

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #597

November 6, 2019

Call to Order

The meeting was called to order by Chairman, Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Treasurer David Ludvigson, & Publicity Manager Michael Frank. **Managers absent:** None **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, Drainage Manager Jared Roiland, & Park Manager Ron Fjerkenstad. **Others present:** Jim Barthel, Roger Karels, & Anthony Rodas.

Approval of the Agenda

Chairman Ellefson asked for additions to the agenda. Administrator Hastad asked to add John Sather tiling permit to the agenda. **M/S/P** to approve the amended agenda:

Motion: David Craigmile, **Seconded:** John Cornell **Passed:** 5-0

Staff Reports:

PARK: Park manager, Ron Fjerkenstad, reported on park activities:

- Received the park stickers for the 2020 camping season.
- Discussed replacing the old TORO lawn mower & roof on the shop in 2020. Ron received one quote for the roof at \$4500. He will continue to get quotes. Ron will compare prices of Farris mowers & Toro mowers.
- Hastad discussed renewing the contract with Minnesota Pump Works. Ron wanted to continue as they do a great job. Discussion followed.

M/S/P to enter into a three year contract with Minnesota Pump Works.

Motioned: David Ludvigson **Seconded:** Michael Frank **Passed:** 5-0

DRAINAGE MANAGER/INSPECTOR: Jared Roiland reported on monthly activities.

- Gave an update on the County Ditch #54 Improvement project.
- Attended BWSR Academy at Breezy Point in Brainerd October 29-31, 2019.
- Working with FEMA rep and inspectors about Ditch slough-ins and mitigation locations and requirements.
- Continue to scan ditch plans and profiles for drainage modernization grant.
- Received the CD #42 Improvement final engineers report.
- Working with the Yellow Medicine County Judicial ditch maps and comparing with maps we have on file for JD #1, JD #8, JD #23, & JD #26.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- I have completed the centerlines for the Drainage Records Modernization grant and need to get some additional QA/QC on the Judicial centerlines we received from Yellow Medicine County.
- Submitted a reimbursement request to the County for the July-September drainage records grant.
- The WRAPS sampling event was a huge success. The Dawson/Boyd 10th grade science class students were engaged, interested, and asked a lot of questions. They learned about water quality monitoring, existing impairments, and macroinvertebrates/fish that MPCA samples for. MPCA staff demonstrated fish shocking. The students also learned what sort of educational backgrounds can be followed to get into the types of fields that the demonstrators are working in.
- WRAPS quarter three reimbursement voucher was submitted, approved, and the funds were received last week.
- Comments were provided on WRAPS reports and implementation scenario tables from Houston. There were some small differences between MPCA and Houston Engineering on how they assess streams.
- We have had 17 applications submitted for SSTS program.
- Continue to work with Area II on the Del Clark/Canby Creek grant. We are also working on submitting a joint application for WCA impacts.
- We have received many photos for the photo contest and will vote for 1st, 2nd, 3rd place in the next couple of weeks.
- Attended BWSR Academy Oct 29-31 in Brainerd, MN.

WCA – Coordinator Mitch Enderson:

- Continue working with a landowner on a cattle crossing. Met with the landowner and County Engineer and have come up with some options for the landowner.
- Working with Yellow Bank Township on a joint application for a culvert install that will impact a wetland on the east side of the road. BWSR will replace the impacts under the Road Replacement Program provided a joint application is submitted within the timeframe.
- Attended the MN Water Resources Conference in St. Paul, MN on Oct 15-16, 2019. The second day had a track devoted to wetland topics that counted for continuing education credits.

OTHERS:

Jim Barthel, supervisor with Yellow Bank Township met with the Board to discuss a permit application to install an equalizer culvert between section 28/29 Yellow Bank Township. Roger Karels and Anthony Rodas voiced their concern that their farmland would be flooded if the Township installed the culvert. There was discussion regarding a wetland on the east side of the township road. Yellow Bank Township was instructed to fill out the WCA joint application within the timeframe to have BWSR replace the impacts under the Road Replacement Program. Once that was complete, the Board would act on the permit application.

Treasurers Report: Manager Ludvigson read the Treasurer’s report.

M/S/P to approve the Treasurers report.

