

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS'**

**MEETING AGENDA**

Trinity County Fair

**BOARD ROOM – 6000 Hwy 3 (DIRECTORS ONLY)**

Hayfork, CA 96041

**Zoom Link Info:**

Meeting ID: 847 8160 1071

Passcode: 491796

Dial In: 1-669-900-6833

**May 20<sup>th</sup>, 2021**

**6:00pm – Open Session**

**Board of Directors**

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director, 1 <sup>st</sup> District	Michael Thompson, Director, 2 <sup>nd</sup> District
Adrien Keys, Director, 3 <sup>rd</sup> District	Adam Dummer, Director, 4 <sup>th</sup> District
Justin Bailey, Director, 5 <sup>th</sup> District	Chuck Sauer, Director
Donny Case, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by \_\_\_\_\_ at \_\_\_\_\_ pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Brinkley\_\_\_\_, Thompson\_\_\_\_, Dummer\_\_\_\_, Sauer\_\_\_\_, Eggleston\_\_\_\_  
Rourke\_\_\_\_, Keys\_\_\_\_, Case\_\_\_\_, Bailey\_\_\_\_

**3. INTRODUCTION OF GUESTS / STAFF**

**4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

**5. CONSENT AGENDA & MINUTES**

- a. APPROVE MAY 20, 2021 AGENDA and the APRIL 15, 2021 MEETING MINUTES

**6. APPROVE MAY 2021 FINANCIAL REPORTS**

**7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT**

**8. CEO'S REPORT**

**9. STANDING COMMITTEES**

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- b. **FINANCE COMMITTEE:** Wallace Brinkley (Chairman), Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Wallace Brinkley, Carrie Bayley

**10. AD HOC COMMITTEES**

- a. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
- b. **COVID COMMITTEE:** Wallace Brinkley (Chairman), Chuck Sauer, Carrie Bayley, Jennilea Brookins, Christina Merritt, Krista Hymas
- c. **GRANTS & FUNDRAISING COMMITTEE:** Director Eggleston (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter
- d. **PREMIUM BOOK COMMITTEE:** Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter, Jennilea Brookins, Christina Merritt
- e. **100 YEAR ANNIVERSARY COMMITTEE:** Wallace Brinkley (Chairman), Carrie Bayley, Chuck Sauer, Donny Case
- f. **VOLUNTEER COMMITTEE:** Donny Case (Chairman), Adrien Keys, Justin Bayley

**11. CORRESPONDENCE:**

- a. Biosecurity Practices Poultry Show Exhibit Organizers
- b. California Recommended Biosecurity Practices for Poultry Show and Exhibitions
- c. CFSA Contact List April 2021
- d. F2021-04 Poultry Health Inspections (PHI) FY 21-22 Fair Season
- e. Field Biosecurity Guide from CA State Vet
- f. Policies
- g. Roof Repair Proposal Trinity County Fair
- h. Top Tips for Keeping your Backyard Birds Healthy Poster
- i. Risk Pool Rates

**12. NEW BUSINESS**

- a. Approve Golf Cart Policy
- b. Approve Employee Drug & Alcohol Policy Revision
- c. Approve Mast Roofing Proposal for Exhibit Hall Roof Repairs
- d. Approve Increase in RV Monthly Rental Fee to include \$60 Utilities
- e. Approve JLC Recommendation to pay Chico State University \$500 for Swine Carcass Contest Judging
- f. Approve JLC Recommendation to donate \$400 to Trinity High School Football Team in exchange for running JLA Buyers Contacts at Jr Livestock Auction
- g. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

<p><b>RENTAL AGREEMENTS</b>  RA21-03e TCAA Meeting  RA21-04e Quilter’s Guild Retreat</p> <p><b>BIGFOOT STANDARD AGREEMENTS</b>  BBSA21-01 Loren Kemper  BBSA21-02 Hayfork Cleaning Services</p> <p><b>BIGFOOT ENTERTAINMENT AGREEMENTS</b>  ENBB21-01 Wildwood Roses Band  EEBB21-02 Matt Wallace</p> <p><b>BIGFOOT CONCESSION AGREEMENTS</b>  BBCON21-01 Golden Dragon Bread  BBCON21-02 West Coast Fire Coffee  BBCON21-03 Hayfork Rotary  BBCON21-04 Hayfork Lions Club  BBCON21-05 HHS Junior Class</p>	<p><b>STANDARD AGREEMENTS</b>  SA21-11 ATM Plus</p> <p><b>FAIR CONCESSION AGREEMENTS</b>  CON21-15 Neon Palm Ice  CON21-16 Brian’s Concessions</p> <p><b>BIGFOOT COMMERCIAL AGREEMENTS</b>  BBCOM21-01 Korndogg Klowing  BBCOM21-02 Hayfork Valley Spay &amp; Neuter  BBCOM21-03 Lulu’s Jam and Jellie’s  BBCOM21-04 Dip Delish  BBCOM21-05 Tracey’s Creations  BBCOM21-06 Parent Group Carnival  BBCOM21-07 Dirty Mountain Boyz  BBCOM21-08 The Art Shop</p>
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**13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION**

**14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT**

**DIRECTORS’ REPORTS**

- Adam*
- Chuck*
- Michael*
- Sharon*
- Wallace*
- Adrien*
- Justin*
- Dennis*

**15. ADJOURNED**

Adjourned by \_\_\_\_\_ at \_\_\_\_\_ pm

**Submitted By:**

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*Carrie Bayley, CEO*

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*Dennis Rourke, TCFA President*