

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph S. Sawicki, *Chairman*  
William S. Clark, *Secretary*  
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*  
Francesca J. Crane, *Asst. Secretary/Treasurer*  
Anita M. Ferenz, *Administrator*

## REORGANIZATION MEETING

January 27, 2022

Call to Order (time: \_\_\_\_\_) \*Secretary

### Roll Call of Board Members

Joseph S. Boldaz (JSB) \_\_\_\_\_, William S. Clark (WSC) \_\_\_\_\_, Francesca J. Crane (FJC) \_\_\_\_\_, Kent D. Nation (KDN) \_\_\_\_\_ and Joseph S. Sawicki (JSS).

### Others Present

Solicitor \_\_\_\_\_, Engineer \_\_\_\_\_, Operator \_\_\_\_\_, and Administrator \_\_\_\_\_

### Appointment of Chairman for 2022 \*Secretary

Nomination: \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote(y) \_\_\_\_\_ & (n) \_\_\_\_\_

### Meeting Turned Over to Chairman

### Appointment of Vice Chairman

Nomination: \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote(y) \_\_\_\_\_ & (n) \_\_\_\_\_

### Appointment of Secretary

Nomination: \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote(y) \_\_\_\_\_ & (n) \_\_\_\_\_

### Appointment of Treasurer

Nomination: \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote(y) \_\_\_\_\_ & (n) \_\_\_\_\_

**Appointment of Assistant Secretary/Assistant Treasurer**

Nomination: \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote(y) \_\_\_\_\_ & (n) \_\_\_\_\_

**Appointment of Administrative Personnel for 2022**

Administrator and Right-To-Know Officer – Anita Ferenz  
Bookkeeper – Bonnie Lucy

**Appointment of Professional Consultants for 2022**

Gawthrop Greenwood – Solicitor  
Carroll Engineering Corporation – Engineer  
Operator  
Concord Public Financial Advisors – Financial Advisor  
H.A. Thomson Agency - General and Special Insurances  
Mid Penn Bank – Depository  
Evolution Payroll Services - Payroll Service Provider  
Auditor – BBD, LLP

**Motion to approve appointment of Administrative Personnel and Professional Consultants for 2022 as noted.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote(y) \_\_\_\_\_ & (n) \_\_\_\_\_

**Resolutions**

01-2022          Disposition of Records as of December 31, 2021

**Miscellaneous Information for 2022**

Authority meetings are the fourth Thursday of each month at 7:00PM except for November which will be Wednesday, November 16, 2022, and December which will be Wednesday, December 21, 2022, held at the Township Building located at 198 Lafayette Road, West Brandywine, PA 19320.  
2. Special Meetings to be advertised as required by law.

**Adjournment (time: \_\_\_\_\_)**