

**The Town of Cloverdale met on Feb 22nd 2018 at 5:30 p.m. at 154 S. Main St. Cloverdale, Ind. This is a special meeting
President Coweta Patton called the meeting to order at 5:30pm. The Pledge of Allegiance was recited, Attendance was called. Coweta Patton, Cindy Holland, Larry Fidler and Gary Bennington, along with Clerk Treasurer Cheryl Galloway Public Safety Officer Phil Parker and Attorneys Daniel Hofmann, Todd Smith. Don Sublett was absent**

A quorum being established, the meeting proceeded as follows.

Addition or Deletion to the Agenda. Motion was made by Larry and 2nd by Cindy to approve the agenda.
Vote Unanimous.

Approval of the Feb 13th regular meeting. Motion was made by Coweta 2nd by Cindy. Vote was unanimous.

Communication:

Attorney Daniel Hofmann updated the Council on the pending cases with Nancy Mark, Linda Bond and the Oren Smyser's property that were discussed in the Executive meeting.

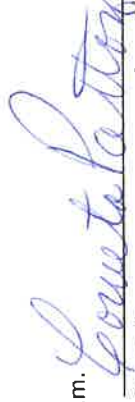
Attorney Todd Smith discussed the procedure with filing cases with the Superior Court. Town will file our Ordinance violation with the Superior Court and Judge Bridges has agreed to hear the cases on the third Thursday of every month. Attorney Smith will prosecute the cases.

With the Courts blessing when the Marshal writes an Ordinance violation (other than a moving violation) the violator will have a chance to pay the penalty to the Clerk Treasurer and 100 % will be captured. If they refuse to pay the penalty then the case goes to the court. The Court will capture all but \$4.00 of the penalty from the violator.

Attorney Smith updated the Council on the procedure of bringing our Ordinances up to date and publishing the Town Code book. Mr. Smith will call American Legal and ask them if they will track the changes so we can see the changes and the amendments to the different Ordinances. Mr. Smith suggested to the Council that a Sub-Committee be appointed and when the work was completed they will bring it back to the Council for their recommendation. Once the Council is happy with the final product we will repeal all the old Ordinances and adopt the new Code of Ordinances. The Council discussed the process and agreed to appoint Todd Smith, Daniel Hofmann and Cheryl Galloway as the sub-committee. Larry made the motion and was 2nd by Gary. Vote was unanimous.

Clerk inform the Council the Year- end report is done and on Gateway and a hard copy is in the office for their review

Coweta Adjourn the meeting at time 5:45 p.m.



Coweta Patton President of the Town Council

Attest



Cheryl Galloway Clerk treasurer

These minutes were prepared in compliances with Indiana Code 5-14-1.5-4

**PUBLIC HEARING
COMPREHENSIVE PLANNING STUDY
Planning Grant**

**Town of Cloverdale
Tuesday, March 13, 2018 at 3:30 pm**

**Town of Cloverdale– Town Hall
154 S. Main Street
Cloverdale, Indiana 46120**

1. **Call to Order:** The Town Council President, Coweta Patton, formally called the Public Hearing to order at approximately 3:30 PM.
2. **Facilitator:** Kristy Jerrell, Grant Administrator from Jerrell Consulting & Grant Administration Services, LLC
3. **Discussions:**
 - a. Kristy Jerrell explained the reason for the public hearing. She stated that this is the final public hearing for the Comprehensive Planning Study – IOCRA planning grant. She stated that the Town applied to the Indiana Office of Community and Rural Affairs (IOCRA) for the planning grant in December 2016 and then the Town was officially awarded the planning grant on January 23, 2017.
 - b. Kristy Jerrell stated that the study area was the entire Town of Cloverdale.
 - c. Kristy Jerrell stated that ER release was issued by IOCRA on 1-23-17, Notice to release funds/authorization to incur costs was issued by IOCRA on 2-8-17 and the IOCRA grant agreement was officially executed on 1-26-17. She stated that 2 semi-annual reports were submitted to IOCRA on 7-31-17 and 1-31-18.
 - d. Kristy Jerrell stated that the total project cost for this planning project is \$40,000. She stated that the Town is committed a total of \$4,000 in local match from the following source: \$4,000 in Town Cumulative Capital Improvement (CCI) Funds. She stated that the Town contributed the required 10% local match for the project.
 - e. Kristy Jerrell stated that the Town went through the official procurement process to procure the Architect for the planning project before the grant application was submitted. She stated that the Town procured Taylor Siefker Williams Design Group which has now completed the Comprehensive Planning Study on the entire Town of Cloverdale.
 - f. Kristy Jerrell stated that the Town is still waiting on IOCRA to approve the Draft plan. She stated that the Town is officially approving the draft plan this evening at the Town Council meeting on 3-13-18, contingent upon IOCRA approval of the plan, and the Town will be able to sign the resolution as soon as they get IOCRA approval. She stated that she hopes IOCRA does this before 3-31-18 as that is the set IOCRA completion date and on 3-12-18 she inquired with Jennifer Voris of IOCRA by email if there needs to be a timeline extension submitted and she was told that there is no reason why the plan won't be reviewed/completed by IOCRA before the end of the month (see attached email communication for proof). Kristy Jerrell stated that she inquired with IOCRA because she didn't want to submit a timeline extension request to IOCRA at the last minute. She stated that IOCRA is saying is not necessary to submit a timeline extension request as the plan should be approved by IOCRA before the end of the month.
 - g. Taylor Siefker Williams Design Group, Haley R. James, explained the planning process and went over the plan in detail.
 - h. Kristy Jerrell then asked the attendees if there were any questions
 - i. Town of Cloverdale's Clerk Treasurer, Cheryl Galloway, asked if this is supposed to be a working document in which the Town will change and add to over the years. Kristy Jerrell stated that this document is should be updated as the Town proceeds with projects or has new ideas – yes, it is a living working document for the Town to follow like a roadmap.
 - j. Kristy Jerrell then asked the attendees if they had any questions on the planning grant project.

Adjournment: There being no further questions, Coweta Patton adjourned the meeting at approximately 3:39 PM.



Kristy Jerrell, Grant Administrator
Recorder (See attached Third Party Authorization to Record Minutes)

Attachment:

1. Meeting Sign-In Sheet