



VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall
1835 Highway F, Innsbrook, MO 63390
Wednesday, March 10, 2021, 4:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) EXECUTIVE SESSION - LEGAL COUNSEL [Pursuant to Section 610.021(1), RSMo.]
- 3) EXECUTIVE SESSION - REAL ESTATE [Pursuant to Section 610.021(2), RSMo.]
- 4) ADJOURNMENT
- 5) CALL TO ORDER
- 6) OPENING CEREMONY
- 7) ROLL CALL
- 8) APPROVAL OF AGENDA
- 9) APPROVAL OF MINUTES:
 - a. Regular Meeting: February 10, 2021
- 10) PUBLIC COMMENT (Comments emailed to Village Administrator will be read at this time.)
- 11) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 12) BOARD OF TRUSTEES COMMENTS
- 13) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 14) DEPARTMENT REPORTS:
 - a. Financial Reports - February 2021
 - i. Bills of The Month
 - b. Administrator's Report
 - c. Planning & Zoning Commission
- 15) UNFINISHED BUSINESS:
 - a. Hold Items →
 - b. **BILL NO. 284 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI ESTABLISHING A PROCEDURE TO REGULATE SHORT TERM RENTALS WITHIN THE VILLAGE OF INNSBROOK.**
 - c. **BILL NO. 292 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, AMENDING ORDINANCE NO. 210 WHICH ALLOWS FOR AN EXEMPTION FOR SPECIAL COMMUNITY EVENT NOISE.**
- 16) NEW BUSINESS:
 - a. Request for Exemption For Special Community Event Noise:
 - i. Innsbrook Corporation - Summer Breeze Concert Series (5/30 - 9/4/2021)
 - ii. Innsbrook Corporation - Fireworks Display (7/3/21)
- 17) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
- Animal Shelter
- Dry Hydrants
- Village Cemetery
- Short Term Rental Properties
(Next quarterly report June 2021)

MINUTES

The March 10, 2021 regular meeting of the Village of Innsbrook Board of Trustees was held via Zoom Video Conference and called to order at 4:00 PM (CST) with Chairman Thomsen presiding. Trustees Cynthia Bowers, Trish Dunn, Ted Sator, Jeff Thomsen and Donna West were present. Due to the COVID-19 Pandemic, all Trustees and visitors attended this meeting via videoconference. Also in attendance were Village Administrator/Clerk, Carla Ayala and Village Attorney, Nathan Bruns.

VOTE TO ENTER INTO EXECUTIVE SESSION

Motioned by Trustee Dunn, seconded by Trustee Sator, to enter into executive session. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". Motion passed and approved with a 5 "Aye", 0 "No", 0 Abstain vote. Meeting entered into executive session at 4:00 PM.

EXECUTIVE SESSION - LEGAL COUNSEL & REAL ESTATE

Pursuant to Section 610.021(1),(2) RSMo, the Board of Trustees of the Village of Innsbrook, Missouri, subject to a motion duly made and adopted, may close the public meeting and hold a closed meeting for the purpose of dealing with matters (1) relating to legal actions, causes of action, litigation and privileged communications between the Village's representatives and its legal counsel; (2) relating to leasing, purchasing or sale of real estate.

VOTE TO ADJOURN AND ENTER INTO REGULAR SESSION

Motioned by Trustee Dunn, seconded by Trustee Sator, to adjourn and enter into regular session. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". Motion passed and approved with a 5 "Aye", 0 "No", 0 Abstain vote. Meeting entered into regular session at 4:48 PM.

The February 10, 2021 regular meeting of the Village of Innsbrook Board of Trustees was held via Zoom Video Conference and called to order at 5:05 PM (CST) with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Cynthia Bowers, Trish Dunn, Ted Sator, Jeff Thomsen and Donna West were present. Due to the COVID-19 Pandemic, all Trustees and visitors attended this meeting via videoconference. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business. Also in attendance were Village Administrator/Clerk, Carla Ayala; Village Attorney, Nathan Bruns; Tracy Dickherber, Innsbrook Corporation; and over thirty others throughout the meeting.

APPROVAL OF AGENDA

Motioned by Trustee Sator, seconded by Trustee Dunn, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Dunn, seconded by Trustee Sator to approve the February 10, 2021 regular session meeting minutes. All Trustees present voted "Aye", motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

None at this time.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee West would like to suggest moving up the start time of the concerts so they end at 9:00 pm and for Innsbrook Corporation to sign off agreeing that they will have a sound engineer at each concert.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

Chairman Thomsen announced that there is still a vacancy on the Planning and Zoning Commission that needs to be filled.

DEPARTMENT REPORTS

- a. Financial Report - The February 2021 financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Dunn, seconded by Trustee Sator to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, presented her report to the Trustees. Village Hall will be closed on March 8 through 11 to allow the Village Administrator to attend the virtual MoCCFOA Spring Institute.
- c. Planning and Zoning Commission - The Commission held their last meeting on February 03, 2021.

UNFINISHED BUSINESS:

- a. Hold Items -
 - i. Dry Hydrants - Innsbrook Corporation will be meeting with the Fire Districts and report back if anything is decided.
 - ii. Short Term Rentals - Chairman Thomsen stated that the Village is currently working with Innsbrook Corporation and rental property owners. More information to follow.
- b. **BILL NO. 284 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI ESTABLISHING A PROCEDURE TO REGULATE SHORT TERM RENTALS WITHIN THE VILLAGE OF INNSBROOK.** Motioned by Trustee Bowers, seconded by Trustee Sator to postpone Bill No. 284 and keep as unfinished business on the April meeting agenda. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". With a 5 "Aye", 0 "No", 0 Abstain vote, motion passed and approved.
- c. **BILL NO. 292 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI, AMENDING ORDINANCE NO. 210 WHICH ALLOWS FOR AN EXEMPTION FOR SPECIAL COMMUNITY EVENT NOISE.** Motioned by Trustee Dunn, seconded by Trustee West to hold the first and second readings of Bill No. 292 by title only. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Chairman Thomsen read Bill No. 292 twice by title only. Chairman Thomsen opened the floor for discussion. Trustee Sator asked if any noise complaints were filed in 2020, the Village Administrator stated that there were none received by Village Hall. Chairman West questioned the recourse if this Ordinance is not followed. Trustee Dunn stated that there should not be special treatment for anyone with less than two weeks notice of an event. Motioned by Trustee West, seconded by Trustee Sator, to vote to approve Bill No. 292. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". With a 5 "Aye", 0 "No", 0 Abstain vote, motion passed and approved. Bill No. 292 is enacted as Ordinance No. 288 of the Village of Innsbrook, Missouri.

NEW BUSINESS:

- a. Request for Exemption For Special Community Event Noise - With the passing of Ordinance No. 288, new applications will be required for the Summer Breeze Concert Series and July Fireworks Event. Tracy Dickherber will fill out the new applications and submit to the Village prior to the next meeting. Trustee West suggested beginning the Concert Series at an earlier time. Tracy Dickherber stated that she will pass the suggestion onto her boss, however all the bands contracts have already been signed for the 2021 Concert Series, so the earlier time will not be able to be put into effect this year.

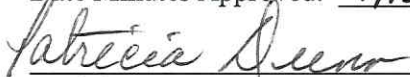
VOTE TO ADJOURN

Motioned by West, seconded by Trustee Sator, to adjourn the regular meeting. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned at 6:02 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Wednesday, March 10, 2021.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 4/13/21



Patricia Dunn,
Village Board Clerk
(seal)



Attest: Carla Ayala,
Village Administrator/Clerk

