

CAMANCHE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING NOTES  
Wednesday, June 11, 2025, at 4:00PM

**ROLL CALL:** Dave Bowman, Bambi Blaess, Boni Hugunin, Shannon McManus, Gail Grim, Bill Goble, Amanda Hoerschelmann

**APPROVAL OF AGENDA:** Motion to approve the agenda given by Trustee Hoerschelmann. Trustee Blaess seconded the motion and motion carried with all ayes.

**CONSENT AGENDA:** Trustee Hugunin made a motion to approve the consent agenda as listed. Trustee Goble seconded the motion and motion passed with all ayes.

- 1) Approve Minutes from Board meeting held on May 14, 2025
- 2) Approve New Bills and Book Orders.
- 3) Approve Financials as submitted.

**DIRECTORS REPORT**

*Financial -*

- *Financial Update:* Nothing to report.

*Personnel/Operational –*

- Employee Update: Wage Discussion had in Closed Session.

*Programming –*

- Programming Update: Nothing to report.

*Collection Development –*

- Inventory Update: Paused for now while the Book Sale and Summer Reading Program take over the library. Will continue when programs slow down.

*Facilities –*

- Nightly Tracking of Patrons – Monthly Update. In May there were 955 patrons that visited the library with seven new patrons signing up for library cards. There were 910 items checked out for the month.

*Children's Programming* – Markee Low was hired as the Seasonal Employee. Her duties will include running the Summer Reading Program, assisting with daily activities and helping wherever Director Grim needs her.

*Misc-*

### **OLD BUSINESS –**

- Review Fines/Overdue policy especially as it pertains to DVDs. It was tabled last month while Director Grim updated the policy. She will present it to the Board when it is ready.
- 1. Director Grim shared the updated policy and reviewed it with the Board. Motion to approve the updated policy was made by President McManus. Trustee Hoerschelmann seconded the motion. Motion passed with all ayes.

### **NEW BUSINESS –**

- Trustee Hugunin shared notes/ideas that she has about programs and the Library Expansion project.
- Library Expansion Meeting was June 10, 2025 @9am at City Hall.
- Board Member participation in Library programs.

### **Closed Session: – Employee Performance, Code 21.5(i).**

Motion to move to Closed Session given by President McManus, seconded by Trustee Blaess and approved with all ayes.

- Open Closed Session at 4:29pm
- Roll Call: Dave Bowman, Bambi Blaess, Boni Hugunin, Shannon McManus, Gail Grim, Bill Goble, Amanda Hoerschelmann
- End Closed Session at 5:01pm
- Motion to return to open session made by President McManus and seconded by Trustee Goble. Motion moved with all ayes.

### **Board Action Based on Discussion of Closed Session – Employee Performance, Code 21.5(i).**

- **Motion to approve 3% raise for library staff to match city wide employees made by President McManus. Trustee Hoerschelmann seconded the motion, and it was passed with all ayes.**

### **ADD TO AGENDA**

- Another Library Expansion Presentation has been scheduled for July 30, 2025 @ 2pm at Park Vista.

**LIAISONS REPORT:** City Liaison Dave Bowman shared that the new Library Expansion renderings will be set up at the library soon. He shared that the contractor for the Splash Pad stated that it's opening could be as soon as this Friday, June 13, 2025.

**PUBLIC COMMENT** (3 min limit) None Present.

**NEXT MEETING**

- The Next Board of Trustee's Meeting will be held July 9, 2025, at 4:00PM

**ADJOURNMENT:** President McManus adjourned the meeting at 5:04pm.

**Interested Citizens are invited to attend.**

Public library board meetings are subject to the Open Meeting Law, Iowa Code, Chapter 21.