee to the Authority.
- No paper tap certificate was ever written to be permanently attached with the property.

Engineers Report:

As Discussed,

- Donald and Debra Beck bill of sale needs to be executed- Solicitor Barbin.
- Stream Bank Stabilization- Jefferson Street- Completed – payment requisition #2 finalized in the amount of \$20,241.76, grant funds received- grant basically closed out.
- An onsite sign to be placed at the stream bank repair location- stated the project is underwritten by the Commonwealth of PA.
- PA Small Sewer and Water Grant #2- replacement /upgrades at the Waste Water Treatment Plant. Approved on August 17th, 2020, for \$81,532.00 with a 15% match \$12,229.80- CMSA share. Kappe and Associates provided a quote.

Motion made by Dennis Beck 2nd Rita Butterbaugh to approve the expenditure of the \$12,229.80, 15% matching funds of the total \$81,532.00. Roll call, all in favor, Motion passed.

- Engineering fee through agreement will be 10% of the \$8,153.20.
- **#1-** control Panel, **#2** Upgrade DO Control & pH monitoring, **#3** Optional DO Control and Monitoring.

Motion made by Rita Butterbaugh 2nd Dennis Beck to approve the three items listed to be repaired/replaced as presented, more matching funds to include additional items if auto dialer does not to exceed \$5,000.00. Roll call, all in favor, Motion passed.

- Equipment needed to unload the new control panel- small Kubota with forks.
- NPDES Permit expires in February 10th, 2022. As per current NPDES Permit a complex application for renewal of this permit must be submitted to the DEP at least 180 days prior to the expiration date.

WWTP Report:

As Discussed,

- DMR report submitted.
- Flow meter report submitted; wireless flow meter is working well.
- Sludge pressing
- Winterizing the plant.
- Found leak on boiler line, repaired.
- Yard hydrant need minor repairs- completed.
- Refrigerator that is used for samples- is problematic -thermostat was replaced,

November 16th, 2020

\$350.00 for new refrigerator. DEP inspected.

Motion made by Dennis Beck 2nd Rita Butterbaugh to authorize the purchase of a new refrigerator for the wastewater Treatment plant. Roll call, all in favor, Motion passed.

➤ Pressure test completed on Portage Street.

Old Business: At this time none.

New Business: At this time none.

Adjournment:

Motion made by Dennis Beck 2nd Rita Butterbaugh to adjourn the November 16th, 2020 meeting at 6:36 PM. Roll call, all in favor, Motion passed.

Lilly Borough meeting packet sent via fax to the Lilly Borough Secretary.