

**MINUTES OF BOARD OF TRUSTEES MEETING  
FEBRUARY 12, 2018  
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Regular Meeting of January 22, 2018 was called to order at 7:07pm, by Chairman Barker.

Trustee McClure moved to adjourn the Regular Meeting of January 22, 2018, seconded by Trustee Sulzberger. All yea. Motion carried.

The Regular Meeting of February 12, 2018 was called to order. Those Present: Trustees Roxanna McClure, Norma Sulzberger, Greg Thompson, and Chairman Marina Barker. Trustee Daryl G Hook was absent due to illness. Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman.

Chairman Barker asked everyone to stand for the Pledge of Allegiance. Chairman Barker asked for a moment of silence in honor of IAFF Local 42 member and KCFD FAO Roger Rhoads who passed away from an occupational illness. Before being assigned to the Fire Academy as Lead Instructor, Roger was assigned to Rescue 9, a heavy rescue company at KCFD Station 35. Rhoads served the KCFD and the citizens of Kansas City, Missouri for nearly 30 years. They extended their prayers to the Rhoads family, KCFD and members of IAFF Local 42 and 3808.

Trustee McClure moved to approve the Regular Meeting Minutes of January 22, 2018, as written, seconded by Trustee Sulzberger. All yea. Motion carried.

Upon discussion of payment of bills check number 32681, Trustee McClure asked that a report from QuickBooks be pulled regarding the water utility account for the buildings for the last year. There was concern regarding high usage or a possible leak in the building. In addition, it was requested to amend the budget at the next board meeting for expenditures approved including fire fighters bunker gear that are capital expenditures. Pleasant Valley Dispatch invoice for March was on this payment of bills, along with the final payment to Kansas City for dispatching. The Board asked Chief Coonce to reach out to Pleasant Valley to move the payment date as the invoices need to be paid in advance. The payment for services in April will be paid after the new budget year on April 1, 2018.

Trustee Thompson moved to approve the Payment of Bills for the period of January 19, 2018 thru February 8, 2018; seconded by Sulzberger. All yea. Motion carried.

**OLD BUSINESS:**

Fire Chief Miles updated the Board on the finalizing purchase of the bunker gear. All the gear has been received with exception of one coat and two pairs of boots. He noted they obtained blue trash bags to show which are soiled and need cleaning. They then have black bags to put the gear in once it is clean.

Village Clerk Chapman thanked Lt. Bruner for assisting in getting the fireproof door on the vault room at City Hall. Many companies had bid outrageous prices but Clerk Chapman had obtained it for about \$250 and Lt. Bruner installed it with the assistance of Steve Swanson, Public Works in about an hour.

Clerk Chapman shared with the Board that the Municode document had come in for a review. It was given to Trustee Sulzberger and Chairman Barker for review. She stated that Jason Bush was going to be calling Trustee McClure to review the tree removal plans at Mildred Keeney Park. Chapman also asked the Board to submit any information that they would like to see in the upcoming newsletter. She had asked each of the Chiefs for their submissions.

Trustee Thompson asked Chief Coonce to keep up with the ordinances, such as trashcans off the street and parked cars. He asked Fire Chief Miles about the recent pump that had been frozen at Midway Ford. Feld Fire is in contact with Hale Pump trying to obtain the parts to repair it. Midway Ford had not responded to

recent inquiries regarding their pending payment and a resolution to the pump repair. Clerk Chapman is still holding their check for prior services.

Trustee Sulzberger inquired about 425 Park Street and the boulders at the home. It was reported that they had made improvements and moved the rocks. The rocks were stacked and it appeared they were working on reinforcing the fence to the neighboring property. She also asked if any of the trash companies pick up excess tires. Bryant Street Apartments seems to have some outside their dumpster. Chief Coonce stated that no, they do not and he would have Officer Boyles contact the property owner to have them removed.

