



Council Minutes
June 14, 2018 – 6pm – Council Chambers

The following members of City Council were in attendance: Mayor, Sam Lee, Phil Clemmer, Anthony Cunningham, Matthew King, John Mahony, Michael Maier and Rose Ann Woods.

Others Present: Shawn Bell, David Holmes, Sandra Woods, Mike Pitman, Ross Fletcher, Russell Alexander, Keith Morton, Lori Cooper, Tammy Finley, Ashlee Tolbert, Gloretta Beverly, Russell Haltiwanger, Greg Gordos

Visitors: 29

Call to Order – Mayor Sam Lee

Public Hearing – FY 2018-2019 Proposed Budget

Mayor Lee called the Public Hearing to order.

City Administrator, Shawn Bell, reviewed the FY 2018-2019 budget.

Mayor Lee commented that no one signed up to speak concerning the budget, therefore he closed the public hearing.

Invocation – Dr. Condry Richardson, Fountain Inn First Baptist Church

Pledge of Allegiance

Presentation/New Employees

Police:

Zachary Christy
Allison Babcock
Mona Carver

Gas:

Meredith Hampton
Thomas Willingham
Paul Schmidt

Admin Intern:

Jolie Patterson

Public Comment

None

Council Meeting
June 14, 2018

Consent Agenda – *There will be no discussion of Consent Agenda items unless a Council member so requests in which event the item in question will be considered separately.*

May 10, 2018 Council Minutes
May 30, 2018 Council Workshop
May 2018 Financial Report

Motion by Councilmember King, Second by Councilmember Cunningham to approve the Consent Agenda as presented. The motion passed unanimously.

City Administrator’s Report – Shawn M. Bell
(Attached)

Unfinished Business

Second and Final Reading – AX 2018-001 Durbin Road – An Ordinance to provide for the annexation of the property described herein to the city limits of the City of Fountain Inn; to establish a zoning classification; to assign the annexed property to a council ward; and various matters related thereto.

Mr. Bell explained that the Planning Commission met April 16, 2018 regarding the annexation request and approved the annexation unanimously. Greenville County planning staff, as well as, city staff also recommended approval. The property will be zoned R 7.5 and it will be assigned to council ward 2.

Motion by Councilmember Maier, second by Councilmember King to approve AX 2018-001 on second Reading.

The motion passed on second reading with 6 votes in favor and Mayor Lee voting against.

Second and Final Reading – FY Ordinance 2018-004 – An Ordinance to update and amend the FY 2018 Budget for the City of Fountain Inn to account for appropriations made by City Council through the fiscal year.

Mr. Bell explained that when a municipality adopts its annual budget ordinance, staff and elected officials are projecting receipts and expenditures of government. During a fiscal year, sometimes extenuating circumstances may make it appropriate to adopt an amendatory ordinance to reflect deviations in certain line items of the budget.

The impetus for amending FY 2018 Budget:

- Special Events and Community Development
 - Physical location moved from the Younts Center to City Hall – staff and event related expenditures that were once shared by the performing arts budget became the burden of one.
 - Staff changes were made and ambitious revenue projections were set

Council Meeting
June 14, 2018

by an individual who no longer is employed with the City.

- Police
 - Applied for a grant and the award date was changed from FY 18 to FY 19.
- Recreation
 - TAPS Grant award cycle changed from FY 18 to FY 19.
 - Woodside Park engineering extended beyond FY 17 and into FY 18.

The total decrease to the City's Budget is \$67,010.

Motion by Councilmember King second by Councilmember Mahony to approve Ordinance 2018-004 on second reading. The motion passed unanimously.

Second and Final Reading – Ordinance 2018-005 – FY 2019 Proposed Budget

Mr. Bell explained this is an ordinance to adopt a budget for the City of Fountain Inn for budget year beginning July 1, 2018 and ending June 30, 2019 according to the terms and provisions as contained therein; authorizing the city to acquire various pieces of equipment and to finance the same in an amount not to exceed \$250,000.

Ordinance 2018-015 enacts the Fiscal Year 2018-2019 General Fund and other City funds budget. The Ordinance sets the annual ad valorem tax (millage rate) on motor vehicles and all other taxable property other than motor vehicles for the City of Fountain Inn. This ordinance also includes a fee schedule as *Exhibit C* which seeks to place all of the City's fees and charges into one easily accessible Appendix into the City's Code of Ordinances.

Lastly, Ordinance 2018-005 authorizes borrowing up to \$250,000 from a bank, or other financial institution, to acquire various equipment such as general purpose vehicles, natural gas vehicles and related equipment.

This budget does not include a millage increase or a TAN.

Motion by Councilmember Clemmer, second by Councilmember Cunningham to approve Ordinance 2018-005 on Second Reading. The motion passed unanimously.

New Business

R 2018-005 – Regarding rates, fees and charges for the Fountain Inn Natural Gas Department

Mr. Bell explained that currently when a disconnection work order has been processed the gas department charges a \$25 administrative fee at 8:30 am the day of cut off. Once the customer is cut off the first time the customer is charged \$60, second time \$120, third time \$180 and fourth and each consecutive time the customer is charged \$240. The new resolution changes the policy to eliminate the \$25 administrative fee and replace the graduated cut off charges with a one-time \$85 charge that will be assessed 14 days after

Council Meeting
June 14, 2018

the due date.

Motion by Councilmember Woods, second by Councilmember Clemmer to approve Resolution 2018-005 as presented. The motion passed unanimously.

Contract – SeeClickFix

Mr. Bell explained that in the new budget we have budgeted \$4,500 for SeeClickFix. This allows Citizens to download an app or go onto the website to Facebook click on the portal and enter service tickets for problems they see in the community rather than making a phone call. This will help public works manage issues going on around town. This contract is for one year.

Motion by Councilman Maier, second by Councilman Mahony to approve the contract with SeeClickFix. The motion passed unanimously.

Proposal - Way Finding Signs

Mr. Bell explained that funds were also budgeted for a Way Finding plan. Tee Coker with MKSK Studios reviewed the Way Finding proposal with Council.

Motion by Councilmember Cunningham, second by Councilmember Clemmer to approve the Way Finding Sign proposal. The motion passed unanimously.

Appointments

Planning Commission – Brent Fonokalafi (Replacing Billy Fleming – moved out of the city)

Motion by Councilmember Clemmer, second Councilmember Cunningham. The motion passed unanimously.

Upcoming Meetings

June 28, 2018 6:00 pm – New High School Information Meeting at the Younts Center

August 9, 2018 6:00pm – Regular Council Meeting

Senior Staff Meeting – 3rd Thursday of each month at 8:30am

Strategic Planning Meeting – 1st Monday every other month at 8:30 a.m. (February, April, June, August, October, December)

Executive Session - For the discussion of a potential claim against the city concerning the Administrative Department and to receive legal advice concerning the potential claim and the city's position with regard to it.

Motion by Councilmember Mahony, second by Councilmember Maier to move into executive session. The motion passed unanimously.

Back in regular session.

Mayor Lee stated that no votes were taken while in executive session.

Council Meeting
June 14, 2018

Motion by Councilmember Mahony, second by Councilmember King to adjourn the meeting. The motion passed unanimously.



Sandra H. Woods, CMC
City Clerk

MEETING NOTICE POSTED AND MEDIA NOTIFIED ON JUNE 12, 2018.