Booth #'s

Exhibit Space Application

Minot Spring Show
April 17th & 18th, 2020
(Juried Show)

Official Use Only-Leave Blank
Check #:_____ Date:_____
Amount Pd:_____
Amount Due:_____
Notes:_____
_____

Cut here

NAME: _____ DATE: _____

BUSINES NAME: _____ ND SALES TAX #: _____

ADDRESS: _____ CONTACT: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: (Number we can reach you at ***BEFORE and DURING*** the show if needed)_____

WEBSITE ADDRESS: _____

EMAIL ADDRESS: (for show information, will not share) _____

YOUR CRAFT/ART: (All items must be mad by you. No buy/sell, import/commercial or Direct Sales merchandise allowed)_____

_____

_____

_____

❒ ***Check box if any of the above information is new from previous show(s).***

Booth Selection: All booths include 1 chair. Tables are not included. All prices are for two days. Selection **NOT** a guarantee.

Qty	Size	Location	Room	Cost
_____	10′ W x 10′ D Booth	Wall Background	Magic Place	$170.00 per booth
_____	10′ W x 10′ D Booth	Floor Aisle	Magic Place	$150.00 per booth
_____	10′ W x 10′ D Booth	Wall Background	4H Hall	$170.00 per booth
_____	10′ W x 10′ D Booth	Floor Aisle	4H Hall	$150.00 per booth
_____	8′ W x 8′ D Booth	**Food**	Food	$120.00 per booth

** **ALL FOOD VENDORS!!** It is the vendors responsibility to make sure you know and follow all Rules & Regulations on selling/sampling consumable products in Minot. For information, contact Jake Windsor at First District Health Unit. 701-852-1376, jwindsor@nd.gov, www.fdhu.org.**

Options:

❒ Tables (8') ***$10 EACH*** before March 1st. ***$15 EACH*** after March 1st. How many? _____

❒ Electricity ***$15 EXTRA*** before March 1st. ***$20 EXTRA*** after March 1st. Up to 50' extension cord needed.

❒ Back drop curtain ***$10 EXTRA*** before March 1st. ***$15 EXTRA*** after March 1st per 10' section.
Quantity: _____ Color: (black, blue, gray) _____

Total Booth Rental Cost $_____

Payment Information
Make Check(s) payable in US funds to:
The Big One Art & Craft Fair
A non-refundable 3% fee will be added for Credit Card payments.

Name on the card: _____
Card #: _____
Exp Date: _____ Security Code: _____
Billing Zip Code: _____
Signature:_____
❒ Check here for permission to charge the card if submitting online.

SHOW HOURS

Friday, April 17th – 10 AM – 8 PM
Saturday, April 18th – 9 AM – 5 PM

MOVE-IN/SET UP DATES & TIMES

Thursday, April 16th – 11AM – 9PM
Friday, April 17th – 7 AM – 9:45 AM

RULES AND REGULATIONS

REGISTRATION

Applications are accepted after current year show. All previous year vendors will be guaranteed entrance within their category if an application and payment is ***RECEIVED by December 15th***. After ***December 15th***, booth allocation is on a first come first serve basis. New applicants will not know booth allocation or show acceptance until after ***January 15th***. Upon acceptance into the show and full payment made, a Confirmation Letter will be sent to you with your booth assignment and show guidelines. Booth assignment may be subject to change before the show.

PAYMENT

Full payment and **#10 SASE (Self Addressed Stamped Envelope)** is required with application. ***No refunds on booth space cancelled 60 days prior to the show.*** No exhibitor will be allocated booth space or allowed to move in until payment has been made in full.

EXHIBIT CONTENT AND MANNER OF USE:

ALL CRAFTS MUST BE HANDMADE. New exhibitors or exhibitors that change product(s) must supply pictures that prove all products are handmade. ***THE BIG ONE*** reserves the right to make decisions relative to the show content and reserves the right to reject exhibits which it deems unsuitable to the show or for any reason we see fit. Your product pictures may be used in advertisements.