Trustee McClure asked Clerk Chapman about the timeline on the street signs on Lowell and Bryant, as well as others that are missing. Clerk Chapman stated she had asked Steve Swanson to utilize the signs in the public works and to replace them whether they were reflective or not. She had not checked if all of them had been resolved and would follow up with which ones are still missing. Clerk Chapman added she had been informed that there were breakaway poles at one time but there are very few now at public works. She would be looking to utilize this years \$8,000 to obtain the poles necessary to work with the Road District in the spring. Trustee McClure reminded each of the Chiefs to get the items remaining for the budget year purchased.

Chairman Barker added that the mulch needed to be obtained for the parks before March 31<sup>st</sup>. Trustee McClure stated there was \$2,000 in the budget. Clerk Chapman stated she would provide the pricing she received from local vendors as well as the mats for under the swings.

Chairman Barker added that a surveyor contacted her from New Kirk Engineering of the new Pizza Hut location, 400 NE 69 Hwy, earlier that day. They were requesting a lot consolidation. She spoke to Zoning Board Chairman Ron Barrett and after they reviewed the ordinances, they found there is nothing in the ordinances. It was agreed that the county would do the lot consolidation. She asked the Board to approve the request.

Trustee Thompson moved to approve the Certificate of Survey through the County of Clay County, Missouri, for Lot Consolidation of Lots 1, 2 and 3 of Norton Heights, a subdivision of Claycomo, Missouri, for New Kirk Engineering on behalf of NPC, Pizza Hut, located at 400 NE 69 Hwy; seconded by Trustee McClure. All yea. Motion Carried.

The wording on the Lot Consolidation will be changed to reflect the proper language, and will be signed by the Chairman of the Board, and attested by the Clerk. The Title Company will have to go through the county.

#### **NEW BUSINESS:**

Mr. Dale Goeller, Zoning Board Member, asked that the zoning board receive a copy of the Municode draft to review for conflicting information. Clerk Chapman was instructed to send him pages 273-288, of Appendix A.

Marj Findley, Resident, informed the Board that she read in the Liberty paper that Missouri Department of Natural Resources would be holding a public hearing in the community building regarding a renewal permit for Ford on March 13, 2018. Clerk Chapman stated she would follow up with additional information.

Police Chief Coonce shared with the Board that on Friday, Officer Lorenson was on a stop in the Taurus. He discovered that there was smoke coming out of the back of the car and fortunately was able to extinguish the fire quickly to minimize the damage to about \$300.00. It was the electrical components in the electrical harness and no one was injured. Trustee Thompson asked that a letter of commendation be placed in his file for taking care of matters so quickly.

Fire Chief Miles stated the fire department had responded to a duplex fire in Pleasant Valley on January 27<sup>th</sup>. The Fire Chiefs each arrived on the scene and the situation was handled. This incident brought up some

concerns with our current mutual aid agreements with both Pleasant Valley and Birmingham. The latest version on file was from the 1980's. He also added that the Squad Unit 623 was going to Central Power the next day. It would not start and it has been scheduled to be reviewed immediately in the morning. The issue is not related to recent repairs but electrical.

Village Clerk Chapman informed the Board that she had been contacted by Bart's Electric to do a quote to change all the lights in the city hall, community building and fire department building, and the parks to LED that have not been done yet. The cost of the electrical bill and light usage was raised in the last meeting. She was asked to contact Joe Kilowatt as well. The Village would qualify for a rebate, which would help with the installation cost. It was also noted to get the nest thermostats bid as well. Trustee Thompson also asked to make certain bids include proper removal and disposal of the old bulbs.

She informed the Board that each of the Chiefs had met with her and they had reviewed this year's budget and were preparing wish list items and numbers of where they believe the Village is at in the budget. They would be meeting on Thursday to discuss more information to present to the Board in the next board packet. It was determined to have a Budget Meeting with the Board on Tuesday, February 27<sup>th</sup>, in the Community Building Executive Board Room at 9:00AM.

