

Minutes of the Sherrard Public Library District Board of Trustees

August 18, 2020

Call to Order: 7:00 PM.

Board Members in Attendance: Allen Holdsworth, Barb Ruane, Cindy Sanders, and Sheryl Steele.

Board Members Absent: Jim DeWitt, Molly Kindelsperger, and Sarah Soliz.

Staff: Tori Drews

Motions:

1. Motion to approve the minutes of July 21, 2020 by Ruane, Second by Holdsworth.
2. Motion to approve the Treasure's Report by Ruane, Second by Sanders.
3. Motion to approve Secretary's Audit by Sanders, Second by Ruane.
4. Motion to adjourn at 7:26 PM by Sanders, Second by Ruane.

Director Report:

- I. Summer Reading & Programming: Tori provided the board the final numbers for the summer reading program. Although participation was lower than past years, most likely due to COVID-19 limitations, those patrons who did participate had a good experience. Grand Prize winners received a \$50 Amazon Gift Card and a small gift basket.
- II. Open Library Positions: Kelly Jo Preston has been hired for the Custodial position. Two evening positions are still open.
- III. Dining Tour Books: The library will be purchasing dining tour books again this year.
- IV. General Election Holiday: The library is seeking clarification concerning the new Illinois mandate that declares General Election Days be holidays for schools and governmental units. The library needs to know if this mandate includes us so that we can adjust our policy accordingly.
- V. COVID-19 Procedures/Leave: Library staff have received a procedural document that outlines the federal amendments to EPSLA and EFMLEA for paid leave as it relates to COVID-19.

New Business:

- I. Secretary's Audit: Audit of the Minutes for FY 19/20 were approved.

The next meeting is September 15, 2020 at 7 PM.

Respectfully submitted,  
Sheryl Steele, Secretary