Motion by: David Craigmile Seconded by: John Cornell Passed: 5-0

The following warrants were presented for approval:

Number	Vendor	Details	10/02/19 to 11/06/19
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General Klein Account:

6114	Carlton Staab/Wollschlager	SSTS Loan	\$11,795.00
6115	Mark Storlien/ Jeff Johnson Excav	SSTS Loan	\$ 6,563.00
6116	Ervin Korte & Kidrowski Enterprise	SSTS Loan	\$ 3,450.00
6117	Ervin Korte & Augeson Electric	SSTS Loan	\$ 165.65
6118	Mitchell Enderson	WRAPS sampling event	\$ 14.50
6119	LQP SWCD	WRAPS sampling event	\$ 240.00
		TOTAL	\$22,228.15

UPB Park Expense Account:

1128	C.A.S. Plumbing & Heating	quarterly softner rent	\$43.28
1129	Lyon-Lincoln Electric Coop	park electricity	\$2,036.30
Transfer	park to general	October park payroll	\$5,078.13
1130	Running’s Supply, Inc.	funnel, RV antifreeze, fire exting etc	\$154.78
1131	Sturdevant’s Auto Parts	wix oil filter	\$30.26
1132	Ag Plus Cooperative	gas & 219 gallons unleaded	\$587.40
1133	Canby True Value	garbage bags, sea form, septic, bulbs	\$392.90
1134	LQP Environmental Office	park cell phone reimb	\$45.00
1135	Frontier Communications	park phone, fax, internet	\$286.70
1136	Kockelman Construction	sand	\$144.82
1137	Lincoln Pipestone Rural Water	water meter	\$60.37
1138	Olson Sanitation Inc.	trash removal	\$92.02
1139	Lac qui Parle Environmental Office	park cell phone reimb	\$57.95
1140	Canby True Value	washers, sanding wheel, bulbs	\$71.54
1141	Doug’s Service & Marine, Inc.	3 toro atomic blades, 3 A blades	\$163.33
1142	Lyon-Lincoln Electric Cooperative	park electricity	\$805.13
1143	City of Canby	city sewer @ park	\$1,540.76
1144	Canby Print Shop	600 – 2020 park stickers	\$387.66
1145	Laleman’s Septic & Drain Cleaner	flushed out RV dump stations	\$480.00
1146	Ag Plus Cooperative	tire repair, lawn mower tubes etc	\$101.67
		TOTAL	\$12,560.00

UPB GENERAL ACCT:

155-157	semi-monthly payroll	10-1-19 to 10-15-19 payroll	\$4,709.15
158	David Ludvigson	per diem & mileage	\$75.06
159	David Ludvigson	per diem & mileage	\$48.54

160	Darrel Ellefson	per diem & mileage	\$262.31
161	Darrel Ellefson	County Ditch work & mileage	\$2,111.73
162	David Craigmile	per diem & mileage	\$196.53
163	Michael Frank	per diem & mileage	\$151.40
164	John Cornell	per diem & mileage	\$265.43
3707	LQP-YB Liability	semi-monthly PERA	\$929.62
165-167	semi-monthly payroll	10-16-19 to 10-31-19 payroll	\$4,709.15
168-172	park monthly payroll	October park payroll	\$5,078.13
3708	LQP-YB Liability Acct	semi & monthly PERA	\$1,538.38
3709	Minnesota Pollution Control Agency	SSTS loan payments	\$72,685.22
3710	Valley Office Products, Inc.	folders, pens	\$68.44
3711	Mike Johnson	seven nuisance beaver	\$140.00
3712	Rinke-Noonan Attorney's @ Law	monthly retainer, WS #11, CD #42	\$3,495.00
3713	I & S Group, Inc.	CD #54 improvement construction	\$12,355.22
3714	USGS	Yellow Bank streamgauge maintenance	\$3,103.00
3715	Quill Corporation	USB 3.0 (black 16 GB 5 pack	\$30.53
3716	LQP County Auditor/Treasurer	October postage	\$54.76
3717	Canby News, Inc.	two week photo contest ad	\$62.56
3718	Ag Tech Drainage LLC	2 nd payment CD #54 Improvement	\$65,126.30
3719	Dawson Sentinel	1 week photo contest ad	\$28.80
3720	Mitchell Enderson	mileage, lodging reimbursement	\$882.47
3721	Buffalo Ridge Newspapers LLC	annual photography contest ad	\$26.00
3722	Rinke Noonan Attorneys @ Law	monthly retainer, WS #11, C #42	\$3,566.00
		TOTALS:	\$181,699.73

Debit Card

TOTAL \$0.00

DITCH ACCT:

TOTAL \$0.00

M/S/P to approve the warrants.