Village Clerk Chapman shared the hearing posting Ms. Finley spoke of from Missouri Department of Natural Resources with the Board. The hearing is regarding the renewal of a volatile organic compound (VOC) plant-wide applicability limitation (PAL) for the existing automobile and light-duty truck assembly plant in Claycomo, MO. The hearing is at 5:00PM on Tuesday, March 13<sup>th</sup>, at the Community Building. Trustee Thompson stated it is a normal process. It was noted by Trustee Sulzberger that if no one signs up to make a comment the hearing would be cancelled.

Clerk Chapman concluded her comments by sharing a memorandum to place an ATM Machine in City Hall by Prineta. The machine would be no cost charged to the Village. She and Chief Coonce stated it is needed and they have a location with the electrical and data needs to support the machine. Prineta would supply the machine and all services. It would require that the machine be bolted to the floor, but the departments have determined a location that would limit damage to the floor if ever removed in the future. It was noted that from each transaction the Village would receive \$.50 as well. This machine would be open to public and would not force anyone to utilize the machine so the Village is not intending to make a profit. Placing this machine would assist the officers dealing with warrant situations to be able to assist in releasing the arrested person and get back out in the community faster. Clerk Chapman added she had verified with Bank Liberty that they would not be willing to place an ATM in the building due to the bank location being so close within the Village. The Board requested Clerk Chapman contact Bukaty and inquire if installation of the ATM would impact the cost of the Village insurance at City Hall.

Trustee McClure moved to approve the agreement in providing ATM services with Prineta, by allowing the installation of an ATM Machine on property within City Hall for a one-year trial period, seconded by Trustee Sulzberger. All yea. Motion carried.

Retail Business License Application by Owner, Dixie R. Edwards, for Farm Girl, LLC, at 152 E 69 Hwy. Trustee McClure moved to approve the business license, seconded by Trustee Sulzberger. All yea. Motion carried.

Service Business License Application by Owner, Devyn Hallman, for DH Beauty Studio, at 54 E 69 Hwy. Trustee Sulzberger moved to approve the business license, seconded by Trustee McClure. All yea. Motion carried.

Temporary Sign Permit Application, for one flag pole sign along 69 Hwy, by Manager, Susan Walker, for H & R Block, at 407 NE 69 Hwy, at the Claycomo Plaza, for the dates of February 15, 2018 to March 15, 2018. Trustee McClure moved to approve the sign permit, subject to the Building Inspector's approval, seconded by Trustee Sulzberger. All yea. Motion carried.


Temporary Sign Permit Application, for three flag pole signs in front of store, by Manager, Wendy Andrews, for TitleMax, at 300 E 69 Hwy, for the dates of February 13, 2018 to March 14, 2018. Trustee McClure moved to approve the sign permit, subject to the Building Inspector's approval, seconded by Trustee Sulzberger. All yea. Motion carried.

Discussion of Proposed Towing Ordinance Changes from Police Chief Coonce. Chief Coonce asked that the Board review. It was asked to change the header to Tow Regulations. This is to assist with tow trucks that are arriving on site and will not leave the scene. He was asked to check with the judge for fines and fees to use. Additionally, he was asked to have Kapke review as an ordinance.

Trustee Thompson complimented Lt. Bruner and Steve Swanson, Public Works, for their job in cleaning up the public works building. Thompson asked the Board for a consensus to remove the older mowers not able to be repaired without significant expense. Trustee McClure moved to allow Northland Feed to take the walk behind mower and John Deere as a donation or exchange for credit. In addition, to sell the Gravely mower on Gov.deals; seconded by Trustee Sulzberger. All yea. Motion carried.

There being no further business with the Board, Trustee Thompson moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee McClure. All yea. Motion carried. Recessed 9:03pm.

  
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Sheri Chapman  
Village Clerk

  
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Marina Barker, Chairman of the Board  
Board of Trustees