



To: All Councillors
Press
Notice Board (members of the public are welcome to attend)

Lisa Staggs – CLERK.

Dear Councillor,
You are hereby summoned by the Chairman to attend a meeting of:

MIRFIELD TOWN COUNCIL

To be held on: Wednesday 23rd March 2022 at 7.30pm
To be held at: Trinity Methodist Church, 4 Trinity Street, Mirfield, WF14 8AD.

A period of 15 minutes will be allowed during the meeting for questions and comments from members of the public on matters relevant to the Town council. There should only be one speaker per topic, each member is allowed three minutes in which to speak (approximately). Questions **MUST** be received 7 days prior by email or post to the Clerk to mirfieldtowncouncil@gmail.com, with details of what they wish to speak about including the wording.

Recordings may be made at the meeting by attendees. Anyone intending to record proceedings should inform the Chairman or Clerk of the meeting of their intentions to record prior to commencement of the meeting. Anyone intending to record a meeting or part thereof, will be asked by the Chairman to identify themselves. All recordings must be made in accordance with any regulations relating to such matters and in accordance with Mirfield Town Council Recording Policy.

AGENDA

MTC371/2019	CHAIRMAN'S WELCOME AND REMARKS:
MTC372/2019	<u>APOLOGIES FOR ABSENCE</u> 1.To receive apologies 2.To approve reasons for absence. (Members are reminded that apologies MUST be sent to the Clerk or Chairman if they are unable to attend.)
MTC373/2019	<u>DECLARATION OF INTEREST</u> To receive any declarations of interest to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests For members to declare if they have been lobbied on any matters on the agenda
MTC374/2019	<u>CONFIRMATION OF MINUTES:</u> To approve the minutes of the ordinary meeting of 2 nd March 2022 as a true and correct record including payments of Nil .
MTC375/2019	<u>MATTERS ARISING FROM THE MINUTES:</u> To receive information on the following ongoing issues and decide further action where necessary

	<ol style="list-style-type: none"> 1. To receive an update on Mirfield Library and agree any action necessary 2. To receive an update on Eastthorpe Gardens Tender from the Clerk 3. To receive an update from the Clerk on Lease Renewal between Mirfield Town Council and Mirfield Allotments & Garden Society due 31/3/22 for the 3 allotment sites 4. To receive an update from Cllr Naisbett removal of Christmas Lights 5. To receive a report from Cllrs Naisbett & Connell on lamppost survey 6. To receive a quotation from Cutting Edge Tree Services for £6000 for the initial works for Mirfield Riverside Project and agree any costs and action necessary
MTC376/2019	<p><u>FINANCE:</u> To approve the following accounts for payment</p> <ol style="list-style-type: none"> 1. To agree payment of Clerk March Salary by Bacs 2. To agree payment of Clerk's Working Allowance by Bacs 3. To agree NEST Pension by Direct Debit 4. To agree HMRC March PAYE by Bacs 5. To agree payment of Monthly Zoom Pro at £14.39 per month by Bacs 6. To agree payment of £365 Yorkshire Internal Audit Services by Bacs 7. To note Monthly Budget to 28/02/22 8. To note Bank Reconciliation to 28/02/22
MTC377/2019	<p><u>INTERNAL MATTERS:</u> To receive information on the following items and decide any action where necessary</p> <ol style="list-style-type: none"> 1. To receive an update from Cllr Connell on Lamppost brackets and decide any action necessary 2. To receive Internal Auditors report and agree any action necessary from the report
MTC378/2019	<p><u>PUBLIC QUESTION TIME:</u> None</p>
MTC379/2019	<p><u>FUTURE MEETING DATES TO AGREE:</u> THE DATE OF THE NEXT FULL TOWN COUNCIL MEETING: Wednesday 4th April 2022 Time Meeting Closed:.....</p>

<http://www.mirfieldtowncouncil.com>

Lisa Staggs
Town Clerk