## Import Designs Charming Master Order Form - Spring 2016 Fax completed form to 410-630-7080 or email form to CHFundraiser@gmail.com

Organization Name:	Contact Person:
Phone:	Email:

**Shipping Name of School/Business if applicable:** 

**Ship to Street Address:** 

City: State: Zip Code:

Item Description	Qty Sold	Item Description	Qty Sold
J932 ROYAL RED EARRINGS \$12.50		H769 SHOW STOPPER INFINITY SCARF \$19.50	
J83 PAW PRINT EARRINGS \$12.50		J904 PRAYER REMINDER BRACELET \$19.50	
J906 MODERN FRENCH DECO EARRINGS \$15		J574 PAW PRINT NECKLACE \$19.50	
J694 SILVER BEADED WRAP BRACELET \$15		J953 JEWELRY ORGANIZER \$19.50	
J909 FIESTA MIX EARRINGS \$15		H740 CROSS PRINT WRAP SCARF \$19.50	
J725 FASHION TREND CUFF BRACELET \$15		H742 LAZY LEOPARD SCARF \$19.50	
J107 CHANDELIER BRACELET \$15		J915 FOR THE CURE SENTIMENTS BRACELET \$19.50	
J230 SPARKLE PASTEL NECKLACE/ EARRINGS \$15		H770 TREETOP BLUES SCARF \$19.50	
J315 ANGEL BRACELET \$15		J947 HAMMERED SILVER CROSS BRACELET \$19.50	
J944 JEWELRY TREE DISPLAY \$15		H756 STARLIGHTS SCARF \$19.50	
J619 ZIPPER NECKLACE \$15		J542 CRYSTAL STRETCH BRACELET \$19.50	
J89 CROSS DESIGN PONYTAIL HOLDER \$15		J929 SWIRLEY HEART NECKLACE \$19.50	
J998 PINK RIBBON EARRINGS \$15		H768 PASTEL JAGUAR PRINT SCARF \$19.50	
J840 STUDDED DROP EARRINGS \$15		J938 BLACK & WHITE TRAVEL JEWELRY CASE \$19.50	
J13 FILIGREE & CRYSTAL EARRINGS \$15		J937 STAR OF DAVID NECKLACE \$19.50	
J633 LEATHER BRACELET \$15		J952 CLASSIC KEYCHAIN FOB \$19.50	
J902 THREE RING HAMMERED-GOLD NECKLACE \$19.50		J755 TRI-FOLD LEATHER WALLET \$19.50	
J901 THREE RING HAMMERED GOLD EARRINGS \$19.50		H774 DANCING ZEBRAS \$24.50	
H750 SOLID INFINITY SCARF \$19.50		H780 EGYPTIAN PATTERN MATCH SCARF \$24.50	
J94 ALL LINKED TOGETHER NECKLACE \$19.50		H782 SWEET-PEA PRETTY SCARF \$24.50	
H772 CROSS PRINT SCARF \$19.50		J903 AUTUMN ACCENTS NECKLACE \$24.50	
H761 ZEBRA INFINITY SCARF \$19.50		H776 COLORBLOCK SCARF \$24.50	
H784 WILD CHEVRONS INFINITY SCARF \$19.50		J930 SILVER TASSLE NECKLACE \$24.50	
H763 SAILOR STRIPES SCARF \$19.50		J496 SOPHISTICATED HEART NECKLACE/EARRINGS \$24.50	
H758 JUNGLE FEVER SCARF \$19.50		H779 TREND-SETTER STRIPES SCARF \$24.50	
H751 ROCK STAR SHIMMER SCARF \$19.50		J933 SILVER CUFF BRACELET \$24.50	
J905 JUNGLE PATTERNS BRACELET \$19.50		J927 CHARMING TREASURES NECKLACE \$24.50	
J950 RIVER-WALK TRIPLETS BRACELET \$19.50		J560 SCRIPTURE WRAP BRACELET \$24.50	
J924 PRECIOUS HEART CHARM NECKLACE \$19.50		J87 TEXTURED TONES NECKLACE \$25	
J951 DOLPHIN CHARM NECKLACE \$19.50		J110 MIXED METALS MULTI-STRAND NECKLACE \$25	
J921 CRYSTAL KEY CHARM NECKLACE \$19.50		J412 TEXTURED CUFF BRACELET \$25	
J922 WISE EYES OWL NECKLACE \$19.50		J942 GOLDEN CIRCLE PENDENT NECKLACE \$29.50	
J573 TREBLE CLEF NECKLACE \$19.50		H775 STRIPED FLOWER POWER SCARF \$29.50	
J928 LEAVES OF GOLD HEADBAND \$19.50		J941 SILVER CIRCLE PENDENT NECKLACE \$29.50	
J914 DELICATE BEADED HEADBAND \$19.50		J910 DRAPES OF LUXURY NECKLACE \$39.50	
H771 LEOPARDS SPOTS SCARF \$19.50		J939 AUTUMN'S KISS BEADED NECKLACE \$39.50	
H783 GEO-GRAPHIC SCARF \$19.50		J908 FIESTA MIX NECKLACE \$39.50	
H753 IN CIRCLES SCARF HANGER \$19.50		See Page 2 for Important Information	

**PLACING YOUR ORDER:** Fax your completed Master Order Form to 410-630-7080 and we will email an invoice for the total due including your cost for products and any applicable charges for shipping. Payment in full must be received for all orders before an order will be processed. Orders will NOT ship until payment has been received. No exceptions.

**DEADLINE FOR PLACING ORDER**: Payment must be received prior to June 30<sup>th</sup> due to pricing and product availability. Once items have retired they can no longer be ordered.

**FREE SHIPPING:** Orders are shipped free with 30 or more items sold. If the qualification is not met a \$15 shipping fee will be added.

**PAYMENT:** Acceptable forms of payment include business/organization check, money order, and cashier's check. Credits cards, personal checks and temporary checks are not accepted.

**PURCHASE ORDERS:** Purchase Orders are not accepted.

**EXPEDITING ORDER:** If you need to expedite your order you can opt to mail your payment priority mail or overnight your payment. Orders are shipped UPS with the exception of large orders which are shipped Carrier Freight with an arranged delivery.

**LATE ORDERS:** Once an invoice has been paid late orders can be accepted but will be processed as a new order and must be paid in full before the new order can be shipped. We request you continue to collect late orders until your original order has been delivered and at that time we can finalize a new order.

**SHIPPING TIME**: For standard orders you will generally receive your shipment within 2 weeks once the payment has been received and the order processed. Shipping times may vary and boxes may arrive on different days. Allow 2-3 days for your order to ship and then we will be able to update you with the number of boxes in your shipment as well as the estimated date(s) of delivery. Pack-by-seller orders may require up to an additional week for processing.

**DELIVERY:** Once shipped you will receive your shipment generally within 1 week. Until an order has shipped the delivery date will not yet be available.

MISSING/DAMAGED ITEMS: Please print a copy of your Master Order Form from the ToolBox, or print a copy of your spreadsheet. You will be required to report any damage at the time of delivery to the delivery driver and then inventory your delivery and complete an inventory before you sort by seller! A completed Check-In Form must be faxed to us within 48 hours upon delivery in order for requests for replacements to be approved. Photos may be required. Any extra items received may be picked up by UPS. With Freight Carrier deliveries it is extremely important that any damage to boxes or product be reported to the driver at the time of delivery. Phone calls or emails stating that items are missing are not accepted. Please do not call requesting replacements. We will need to ask you to please fax or mail the Check In Form to us.

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