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## NOTICE TO BIDDERS

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1. The Housing Authority of the City of Elkhart, Indiana will receive sealed Bids in its offices at 1396 Benham Avenue, Elkhart, Indiana 46516, until the hour of 3:00 p.m. local time, October 6, 2023. A public bid opening will occur at that time. Any bid received after the above designated time will be returned unopened. The work shall be performed as per Plans and Specifications prepared by Forum Architects, LLC, 415 Lincolnway East, Mishawaka, Indiana, and Bids are desired for 2022 Capital Fund, in Elkhart, IN.
2. Work includes replacement of one (1) boiler with a new similar boiler at Waterfall High Rise and replacement of two (2) rooftop units on the north side low roof area with similar units at Riverside High Rise. Work shall include related piping, electrical and accessory work to meet the reconnection requirements.
3. Each Proposal also shall be accompanied by an acceptable certified check or cashier's check made payable to the order of the Housing Authority of the City of Elkhart, Indiana, or acceptable Bidder's Bond for an amount of not less than 5% of the amount of the Proposals, which check, or Bond shall be forfeited in case of failure of any Bidder to enter into the contract price, after notification of the acceptance of his Proposal.
4. All Bids must be accompanied by a signed copy of the "Statement of Bidder's Qualifications/Affirmative Action in the form set forth in the Specifications. All prime Contractors submitting Bids on the Project shall encourage qualified minority subcontractors to perform any portion of the Work in the Project which is not performed by the Contractor's own forces. All bidders shall comply with HUD Section 3 Clause of regulation 24 C.F.R. Part 75.
5. Said Housing Authority of the City of Elkhart, Indiana is not obligated to accept the lowest or any other Bid submitted and reserves the right to reject any and all Proposals, to waive informalities in any Proposal if it shall be in the judgment of the Housing Authority of the City of Elkhart so to do and to defer the acceptance or rejection until the financial arrangements for said Project are completed.
6. Plans and Specifications may be obtained from Forum Architects, LLC, 415 Lincolnway East, Mishawaka, Indiana, on or after September 8, 2023. Electronic Plans and Specifications are available upon request. If hard copies are required, deposits are to be made out to Housing Authority of the City of Elkhart in the amount of Fifty Dollars (\$50.00) will be required of Prime Contractors for each set of Drawings and Specifications, which amount shall be returned in full in case the following two conditions are complied with:
  1. The return of Drawings and Specifications within ten (10) days after the date of receiving Bids and
  2. The Drawings and Specifications are in usable condition as determined by the Architect. Should any Bidder fail in the observance of EITHER CONDITION he shall forfeit the FULL AMOUNT of his deposit.

7. A Pre-Bid Meeting will be held September 19, 2023, at 2:00 p.m. (local time) at the Waterfall High Rise located at 303 Waterfall Drive, Elkhart, Indiana. Site visits that are necessary after this date will be by appointment only and should be made through the Housing Authority of the City of Elkhart, IN by contacting Mr. Erik Mathavan, Director of Comprehensive Improvements at 574-295-8392.
8. Contractors awarded work shall furnish an acceptable Performance Bond and Payment Bond, in an amount equal to 100% of the Contract Price which form Contract and Bond shall conform to the forms prescribed by the State Board of Accounts.

Instructions to Bidders, Plans, and Specifications including General Conditions are on file at:

1. Forum Architects, LLC  
415 Lincolnway East  
Mishawaka, Indiana 46544
2. Housing Authority of the City of Elkhart  
1396 Benham Avenue  
Elkhart, Indiana 46516  
[www.ehai.org/open-public-bids.html](http://www.ehai.org/open-public-bids.html)
3. MACIAF  
212 W. Colfax Ave.  
South Bend, IN 46601

Advertise Dates:

Friday, September 8, 2023  
Friday, September 15, 2023