Motion: David Craigmile Secoded: David Ludvigson Passed: 5-0

Secretary's Report:

Hastad reviewed meeting minutes #596 & special meeting #596.1 as mailed.

M/S/P to approve meeting minutes #596.

Motion: David Ludvigson Secoded: Michael Frank Passed: 5-0

M/S/P to approve special meeting minutes #596.1.

Motion: John Cornell Secoded: David Ludvigson Passed: 5-0

Administrator Report/Old & New Business:

- Hastad discussed dates for the annual advisory board meeting. The managers set a special meeting for Wednesday, December 11, 2019 @ 5:30 p.m. for the advisory meeting.
- Discussed the County Ditch #54 Improvement status.
- Informed the Board that we received the final engineers report for the Improvement of County Ditch #42. We are waiting for the DNR report to set the final engineers hearing date.
- Discussed the cleanout of the channel of the R-4 dam in Yellow Medicine County. Hastad contacted DNR and they require a survey be done before they will issue a permit for cleanout. Hastad contacted Tony Abrahamson to do the survey.
- Hastad reported working on an update to the Canby Creek Emergency Action Plan. She reported updating contact names and numbers. She will then need everyone to sign and is planning on setting up a meeting in Canby to review with the signers.
- Hastad asked the Board to approve and adopt the amended rules & regulations for Stone Hill Park/Del Clark Lake as attached Exhibit #1.

M/S/P to approve and adopt the amended rules and regulations for Stone Hill Park/Del Clark Lake effective November 6, 2019.

Motion: Michael Frank Secoded: John Cornell Passed: 5-0

- Hastad asked the Board to adopt delegates for the 2019 MAWD Annual Meeting.

M/S/P to nominate David Craigmile & Darrel Ellefson as delegates for the 2019 MAWD Annual Meeting with John Cornell as Alternate.

