

Town of Parsonsfield  
Selectmen Meeting Minutes

1. Approval of February 2, 2016, agenda.
2. Approval of January 26, 2016, minutes
3. Review and approve bills to be paid February 2, 2016, #17  
Review and approve bills to be paid February 16, 2016, #18
4. Review ads- Audit RFP
5. Town Clerk’s Office, CEO, York County Sheriff-3<sup>rd</sup> Tuesday of each month
  - (1) Town Clerk Report – There are 12 properties that may foreclose if not paid by next Tuesday.
  - (2) CEO Report – Selectmen approved replacement of circulation pump (there are two, one is not working) motor cost is \$402/coupling \$130.00
  - (3) York County Sheriff –Radar Speed trailer loan program-FYI
6. Selectmen’s review and signatures of approval.
  - (1) Financials / Time Warner Cable franchise fee \$2,588.14  
Approve Scott Collard’s economic development study and costs/Selectmen approved up to \$5000 for a Kezar Falls Economic Revitalization Study.
  - (2) Heather Ricker-ACO Monthly report, Equipment list of items needed, and certificate of training.
  - (3) FYI-Randy Burbank-Effingham Chief –Maine has approved Effingham’s EMS status in Parsonsfield.
  - (4) FYI-MSAD#55 Board of Directors January 6,2016, draft minutes
  - (5) Selectmen Hawkins-Discuss vandalism at Robinson Mill
7. Road Commissioner–Road work by Town Crew has ceased for winter months/Emergencies only. /Selectmen ok’d RC closing down Hasty Road-RC will place Ad / Will provide costs for Kezar Mountain Bridge repairs/Would like traffic count of all roads

- NEW ITEMS**–(a) RC request for crew Flagging/Traffic control certification  
(b) Maine DOT 2016 work plan for Parsonsfield  
(c) Maine DEP Culvert replacement grant

**OLD ITEMS-**

RC said he would provide a list of roads due for road maintenance -Pictures to be coded to go with road list of repairs needed in 2016/2017, and list of estimated costs for each project by order of priority. Equipment charged for actual work.

8. Selectmen update:
  - Don Murphy\_ Laptop is now all hooked up at home.
  - Ed Bower Jr –. Explained bidding process, questioned where the money would come from for the Solar project- will need to obtain Town Meeting approval
  - Douglas Hawkins – Gave overview on what he expects from the Economic Revitalization Study
9. Meeting Calendar.
10. Workshop items:
  - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
  - (2) Solar RFP –place Ad in February 2016
  - (3) None
  - (4) Soil Test cost variance of \$1700 to \$2800-Dan Flint
  - (5) David Lourie, Town Attorney, request for Mill property information
  - (6) MMA Risk Management Consultant Town Office Jan. 14, 2016, site visit (workshop will be schedule when report is received) Fire Marshall regarding has been called regarding exit.

Respectively Submitted

Approved:

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Debra Taber, Selectmen’s Assistant

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Donald C. Murphy, Selectman Chairman

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Edward I. Bower Jr., Selectman

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Douglas W. Hawkins, Selectman