



St. Vincent de Paul's Volunteer Opportunity

About

Thank you for your interest in volunteering at St. Vincent de Paul in Redmond, Oregon. We have a variety of volunteer opportunities available and we will find a way for you to best help our organization after providing your qualifying application. By working in the thrift store, you are helping to fund most of the administrative and social service costs. By working in the social service department, you are assisting the people that need help in the community face-to-face. Volunteering in either part of the operation is a tremendous contribution.

St. Vincent de Paul in Redmond helps hundreds of people in the community by providing thousands of dollars in monetary assistance, clothing, and household items every month. Also, hundreds of families in need receive food boxes. We are dedicated to serving the poor and providing others with the opportunity to serve. Volunteering provides benefits to the members in the community including you! Volunteering can provide hours for many different programs, increase job skills, and provide a fulfillment of purpose.

Getting Started

Please fill out the attached application and any agreements. Return to the St. Vincent de Paul Volunteer Coordinator. You can drop it off or mail to:
651 SW Veterans Way
Redmond, OR 97756

You can also email it to volunteersredmond@gmail.com.

An approved application is followed up by an informal interview. This may then be followed by an orientation and introducing you to your work area. **Flexibility and time management are important when volunteering.** We may need you in multiple departments or move you to a different department depending on our current needs. Also, please be on time for appointments and your scheduled work time. We have a large, busy operation that runs smoothly with proper time management. Thank you for considering these work values while you volunteer.

Volunteer Application

Society of St. Vincent de Paul Redmond Conference



Personal Information

Date: _____

Last Name _____ First Name _____

Mailing Address _____

Home Phone _____ Cell Phone _____

Email _____

Previous Volunteer and Work Experience

Organization Name (including St. Vincent de Paul volunteer work) – Dates – Duties:

Other Skills

Training, Foreign Language, Sign Language

How did you hear about volunteer opportunities at St. Vincent de Paul?

Reason for volunteering

Retired, government program, court ordered community service, learn job skills, etc.

Amount of Court Ordered Community Service Hours Required (if applicable) _____

Emergency Medical Information (this will allow St. Vincent to provide quality assistance to you in the event of a medical emergency)

Emergency Contact Name and Phone Number _____

Medications _____

Allergies _____

Preferred Physician Name and Number _____

Physical Limitations (helps with placement based on individual needs)

Volunteer Areas of Interest (please check all that apply)

Thrift Store:

- _____ Clothing
- _____ Books
- _____ Video
- _____ Donation Pickups
- _____ Small Appliance Testing
- _____ Online Sales
- _____ Janitorial
- _____ Other _____

- _____ Cash Register
- _____ Crafts and Fabrics
- _____ Linens
- _____ Housewares
- _____ Furniture
- _____ Shoes
- _____ Maintenance Projects
- _____ Electronics

Social Services:

- _____ Data Entry
- _____ Client Interviews
- _____ Front Desk
- _____ Janitorial
- _____ Other _____

- _____ Food Boxes
- _____ Food Deliveries
- _____ Food Pickups
- _____ Maintenance Projects

Dates and Times Available –We depend on you to assist our staff in completing services to those in need. We consider you one of our staff, serving in a volunteer capacity.

Volunteer Signature

Date

Volunteer Printed Name

Volunteer Conditions and Confidentiality Release

St. Vincent de Paul Society(SDVP)
Redmond Conference

I understand and agree to the following:

St. Vincent de Paul is a non-profit organization operating a social service center and thrift store in Redmond, Oregon.

Volunteers agree to assist SDVP with its operations on a scheduled basis and are at-will volunteers, meaning either party may terminate Volunteer's services at any time.

Volunteer's assistance is provided without remuneration.

Volunteers work for the organization at their own risk.

Volunteers will work under the policies and procedures of SDVP.

Waiver Agreement

As a volunteer, I agree to release SDVP's agency, representatives, employees, officers and successors in interest, from any and all claims, debts, demands and liability of any kind arising out of injury, death or property damage suffered by Volunteer while performing Volunteer Services for SDVP, regardless of cause.

No workman's compensation or medical insurance is provided for the Volunteer through SDVP and Volunteer services are exempt from the Oregon Worker's Compensation Act. Volunteers are responsible for his/her own medical bills as a result of any injury as covered in this agreement.

Volunteer has signed this agreement willingly and on his/her own volition and has had ample opportunity to have its content reviewed by legal counsel.

Confidentiality and Respect

- As a Volunteer, I agree to maintain client and staff confidentiality.
- As a Volunteer, I will treat people with respect, dignity and quality customer service
- As a Volunteer, I will work as a team player with fellow volunteers and staff
- As a volunteer, I will provide assistance to SDVP clients and customers without judging their choices or imposing my own personal views or opinions on them.
- I understand that any breach of confidentiality or disrespect of clients will result in the termination of my services as a Volunteer at SDVP.

Read, Signed and Agreed: _____
Volunteer Signature Date

Printed Name: _____