

Sunday OA HOW December Business Meeting - April 29, 2018

Meeting Coordinator: Molly C.

Secretary: Judy G.

1. **Attendance:** Molly NC; Jenny C. MD; Judy G. WA; Deborah R. MI; Marilyn, NH; Deborah K., VA, Betty, MD, Karen G, NC, Jim, MA, Linda D, Canada; Marlana, CA; Deborah H, MI

2. **Minutes from March meeting approved with revisions that had been sent around**

3. **Old Business (Carried Over from Previous Meetings)**

a) Service Positions. Only one position remains unfilled, that of Alternative Newcomer Greeter. This person will back up the regular newcomer greeter, as needed.

Deborah K volunteered for this position. She was unanimously approved by group vote.

b) Disruptive Callers. We have had problems over several months with disruptive callers, some persistent and some one-time only. Previously, a moderator dropped some people from the line, including a newcomer, and there were hurt feelings.

One suggestion previously made was that we change our conference line. Molly investigated and found different options, but all have different features, including what we can control, what we see on the console, and whether we can record. There is no perfect option, and for all of them we have to display our number publically.

Discussion

Molly: I operate with the guideline that the moderator clears the entire line at the direction of the leader. No one should be dropped from the meeting unless they are making a significant disruption. Also, some people prefer to remain unmuted. They state they are very quiet and thus believe it is acceptable to remain unmuted. Today there was one big disruption that occurred because an unmuted phone had technical problems, which can cause a very loud, persistent noise.

Judy: Part of the etiquette of the phone meeting is muting one's phone. In my opinion, no one has a right to remain unmuted out of preference because an unmuted phone can suddenly cause a severe disruption.

Molly: Another thing I've wanted is to have a time in the meeting when the moderator clears the line regardless of background noise.

Several comments: "good idea"

Molly: I will draw up a protocol for the moderator that takes these points into account. (This protocol will then be proposed to the meeting for approval.)

4. New Business

a) Marilyn: topic — format

b) Jenny C: topic - the new OA book has a reworded section that is part of what we read in the meeting

a) Marilyn: topic — format. As a leader, I have wanted to follow along the readings so I know when people are about to finish, but because I have to go way down to see the readings, I cannot get back to my place. Other meetings include the readings within the body of the format, and that is easier for me to manage as a leader.

Judy: In addition, in our format the readings look like they are live links. But you cannot click on them and go to the reading — you have to scroll all the way down. This is confusing, and I've heard some people struggle with it on the meeting. In the old format the links were live.

Molly: You can add links but then doing revisions is much more complicated.

Marilyn: It is easy to remove links.

Molly: We could have two formats — one with the readings at the end and one with the readings inserted into the body.

Marilyn: Motion to create two formats — one a PDF with readings at the end and one with readings embedded.

Approved by vote. No nay votes or abstentions.

Molly: I have the format and access to the website. I can take care of this, although I might not have it for next week.

b) Jenny C: topic - new OA book and the excerpt from Chapter 2, which we reading every meeting. Do we want to update the format to match the new edition?

Deb H: Not many of us have the new book. Can Jenny send out a copy of the passage?

Jenny: Yes.

Marilyn: Usually HOW meeting formats are all the same. Can individual meetings make changes?

Molly: Yes, we can.

This topic will be on the next business meeting agenda.

5. Meeting adjourned. The meeting was adjourned with the Third Step Prayer at approximately 5:30 ET.