



**Union County Emergency Management Commission  
Meeting Minutes July 20, 2016 at 5:15 PM**

**I. Call to order**

**Ron Riley, Chairperson**, called to order the regular meeting of the **Union County Emergency Management Commission** at **5:17 PM** on **July 20, 2016** at **208 W. Taylor St., Creston, IA**. **Sign-In:** The following persons were present: Michelle Burger representing the City of Afton; Gabe Carroll, representing the City of Creston; Terry Gilbert, representing the City of Shannon City; Skip Mitchell representing the City of Thayer and Ron Riley, representing Union County Board of Supervisors. Absent were: Dennis Wimmer representing the City of Arispe; Duane Adamson, representing the City of Cromwell; Sheriff Rick Piel; and George Lange, representing the City of Lorimor. Quorum determined by sign-in.

**II. Approval of Agenda**

Motion made by Terry Gilbert to approve agenda, second by Michelle Burger. All voting aye. MC

**III. Approval of minutes from last meeting**

Motion made by Michelle Burger to approve the minutes of the June 15, 2016 regular commission meeting. Second by Terry Gilbert. All voting aye. MC

**IV. Approval of Equipment Purchases**

The Coordinator asked Commission Members to approve the purchase of two equipment items; A tablet to replace the 8 yr. old I-Pad at an estimated cost of \$1000 and Hazardous Materials Response Materials, at an estimated amount of \$800. Motion made by Terry Gilbert to approve the purchases, second by Skip Mitchell. All voting aye. MC

**V. Claims**

Claims were submitted for approval.

Michelle Burger moved to approve claims as presented. Second by Terry Gilbert. All present voting aye. MC

Vendor	Amount
ISSB Visa	\$118.56
Jo Duckworth	\$96.22
Alliant Energy	\$ 430.00
Total	\$644.78

**VI. Coordinator Report Given**

**VIII. Adjournment:**

Meeting was adjourned at 5:32 P.M. on a motion by Terry Gilbert. Second by Skip Mitchell.

Next meeting date: **August 17, 2016**

**Minutes submitted by: Jo Anne Duckworth, Coordinator**