Motion: David Ludvigson **Seconded:** Michael Frank **Passed:** 5-0

PERMITS - The following permit applications were applied for

12894	Doug Adelman	Yellow Bank, 16 & 17	seepage lines	11/06/19 DE
12895	Doug Adelman	Yellow Bank, 22	seepage lines	11/06/19 DE
12896	John Adelman	Perry, 6	seepage lines, main tile	11/06/19 DE
12897 Renewal #12399	Patrick Andreasen	Agassiz, 16	main tile	11/06/19 DE
12898	Dick Bergland	Cerro Gordo, 31	seepage lines	11/06/19 DE
12899	DeRon Brehmer	Walter, 11	clean ditch	11/06/19 DE
12900	Doug Haas	Manfred, 33 & 34	terraces & tiling	11/06/19 DE
12901	Doug Haas	Manfred, 36	clean ditch	11/06/19 DE
12902	Steve Haas	Perry, 13	seepage, main tile	11/06/19 DE
12903 Renew #12116	Myron Halvorson	Garfield, 3	seepage lines	11/06/19 DE
12904	Dudley Hansen	Freeland, 11	replace culvert	11/06/19 DC
12905	Jeffrey Hanson	Arena, 17	seepage lines	11/06/19 DE
12906	Rodney Jans	Camp Release, 19	seepage lines	11/06/19 DC
12907	Doug Mangel	Walter, 24	clean ditch	11/06/19 DE
12908	Doug Mangel	Perry, 17	seepage lines	11/06/19 DE
12909	Dean Martinson	Baxter, 30	seepage lines	11/06/19 DC
12910 Renew #12419	Thomas Nelson	Agassiz, 16	clean ditch	11/06/19 DE
12911 Renew #12420	Thomas Nelson	Agassiz, 16	seepage lines, intake	11/06/19 DE
12912	Scott Oellien	Hammer, 30	seepage lines, replace culvert	11/06/19 MF
12913	Jordan Peterson	Hammer, 24	seepage lines	11/06/19 MF
12914	Perry Township	Perry, 29 & 32	replace culvert	11/06/19 DE
12915	Providence Township	Freeland, 25 & Providence, 30	replace culvert	11/06/19 DE
12916	Glenn Radermacher	Walter, 11	seepage lines	11/06/19 DE
12917	Paul Radermacher	Walter, 1 & 2	seepage lines	11/06/19 DE
12918	Cade Robertson	Providence, 21	restoring intakes	11/06/19 DC
12919	Gary Robertson	Providence, 35	seepage lines, main tile, intake	11/06/19 DE
12920	Brandon Schmitt	Omro, 23	seepage lines, main tile	11/06/19 MF
12921	Dennis Sommerfield	Riverside, 2	seepage lines	11/06/19 DC
12922	Steve Stamp	Mehurin, 13	seepage lines, main tile	11/06/19 DE
12923	Steve Stamp	Mehurin, 14	seepage lines, main tile	11/06/19 DE
12924	Kaleb Steele	Fortier, 19	seepage lines, main tile	11/06/19 MF
12925	Donn Streich	Mehurin, 12	seepage lines	11/06/19 DE
12926	Donn Streich	Mehurin, 14	seepage, main tile	11/06/19 DE
12927 renew #12380	Stan Streich	Perry, 18	seepage lines	11/06/19 DL
12928	Jim Theisen	Florida, 5	seepage lines	11/06/19 MF
12929	Jim Theisen	Florida, 5	seepage lines	11/06/19 MF
12930	Nathan Thorpe	Hammer, 5	seepage lines	11/06/19 MF
12931	Nathan Thorpe	Florida, 11	seepage lines	11/06/19 MF
12932	Nathan Thorpe	Florida, 24	seepage lines	11/06/19 MF
12933	Nathan Thorpe	Florida, 15	seepage lines	11/06/19 MF
12934	Nathan Thorpe	Florida, 24	clean ditch	11/06/19 MF
12935	Sean Vaala	Madison, 22/23	seepage lines	11/06/19 DE
12936	Richard Wold	Ten Mile Lake, 4	seepage lines, intake	11/06/19 DC

Permits Denied: Brent Zupan for basic wetland application; Wes Knutson for downstream landowner signature; John Sather for WCA; Yellow Bank Township for WCA; & Robert Ludvigson for downstream signatures.

M/S/P to approve watershed permits except those denied:

Motion: David Ludvigson **Seconded:** John Cornell **Motion:** 5-0

RULES AND REGULATIONS

for public use of

STONE HILL PARK

&

DEL CLARK LAKE

Yellow Medicine County

Canby, Minnesota

507-223-7586

Adopted May 4, 1998

Amended March, 2009

Amended November 6, 2019

Lac qui Parle-Yellow Bank Watershed District
600 6th Street #7, Courthouse
Madison, MN 56256
320-598-3117
lqpybwatershed.org

BACKGROUND AND PURPOSE:

Stone Hill Park and Del Clark Lake ("the Park") were established by the Lac qui Parle-Yellow Bank Watershed District in 1986 for the use of the public. To assure the safety and enjoyment of guests of the Park, and to assure protection of the park facilities and grounds, the following rules and regulations apply to all of the Park grounds and facilities and to its' guests.

1. SEASON AND HOURS

The Campground is open to visitors from May 1 through October 1 between the hours of 8:00 a.m. to 10:00 p.m. The hours of operation do not apply to seasonal leased lot tenants.

