



To: All Councillors  
Press  
Notice Board (members of the public are welcome to attend)

**Lisa Staggs – CLERK.** .....

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**Dear Councillor,**  
**You are hereby summoned by the Chairman to attend a meeting of:**

## MIRFIELD TOWN COUNCIL

**To be held on: Wednesday 15<sup>th</sup> June 2022 at 7.30pm**  
**To be held at: Trinity Methodist Church, 4 Trinity Street, Mirfield, WF14 8AD.**

A period of 15 minutes will be allowed during the meeting for questions and comments from members of the public on matters relevant to the Town council. There should only be one speaker per topic, each member is allowed three minutes in which to speak (approximately). Questions **MUST** be received 7 days prior by email or post to the Clerk to mirfieldtowncouncil@gmail.com, with details of what they wish to speak about including the wording.

Recordings may be made at the meeting by attendees. Anyone intending to record proceedings should inform the Chairman or Clerk of the meeting of their intentions to record prior to commencement of the meeting. Anyone intending to record a meeting or part thereof, will be asked by the Chairman to identify themselves. All recordings must be made in accordance with any regulations relating to such matters and in accordance with Mirfield Town Council Recording Policy.

## AGENDA

<b>MTC27/2022</b>	<b>CHAIRMAN'S WELCOME AND REMARKS:</b>
<b>MTC28/2022</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> 1.To receive apologies 2.To approve reasons for absence. <b>(Members are reminded that apologies MUST be sent to the Clerk or Chairman if they are unable to attend.)</b>
<b>MTC29/2022</b>	<b><u>DECLARATION OF INTEREST</u></b> To receive any declarations of interest to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests  For members to declare if they have been lobbied on any matters on the agenda
<b>MTC30/2022</b>	<b><u>CONFIRMATION OF MINUTES:</u></b> To approve the minutes of the Annual Town Council meeting of 4 <sup>th</sup> My 2022 as a true and correct record including payments of <b>£150 plus Clerk's Salary/HMRC &amp; Working Allowance</b>
<b>MTC31/2022</b>	<b><u>MATTERS ARISING FROM THE MINUTES:</u></b>

	<p>To receive information on the following ongoing issues and decide further action where necessary</p> <ol style="list-style-type: none"> <li>1. To receive a report from Cllrs Naisbett &amp; Connell on lamppost survey</li> <li>2. To receive an update from Cllr Lees-Hamilton on Road Safety Signage</li> <li>3. To receive an update from Cllr Connell on Mirfield Business Breakfast</li> <li>4. To receive an update from Cllr Mallinson on Eastthorpe Gardens/Leeds Diocese</li> </ol>
<b>MTC32/2022</b>	<p><b><u>MIRFIELD LIBRARY:</u></b></p> <ol style="list-style-type: none"> <li>1. To receive an update from Kirklees Library Services and agree any action necessary</li> </ol>
<b>MTC33/2022</b>	<p><b><u>FINANCE:</u></b></p> <p>To approve the following accounts for payment</p> <ol style="list-style-type: none"> <li>1. To agree Clerk June Salary by Bacs</li> <li>2. To agree Clerk Working Allowance by Bacs</li> <li>3. To agree HMRC June PAYE by Bacs</li> <li>4. To agree Trinity Methodist June Room Hire by Bacs £60.00</li> <li>5. To agree Able Gardens June Maintenance by Bacs £90.00</li> <li>6. To agree Wild About Gardens Bankfield Hedges by Bacs £180.00</li> <li>7. To agree Wel-medical 2 x Defib cabinets by Bacs £1188.00</li> <li>8. To agree Zoom Monthly Pro by Bacs £14.39</li> <li>9. To receive Bank Reconciliation to 31/05/22</li> <li>10. To receive Monthly budget</li> </ol>
<b>MTC34/2022</b>	<p><b><u>WOVEN:</u></b></p> <ol style="list-style-type: none"> <li>1. To receive a presentation from Woven and agree any action necessary (WOVEN is a Kirklees Council Initiative to celebrate textile heritage and innovation in Kirklees, and is focused on generations of innovators, connecting a strong heritage with today's innovation developments in local industry. WOVEN has a spotlight moment in June as a biennial festival but works all year round to develop relationships, projects and activities that celebrate our rich textile connections with communities across Kirklees)</li> </ol>
<b>MTC35/2022</b>	<p><b><u>INTERNAL MATTERS:</u></b></p> <p>To receive information on the following items and decide any action where necessary</p> <ol style="list-style-type: none"> <li>1. To approve Annual Governance Statement 2021/2022 - Documents circulated prior to the meeting</li> <li>2. To approve Annual Return Annual Accounting Statements 2021/2022 – Documents circulated prior to the meeting</li> <li>3. To receive an update from Cllr Naisbett on Christmas Lights 2022 and agree any costs or action necessary</li> </ol>
<b>MTC36/2022</b>	<p><b><u>COMMUNITY:</u></b></p> <p>To receive information on the following and decide any action necessary</p> <ol style="list-style-type: none"> <li>1. 2018/17/00497 Land adj Sheep Ings Farm, Granny Lane - Street Naming to consider names already nominated by Cllrs via email for the Miller Homes development</li> <li>2. To receive an update on Miller Homes Development, Granny Lane and agree any action necessary</li> </ol>
<b>MTC37/2022</b>	<p><b><u>GRANT APPLICATIONS:</u></b></p> <ol style="list-style-type: none"> <li>1. To consider grant applications submitted: Mirfield Show Marquee Hire Grant application and accompanying documents circulated prior to the meeting.</li> </ol>
<b>MTC38/2022</b>	<p><b><u>PUBLIC QUESTION TIME:</u></b></p> <p>None</p>

<b>MTC39/2022</b>	<b><u>FUTURE MEETING DATES TO AGREE:</u></b> THE DATE OF THE NEXT FULL TOWN COUNCIL MEETING: <b>Wednesday 6<sup>th</sup> July 2022.</b> <b>Time Meeting Closed:.....</b>
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<http://www.mirfieldtowncouncil.com>

*Signed Lisa Staggs  
Town Clerk*