



2020 JABA Expo

Set-up and Break-down Information

1. Main exhibitor booths include an 8' table and 2 chairs. Your tables must be covered (tablecloths not provided).
2. Setup time on Saturday, February 29, 2020 is from 8:00am to 9:30am. You must be setup by 9:30am. Booths must be staffed at all times.
3. Booths must remain open and staffed until 2:00pm and displays must be removed by 3:00pm.
4. Loading and unloading of display materials shall be made through the rear entrance of the expo area. **Vendors shall park in the rear parking area of the school adjacent to the football field.**
5. Sales may be made at all booths.
6. Booths are reserved on a first-come first-basis.
7. Vendors are encouraged to supply a raffle prize with a minimum value of \$20.00. Raffle drawings will be held throughout the day and JABA will announce the winners and the vendor who supplied the raffle prize.