

**VILLAGE OF PARDEEVILLE**  
**PARDEEVILLE VILLAGE BOARD MINUTES**  
**Village Hall – 114 Lake Street, Pardeeville**  
**Tuesday, October 6, 2020 6:30 p.m.**

**Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, October 6, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

**Roll Call:** All trustees were present except Haynes. Also, present, were: Doug Kasper, Barry & Margo Pufahl and Meg Rohrbeck – ADCI and Nate Veith.

**Verification of the posting of agenda:** The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

**Agenda Approval:**

**MOTION Pease/Fischer** to approve agenda as presented. Motion carried unanimously.

**Minutes Approval:**

**MOTION Buckley/Babcock** to approve the minutes from September 15, 2020. Motion carried unanimously.

**Comments from the Floor:** None

**Communications & Reports:**

- **Angie Williams Cox Library:** Haynes was not present; Margo Pufahl reported that they are culling books and doing curb pick-up two days a week. They were open on Wednesdays however due to the Covid outbreak they will be closing through the month of October. Buckley reported that the shed is in and that they are closing on the Lytle property this week.
- **EMS Commission:** Abrath reported that drivers are taking EMR. Billing is caught up and nothing much new. They have had no missed calls, however there are some spots they have a hard time filling (those between when people get off work till, they are able to start) but all is going well.
- **Columbia County Supervisor Report:** Pufahl supplied a written report; there was no further discussion.
- **Ordinance Violation Report:** report was reviewed. Discussion on 212 W. Chestnut St - Salmon will give until the end of October; 115 Herwig Court – Doug Kasper was present to discuss the issues with the vehicles. It was explained they must be operable and licensed; he stated they are operable and he will get them licensed. Next was 408 Elliott, as of meeting no officer had been able to make contact. 200 Schwantz Road, vehicles are not moved – we will follow up with Deputy. Clerk-Treasurer Becker was able to determine an address for Sanborn St. so letter will go out next week. Babcock addressed two more vehicles that need to be looked into and this will be addressed with the Deputy in the coming days.
- **DPW/Administrator Report** – Report was reviewed. Discussion on the marble nameplates on the antique light poles – marble is so soft that restoring is nearly impossible, recommends replacing with aluminum plaque or leave as is – Pease asked if they could be repainted; Fischer stated he doesn't want to see is spend a ton of time and money on this. Discussion on the hydro and that the inlet gate & trash rack needs work done, hoping to get in yet this year. Work was done on the exciter ring by the staff on 9/16 and the hydro was back online on the 17<sup>th</sup>. Salmon is looking into grant money for future projects. Water Tower Clean and Coat was here on September 15<sup>th</sup> to do a walk thru emergency situation with tower chlorination with the staff, they will be coming back to do a refresh on the Tin

Man lettering. Final discussion was on the grant application for the senior center, Salmon pointed out that we were denied points due to not submitting a bank statement; however that was not asked for in the application – Buckley stated he would think with all the experience MSA has that they would have sharpened their pencils for us.

### **OLD Business**

#### **Senior Center – New concept discussion and motion**

Salmon indicated the reason this is on the agenda is to think long term. WE pay \$7K/year for this building and perhaps consider joining offices. So Salmon approached ADCI after the last meeting when discussion turned to potentially moving forward with the project without the grant with the question on moving Village offices to the same building. Meg Rohrbeck from ADCI was in attendance to discuss the ideas that had come about. In meeting with Salmon and touring Village Hall it was determined that the concept of moving offices could be achievable and that with adding sq. footage to the project the cost may be more reasonable than doing the project in phases. They determined what square footage would be needed to accommodate staff and sheriff department. Buckley stated while this appears to be a good idea, its not a good idea now as the Lenz foundation may not want their grant money going toward this. Meg from ADCI mentioned the space that could be shared and that there would still be a senior gathering space for seniors only. Salmon stated that in conversations with others the Lenz Foundation may like this idea since it will address the staffing issues that we were concerned about. Possehl pointed out to the board that it was his suggestion to have Salmon look into this. In addition, if we were to sell this building, we would have money from the sale and it would allow for an entire block of re-development downtown or space for existing business. Babcock wanted to point out he would not be in favor of a Phase 1 Senior Center build and then a Phase 2 Office build, that it should be done together; however also wanted to say that we should not look at selling this building as an off set for the cost to build. Further discussion on whether or not the \$235K pledged by the Lenz foundation would go away of we presented this concept; ask Haynes to present the idea and then bring this back to the board for more discussion. Salmon asked Rohrbeck if delaying this decision would cause a delay in the plans. Rohrbeck stated that to be responsible that any future design work should wait until this decision is made. Buckley asked Salmon to look into grants for the offices.

This item will be tabled till the October 20<sup>th</sup> meeting where more information can be provided.

