



## **Board Member Expectation Statement**

### ***General Expectations***

1. Support Franciscan Ministries' mission, purposes, goals, policies, and programs, while knowing its strengths and needs.
2. Suggest possible nominees to the board who are men or women of achievement who can make significant contributions to the work of the board and the progress of Franciscan Ministries.
3. Serve actively on committees as requested by the President.
4. Attend activities and events sponsored by Franciscan Ministries whenever possible.

### ***Meetings***

1. Prepare for and participate in all board and committee meetings, including appropriate organizational activities.
2. Ask timely and substantive questions at board and committee meetings consistent with personal conscience and convictions, while supporting the majority decision on issues decided by the board.
3. Maintain confidentiality of the board's executive sessions, and speak for the board only when authorized to do so.
4. Suggest agenda items periodically for board and committee meetings to ensure that significant policy-related matters are addressed.

### ***Avoiding Conflicts***

1. Serve Franciscan Ministries as a whole rather than any special interest group or constituency.
2. Avoid even the appearance of a conflict of interest that might embarrass the board and disclose any possible conflicts to the board in a timely fashion.
3. Never accept (or offer) favors or gifts from (or to) anyone who does business with Franciscan Ministries.

### ***Fiduciary Responsibility***

1. Exercise prudence with the board in the control and transfer of funds.
2. Faithfully read and understand Franciscan Ministries' financial statements and other-wise help the board fulfill its fiduciary responsibility.

### ***Fundraising***

1. Make a personally sacrificial annual gift to Franciscan Ministries according to personal means, with the realization of the leadership role the board must play in fund development.
2. Assist Franciscan Ministries by implementing fundraising strategies through personal influence with others.
3. Participate actively in all Franciscan Ministries fundraising special events, programs, and activities.