

**VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, November 2, 2021**

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, November 2, 2021 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also present were Craig Trewartha, Linda Possehl, Greg Morrissey – MEUW, Tim Heinrich – MEUW, Rick Wendt, Gene Buzzell, Leonard Knadle, Scott Bock, Amanda Twombly, Erin Salmon – Administrator/DPW and Jennifer Becker – Clerk/Treasurer.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Library, Village Website and the Pardeeville Post Office.

Agenda Approval:

MOTION Babcock/Haynes to approve agenda removing item A under old business; will be moved to a special meeting on Monday, November 2, 2021 at 6:00 p.m. Motion carried unanimously.

Minutes approval:

MOTION Holtan/Balsiger to approve previous meeting minutes. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Ordinance violation report** - Updated report was presented to the board. We have not had our regular day shift deputy and so follow-up has been slow. Hoping to get back on track soon or with new deputy at the turn of the year.
- **DPW/Administrator Report** – Report was reviewed and discussion on upgrade to the substation and gathering information on the transformer from Reedsburg; looking at a potential cost of \$30K for the transformer and \$10K for the regulator. Discussion on cats and humane society contract – this was addressed at the last meeting. Salmon wanted to point out that there is a change in the work being requested at 330 N Main with the DOT and curb modifications and flume will occur this year. We will not have to pay for this. Final item was a retirement gift for an employee; board requested this come back at the next meeting as an agenda item.

Special Presentation from Greg Morrissey and Tim Heinrich of the MEUW on the benefits of Public Power.

NEW Business

Spectrum Phone and Internet services for all Village locations

Clerk-Treasurer Becker has been working on proposals for new phone and internet service. Rhyme came out and provided a proposal for phones at a cost of more than \$13K and would still need internet service from one of the local providers. Spectrum provided a 5-year phone plan and internet services with guaranteed cost for 1-year. Switching to Spectrum could save the Village close to \$4K annually (1st year – if internet would go up then cost savings would go down if we would need a 2nd landline at the sewer plant for the scada). Discussion on if we got references from anyone using the service -not yet but could before we move forward.

MOTION Babcock/Haynes to have clerk look into references, find out internet costs and if comfortable with responses Clerk and Village President can move forward. Clerk stated she would follow up with everyone. Motion carried unanimously.

Electric Fund Meters

Salmon stated we have expenses budgeted in 2021 which may not take place until 2022 due to supply issues and would like formal approval to carry over funds not used into 2022 budget. For electric right now, we are looking at \$17,671.

MOTION Possehl/Abrath to proceed with carry forward of unspent funds for electric meters. Motion carried unanimously.

Water Fund Meters

Just as in the case with Electric, we have funds budgeted for water meters in 2021 and may not receive them until 2022. Requesting carry forward of unspent funds to be determined at year end.

MOTION Possehl/Abrath to proceed with carry forward of unspent funds for water meters. Motion carried unanimously.

WWTP Facility Plan Expense Carry forward.

Salmon stated we also have work on the WWTP Facility plan that will need to be completed in 2022. As of right now, amount to carry forward is \$33,234.

MOTION Abrath/Holtan to proceed with carry forward of unspent funds for WWTP Facility Plan. Motion carried unanimously.

Presentation of the bills for approval

MOTION Abrath/Balsiger to approve the bills as presented. Roll call vote: motion carried unanimously.

Note: COLA cannot be discussed in closed session – this item will be moved to open session upon motion to leave closed session.

CLOSED SESSION under WI Stats. Sec. 19.85 (1)(c) for considering employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion JT/Abrath at 7:28 p.m. **Roll call vote:** motion carried unanimously. Chapman was selected to take minutes and the Clerk was asked to leave.

- a. Employee annual performance evaluations
- b. Merit Increases

Motion Balsiger/Holtan to return to open session to formally dispose of any issues discussed in closed session at 9:52 p.m.

Motion Haynes/Babcock to accept merit schedule as presented with changes to Clerk/Treasurer (2%) and Administrator/DPW (1%). Roll call vote: motion carried unanimously.

Motion Possehl/Balsiger adopt wage steps as presented with the exception of Clerk/Treasurer (\$1.75) Split all step increases as a January 1st and July 1st implementation. Schedule of wages and dates as attached. Roll call vote: motion carried unanimously.

Motion Haynes/Balsiger to only do chip seal road work projects for 2022. Discussion on bidding for projects. Roll call vote: motion carried with Possehl opposed.

Adjourn: The meeting adjourned by Possehl at 10:39 p.m.