SALES TAX

Exhibitors are responsible for the collection and mailing of North Dakota State Sales Tax of 5% & Ward County Sales Tax of 1/2% to the ND State Tax Commissioner and Ward County on all sales made during ***THE BIG ONE***. ND State Fair Center is outside of City of Minot limits. Visit www.nd.gov/tax/salesanduse for information.

SHOW INFORMATION:

All vendors need to be checked in by 8am Friday morning. If you are not checked in by 8am, your booth(s) may be re-assigned without refund. If you will be arriving after 8am, please email or call **the week of the show** with your ETA. No loading in will be allowed after 9:30am on Friday, as doors need to be closed and locked before the start of the show. We reserve the right to share your contact information to customers who request specific vendor informaiton.

THE BIG ONE *Art & Craft Fair*
Stacy & Lisa Frank
info@thebigone.biz www.thebigone.biz 701-837-6059

RULES AND REGULATIONS

LIABILITY
Neither ***THE BIG ONE***, its owners and employees, the ND State Fair Center, the State of North Dakota, nor their representatives, employees or agents, shall be responsible for any injury, loss or damage that may occur to the Exhibitor or Exhibitor's employees or property from any cause whatsoever, including, but not limited to claims based in contract, negligence, strict liability, or other sort. In no event shall the above mentioned be liable for any incidental or consequential damages. "FORCE MAJEURE – THE BIG ONE, its owners and employees, the ND State Fair Center, the State of North Dakota, nor their representatives, employees or agents, shall not be liable for failure to perform its obligations hereunder due to strikes, riots, acts of God, or any other act, circumstances, occurrence or cause beyond their control."

INDEMNIFICATION
In consideration of the mutual covenants contained herein, Exhibitor hereby agrees and shall indemnify and save harmless ***THE BIG ONE***, its owners and employees, the ND State Fair Center, the State of North Dakota, nor their representatives, employees or agents, against any and all suits, claims, actions, losses, costs, penalties, and damages, of whatsoever kind and nature, including attorney fees, arising out of, in connections with, or incident to the Exhibitors participation in ***THE BIG ONE***.

CARE OF THE BUILDING
Exhibitors, or their agent, must not injure or deface the walls or floors of the building and adjacent areas, including outside surfaces. If such damage appears, the Exhibitor is liable to the ND State Fair Center for the property damaged. Adhesive-backed stickers or material of any kind or nature are expressly prohibited. Exhibitor assumes total responsibility and liability for any and all damage due, related or pertaining to, or caused by loading and unloading of equipment or any exhibit materials to be utilized by the Exhibitor.

FIRE & SAFETY RULES & REGULATIONS:
All rules and regulations relative to public buildings are prescribed by the City of Minot Fire Department and must be adhered to.

AMENDENTS:
These rules, regulations and conditions have been drawn for the purpose and intention of providing a well balanced, well regulated, attractive and successful show. The management shall have full power to interpret the rules and regulations or make such and any and all amendments of the foregoing rules, regulations and conditions which shall bind the Exhibitors. **NO EXCLUSIVE OR VERBAL CONTRACTS** will be recognized without written approval of owners.

THE BIG ONE®

2019/2020 Show Dates

Crookston's Fall
Art & Craft Fair
Crookston Sports Center
October 18th & 19th, 2019

Fargo's Fall
Art & Craft Fair
FARGODOME
October 25th & 26th, 2019

Minot's Christmas Art
& Craft Fair
ND State Fair Center
November 1st & 2nd, 2019

Bismarck's Christmas
Art & Craft Fair
Bismarck Event Center
November 15th & 16th, 2019

Minot's Spring
Art & Craft Fair
ND State Fair Center
April 17th & 18th, 2020

THE BIG ONE®

29th Annual Minot Spring Art & Craft Fair



April 17th & 18th, 2020
ND State Fair Center
Minot, ND

Website: www.thebigone.biz
Email: info@thebigone.biz

Stacy & Lisa Frank
Phone: (701) 837-6059 Fax: (701) 839-0874

Mail application, pictures showing your work and a #10 SASE to:
THE BIG ONE PO BOX 1276
Minot, ND 58702