



CHSAAP SCHOLARSHIP

APPLICATION INSTRUCTIONS (FOR CENTRAL HIGH SCHOOL SENIORS ONLY)

- A CHSAAP representative will request an opportunity to address the senior class and explain the scholarship program and process.
- Review and know the eligibility requirements, the application process, and deadline.

STARTING AN APPLICATION

- Proceed to our website www.chsaap.org to download an application. Locate the Scholarship Application button, click on it and then click on your PRINT button.
- Print application (it cannot be filled out online).
- Fill out all the required areas of the application.
- The application cannot be saved or submitted electronically, you will need to print and fill it out manually.

APPLICATION SECTIONS

The Central HS Alumni Scholarship application includes several sections, as well as a fact sheet with guidelines for the essay and letters of recommendation.

BEGINNING YOUR APPLICATION: (The numbers on this instruction sheet correspond to the numbers on the application)

BIOGRAPHICAL DATA

- 1** Name – Enter your complete and legal name.
- 2** Current Address – Enter your complete current address and phone number.
- 3** Telephone and email Address information– Enter your telephone, email, and alternate email addresses where you would like us to contact you.
- 4** Date of Birth and Gender information – Enter your DOB and gender.

EDUCATIONAL BACKGROUND

Please note that only Central HS seniors are eligible to apply.

- 5** Indicate your cumulative GPA and list your class rank.
- 6** Background Information
- 7** College and major information– Choose the major closest to your own.

APPLICATION INSTRUCTIONS

RELEVANT ACTIVITIES/AWARDS

8 Employment History – Enter up to three recent jobs. If you do not have employment experience, leave blank.

Honors and Awards – Enter up to five honors or awards you have received. If you do not have any, leave blank

Extracurricular Activities and volunteering experiences – Enter up to three activities in which you have participated. If you do not have any, leave blank.

FINANCIAL INFORMATION

9 List financial information from either the FAFSA Eligibility or the 1040 income tax forms.

10 List Parent or Guardian information as requested.

ESSAY (ON SEPARATE PAPER NOT PROVIDED) AND STATEMENT OF ACCURACY

11 The application must include one essay, which should be from 250 to 500 words. See essay guidelines for more information.

Please read statement and provide your signature and date.

CHECKLIST

APPLICATION

Please make sure the application is complete and accurate. Do not leave any items blank

LETTERS OF RECOMMENDATION (TWO LETTERS REQUIRED)

The Scholarship application requires one letter of recommendation from a teacher. One additional letter of reference should come from a community member. You may include optional letters. The letters must be included with the application.

SCHOOL TRANSCRIPTS

Request a copy of your complete High School transcripts. Make sure all grades (9 to 12) are included. The transcripts must be included with the application.

COMPLETE APPLICATION PACKET

Complete application, essay, letters of recommendation, and transcripts are to be submitted or mailed to: CHSAAP Scholarship Committee, 70 Fricker Street, Providence, RI 02903 no later than March 2, 2018 – NO EXCEPTIONS.