

1 **Rockford Town Regular Council Meeting**  
2 **December 2, 2020 7:00pm Teleconference**  
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
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8 Mayor Roecks was not in attendance due to illness. Mayor pro-tem Tim Fricke called the meeting to order at  
9 7:00pm.

10 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke,  
11 William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson  
12 were also in attendance.  
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14 **Mr. Stevenson made a motion to approve the agenda. Mr. Benson seconded the motion. Motion was**  
15 **carried.**  
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17 **Mr. Benson made a motion to approve the minutes from the 11/18/2020 regular meeting. Mr.**  
18 **Stevenson seconded the motion. Motion was carried.**  
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20 ANNOUNCEMENTS

- 21 - The 2020 Budget will be ready for amendment at the 12/16/2020 regular meeting.  
22

23 COUNCIL REPORTS - None

24 COMMISSION REPORTS - None

25 COMMITTEE REPORTS - None

26 PUBLIC COMMENT – None

27 ORDINANCES/RESOLUTIONS - None

28 OLD BUSINESS - None

29 NEW BUSINESS - None  
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31 STAFF REPORTS

32 Public Works

- 33 - Mr. Thompson said that Public Works will be shifting their focus in 2021 to locating waterline shut  
34 offs and valves. They are spending too much time searching for these things when out in the field.  
35 Ms. Harnois asked if they will be combing this project with GIS (Geographic Information System)  
36 Mapping. Mr. Thompson said they will work on getting all the water shutoffs and valves located  
37 before attempting the GIS portion.  
38

39 Clerk/Treasurer

- 40 - Mrs. Johnson gave the November Treasurer's Report, stating that the total amount in all funds as of  
41 November 30, 2020 was \$702,130.67.  
42 - **Ms. Harnois made a motion to approve the November Utility Bill Adjustment Report. Mr.**  
43 **Stevenson seconded the motion. Motion was carried.**  
44

45 PUBLIC COMMENT –

- 46 - Ms. Harnois mentioned that there is another round of grant funding available to businesses to offset  
47 some COVID related expenses. She also said that the North Palouse Chamber of Commerce is now  
48 a member of the Spokane Valley Chamber of Commerce.  
49

50 APPROVE CHECKS

51 **Mr. Stevenson made a motion to approve checks 16811-16830 and 2 EFTs, with check 16821 being**  
52 **voided for a total of \$76,577.51. Ms. Harnois seconded the motion. Ms. Harnois said she had earlier**

53 asked the Clerk what the Rockford Auto bill was for (backhoe tires). She also asked what the  
54 Springbrook Express invoice was for. Ms. Johnson said that the BIAS Software is now called  
55 Springbrook Express, and the invoice is for annual support. Motion was carried.  
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57 Mr. Benson made a motion to adjourn the meeting at 7:17pm. Ms. Harnois seconded the motion.  
58 Motion was carried.  
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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor