

# Steamboat Lake State Park and Steamboat Lake Snow Club Operations Memorandum of Understanding

THIS AGREEMENT, made this 1st day of November, 2019, between the State of Colorado for the use and benefit of Steamboat Lake State Park, hereinafter referred to as the Park, and the Steamboat Lake Snow Club, hereinafter referred to as the Snow Club.

WHEREAS, authority exists in the Law for Colorado Parks and Wildlife, to enter into cooperative agreements with the State and other agencies, educational institutions, municipalities, political subdivision, corporations, clubs, landowners, associations, and individuals for the development and promotion Parks and Wildlife Programs; and

WHEREAS, required approval, clearance and coordination has been accomplished from and with appropriate agencies; and

WHEREAS, the Snow Club desires the use of all or portions thereof, of lands, waters, or facilities under the control of the Colorado Parks and Wildlife as described as the boundaries of Steamboat Lake State Park engage in specific activities as described hereof; and

WHEREAS, the State through Colorado Parks and Wildlife controls Steamboat Lake State Park through fee title interest or lease.

NOW THEREFORE, it is hereby agreed that:

## BACKGROUND:

The Park and the Snow Club have had a long history of working together to make the North Routt winter trails program as successful as possible. The Snow Club has had difficulty recruiting enough dedicated volunteers to keep the program running as efficiently as possible. Therefore, the Park will invest more staff time and other resources to assist the Snow Club and make the winter trails program as efficient and successful as possible. Our goals are to reduce strain on board and club members and provide cost saving measures to the available limited funding.

## OPERATIONS AND RESOURCE USE:

The Steamboat Lake Snow Club will:

- Acquire and maintain Forest Service Permits through the duration of this MOU. The club will operate within the terms and conditions of the permit.
- Acquire and maintain insurance required by the CPW Snowmobile Program and groom under the conditions and limits of this policy
- Fill out annual grooming application and meet all deadlines with current updated information and all required permits and approvals including get all contract grooming with hourly rates and budgets to be approved through grooming application process.
- Manage Steamboat Lake Snow Club Membership
  - Recruiting
  - Website

- Email communications
- Coordinate fundraising efforts for grooming efforts, including planning for the replacement of the groomer.
- Provide the groomer for grooming all winter trails in the grooming permit and winter trails within Steamboat Lake State Park during conditions permitting grooming for the duration of this agreement.
- Community outreach and involvement
  - Schedule and recruit for annual member work days (poling, tree cutting, etc.)
  - Schedule and recruit for any annual social and educational events
- Work with Steamboat Lake State Park in partnership to provide direction and input on winter recreation issues and grooming operations. Current Snow Club by-laws still apply.
- Apply for the “SNOWMOBILE GROOMING ALLOCATION APPLICATION” on an annual basis.
- Provide parts and labor for groomer repair, service and maintenance.
- Operate under all conditions and terms of state purchase orders or contracts.

Steamboat Lake State Park will

- Use Full-Time employee staff time to
  - Coordinate programming
  - Provide grooming on the park and back up grooming on US Forest Service trails. Park staff will act as primary groomers on the Park to save money on groomer wages.
  - Provide groomer maintenance
  - Supplement Snow Club efforts to mark trails with signs and poles by using staff labor
  - Submit grooming reports to Colorado Snowmobile Association “CSA”
- Provide fuel and oils for the groomer. Fuel for the Nordic trails will be paid out of the Park’s Operating budget subject to Procurement and Fiscal Rules.
- Keep financial records to report to the Steamboat Lake Snow Club and document savings as in-kind support for a groomer replacement. Records will be available to the Snow Club and the Trails Program.
- Provide the Winter Shed for the groomer storage on the Park (continues the Winter Trails Shed Agreement from 2003)
  - Includes utilities to the building
  - Includes liability insurance for the building.
- Coordinate snow pole inventory and ordering from the State Trails Program
- Hire, manage training, scheduling and supervision of groomers
  - Report grooming to CSA and locally
  - Provide grooming guidelines and direction for groomers
  - Manage administration of payroll
  - Pay groomer operators hired by CPW.
- Gather input and guidance from the Steamboat Lake Snow Club Board and membership on winter program operations.

SUBJECT TO PARK MANAGER’S AND SNOW CLUB PRESIDENT’S APPROVAL:

Any deviation from the above mentioned uses must be submitted in writing to the Park Manager or Snow Club President at least 30 days prior to said use. Written permission from the Park Manager or Snow Club President must be received prior to the change of any operations other than those mentioned above.

INDEPENDENCE STATUS:

Nothing contained in this Memorandum of Understanding shall be deemed to create a relationship of employer-employee, master-servant, partnership, joint venture or any other relationship between Colorado Parks and Wildlife and the Steamboat Lake Snow Club. SUBJECT TO STATE LAWS:

This Memorandum of Understanding is subject to the laws of the State of Colorado and applicable orders, rules, and regulations of the State, whether they now exist or may hereafter be enacted during the term hereunder. Notwithstanding anything to the contrary contained in the Agreement, Colorado Parks and Wildlife shall have no obligation for any payments to the Steamboat Lake Snow Club without a separate written Agreement.

SIGNATURE DISCLAIMER:

This Memorandum of Understanding is not valid until all participating agencies and/or parties have agreed to and signed this document. The undersigned have read the conditions of this Memorandum of Understanding and agree to its contents.

ACCEPTED BY:

STATE OF COLORADO  
Colorado Parks and Wildlife

DocuSigned by:	December 23, 2019
<i>Steamboat Lake Snow Club</i>	
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Snow Club President	Date
Steamboat Lake Snow Club	President

DocuSigned by:	December 17, 2019
<i>Margaret Taylor-Veach</i>	
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Park Manager or Designee	Date
Margaret Taylor-Veach	Assistant Director

DocuSigned by:	January 13, 2020
<i>Tom Metsa</i>	
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CPW Snowmobile Program Manager	Date
Tom Metsa	Program Manager