2. PERSONAL CONDUCT

- (A) Environmental Protection:** The Park is for the enjoyment of all guests. No person shall disturb, injure, or remove any property of the park including wildflowers and vegetation.
- (B) Noise and Personal Behavior:** The use of audio equipment at excessive levels of volume, other noise creation, or personal behavior which results in alarm, anger, or resentment among other guests of the park is prohibited. **Quiet time is 11:00 p.m.**
- (C) Alcohol:** The use of alcoholic beverages is permitted in accordance with the laws of the State of Minnesota. Glass bottles & containers are prohibited on the public beach area.
- (D) Explosives, Fireworks, Firearms, and Archery Equipment:**
 - 1. **Explosives & Fireworks:** The possession and use of explosives or fireworks of any kind is prohibited in the Park. (The Watershed Board reserves the right to hold a fireworks display for special occasions pending approval of local authorities.)
 - 2. **Firearms:** Firearms, including air guns, are not allowed in the Park unless the person in possession is lawfully authorized to possess the firearm and unless the firearm is unloaded in barrel and magazine, securely encased, and contained in a closed and locked trunk of a motor vehicle, or a closed and locked camper. The discharge of a firearm in the Park is prohibited!
 - 3. **Archery Equipment.** Archery equipment is not allowed in the Park unless the bow is unstrung or contained in a closed and locked trunk of a motor vehicle, or a closed and locked camper. Engaging in archery activities in the Park is prohibited!

3. PETS:

Domestic pets are permitted in the Park provided they are restrained by a portable enclosure or a leash not exceeding six feet in length, and further provided the pets do not interfere with, or disrupt, the peaceful use and enjoyment of Park facilities by other guests. Pets are not permitted in park buildings or on the beach. **Owners are responsible for the sanitary disposal of pet waste.**

4. **LITTER, REFUSE, AND FIRES:**

- (1) **Litter and Refuse.** Littering in the Park is prohibited. Litter and refuse generated by Park guests shall be removed by the guests from the Park or disposed of in Park receptacles specifically provided for refuse disposal purposes.
- (2) **Fires.** Fires in the Park are not permitted except in designated fireplace and fire ring areas. Portable gas and liquid fueled stoves or charcoal burners may be used in areas designated by the Park manager provided such use does not create a danger to others or to Park facilities. All fires may be restricted by the Park manager in the event of hazardous weather conditions.

5. **BOATING, FISHING, AND BEACHES:**

- (1) **Boating.** Boating in the Park is permitted in accordance with State law, however, water skiing, jet skiing, towed tubes, and surfboarding are prohibited.
- (2) **Fishing.** Fishing in the Park is permitted in accordance with State law.
- (3) **Beaches.** Swimming, is permitted only in designated areas, and at the risk of Park guests. **There is no lifeguard on duty.** Pets, glass containers, boating, and fishing are prohibited in designated swimming areas.
- (4) **Boat Landing:** Boat trailers and vehicles must be parked so they do not block or hinder access to the dock/landing area, preferably in the ***upper*** designated parking areas.

6. **MOTOR VEHICLES:**

- (1) Motor vehicles within the Park shall be operated only by licensed operators and only on designated open Park roadways at speeds not to exceed 15 miles per hour, or as marked. All-terrain vehicles are not permitted, and all motor vehicles shall be operated in a safe and prudent manner. Excessive engine and exhaust noise is not permitted. Parking of motor vehicles shall be limited to designated parking areas.
- (2) All Golf carts shall be operated only on roadways or designated trails, and must have a **licensed driver** on Board at all times.

7. **INCLEMENT WEATHER:**

In case of severe weather, the park manager will sound an alarm, and all campers are to take shelter in the storm shelter to the west of the beach area, or the public restrooms in the main campground.

8. PENALTIES FOR VIOLATION OF RULES AND REGULATIONS:

Any person who violates any of these rules and regulations shall be subject to immediate removal from the Park and to such other civil and/or criminal proceedings as may be appropriate.

IN CASE OF EMERGENCY CALL: 911


Park Manager:	507-223-7586
Yellow Medicine County Sheriff:	320-564-2130
Watershed District Office:	320-598-3117
Watershed District Administrator:	701-212-3933

We would appreciate any comments or suggestions you may have concerning the Park. You may call (320-598-3117), e-mail (trudy.hastad@lqpc.com) or write to us at:

Lac qui Parle-Yellow Bank Watershed District
600 6th Street #7, Courthouse
Madison, MN 56256


Our website is: lqpybwatershed.org

Meeting adjourned at 6:50 p.m.



Darrel Ellefson, LQP-YB Chairman

Attest:



David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is Tuesday, December 3, 2019 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.

