

Personnel Committee Meeting Minutes
December 2, 2015
5:30 PM – 7:10 PM

Present: Larry Brooks, Larry Dorn, Joe Stoops, Steve Rubsam, Rosetta York, Alice Addis, Dawn Calvert (Ochs St. Smoked Meats), Carl Baker, Brad Benefiel, Mark Bolander, Robert Reisner, Melissa Brooks

Department head updates:

Street, Joe Stoops – vacuumed leaves, painted curbs, replaced culverts, etc. Salt is ready for the winter.

Wastewater, Larry Dorn – regular maintenance, concrete work and repairs.

Water, Carl Baker – changing meter boxes and maintenance, repairing water leaks, soft water was discussed.

Park, Brad Benefiel – the new restroom is in the park, thank you to all departments for helping with the installation. Regular park maintenance is on-going.

Electric, Raymond Reynolds – an upgrade to the electric at the pavilion at Peterson Park is needed. They have been trimming trees, changing poles and moving into the new building. A new contract has been signed with Dynegy.

Billing/Collection, Alice Addis – the new billing system is fully functional. A printer will be replaced for printing utility bills, etc.

Treasurer, Melissa Brooks – Donna Watkins is back to work. They are working on the tax levy.

Zoning, Ken Albrecht – no major issues recently.

Police, Mike Swick – Mayor Bolander read a report from Chief Swick. Chief Swick would like to schedule a police committee meeting in the near future. Phase I of the range project is almost complete. Inspector Conlin and Chief Swick will organize the city-wide cleanup after the first of the year. There are two nuisances/building code violation cases pending in court. Thank you to the city departments for helping with the range. Chief feels the city is lucky to have these guys that are willing to help out other departments.

Meeting adjourned 7:10 PM

Larry Brooks
Personnel Committee Chairman