No formal action taken.

#### **Proceed with CDBGG grant for 2021**

With no decision made on the previous agenda item, this item will be tabled till the October 20<sup>th</sup> meeting also.

No formal action taken.

#### **Debit cards for Public Works Staff**

This was brought back from the last meeting as Salmon was asked to look into debit cards; rather than credit cards; and bring back to the board. She did find out that we can get debit cards (they need to be in a specific name), no annual fee, debit limit. Salmon recommends we proceed with a card for Aaron Torgerson, Jesse Mowery and Brian Yahnke. Salmon stated that the cards will be held by her until needed except for Yahnke who will carry the card for mailing out lab samples.

Motion Pease/Buckley to allow three debit cards for staff: Aaron Torgerson, Jesse Mowery and Brian Yahnke with strict discretion. Motion carried unanimously.

### **NEW Business**

#### **Presentation of the bills for approval**

**MOTION Babcock/Abrath** to approve the bills as presented. **Roll call vote:** motion carried unanimously.

### **2020 Village Contribution to the Library**

Margo Pufahl was present to discuss the library budget and what they are requesting from the Village for 2021. Pease asked what the Village did in 2020 - \$75,000. Pufahl commented on where they were at year to date, that they had spent all the Village and County money and where no onto the Endowment Board. Pufahl stated they were asking for \$82,000 since the comment was made in 2020 that they do not ask for enough. Pease stated that she felt \$75,000 was sufficient due to the situation we are in. M. Pufahl stated revenues are down this year. Salmon also pointed out that Village revenue is down. Possehl stated that our library is unique in that we have an Endowment board that is able to assist with revenue; asked what the county was going to do. B. Pufahl stated they county has not made a determination yet. M. Pufahl stated they needed upgrades to their computers and monitors for staff. Buckley stated that the if these items are needed, they just need to ask the Endowment board as they have purchased computers in the past.

**MOTION Pease/Abrath** to give the library \$75K for the 2021 budget. Motion carried with unanimously.

#### **Trick-or-treat**

**Motion Babcock/Fischer** to approve trick-or-treat hours of 4-7 p.m. on October 31st. Motion carried unanimously.

#### **Ordinance 4-1 Underage possession of Alcohol**

The Village currently has an ordinance that adopts state statute. It was recommended that we have a local ordinance to be prosecuted in municipal court. Becker worked with Menard and presented a revised ordinance to the board for approval.

**Motion Buckley/Abrath to approve changes to ordinance 4-1 underage possession of alcohol. Motion carried unanimously.**

#### **Special assessments for sidewalks for 2021 – Install new sidewalks on E. Chestnut N Side.**

In reviewing the plan to move forward with the 2020 sidewalks that were not completed; Salmon plans to send to bid/assess. Salmon stated she's looking into installing new sidewalks on the N. side of E. Chestnut Street from Elm to Schwantz. This came about from residents' suggestions after the speed bumps/stop signs were added. Discussion on cost and if this can wait until we see where the budget is at. Salmon stated she will look at brining back once the budget is tuned. No formal action taken.

#### **Resolution 20-R16 Tree Grant Authorization resolution.**

The Village will be applying for our year 3 start-up grant for 2021 and part of the process is to have an authorization resolution.

**Motion Possehl/Fischer** to approve Resolution 20-R16 as presented. Motion carried unanimously.

#### **Fee Schedule -set rates for lineman work**

In discussion with the lineman there is no fee listed on the schedule for lineman work when taking down service wires for tree removals and disconnect/reconnect for services outside the Village. Salmon stated she determined the hourly rate for the lineman to take down a service wire to be \$306 so requests we set the fee at \$300/hour. Babcock stated he is concerned if the rate is too high a contractor may try and do the work without the Village and that maybe a set fee vs. hourly rate would be better. Fischer stated the price tag for an error vs. having the fee for the lineman would be even worse. Becker stated she came upon a situation where someone outside the village has a building permit but we get no \$\$ from that and our crew needs to disconnect/reconnect. Normal fee for that is \$40.00. Salmon also stated she would like a fee added for use of the chipper.

**Motion Possehl/Babcock to set lineman rate for line drop for tree removal at \$300.00; Disconnect/Reconnect outside Village to \$40.00 and Chipper \$60.00/hour.** Motion carried unanimously.

#### **Date for 1<sup>st</sup> board meeting in November**

Board meeting would fall on election day and that will not work. Consensus to move 1<sup>st</sup> meeting in November to Tuesday, November 10<sup>th</sup> at 6:30. Next meeting will be the following week, November 17<sup>th</sup> at 6:30.

**Adjourn:** The meeting adjourned by Possehl at 8:30 p.m.

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Jennifer Becker, Clerk/Treasurer  
Approved 10/20/2020