**Daily Schedule for Shelters**

6:30 pm guests picked up

7:00 pm guests admitted to shelter and

dinner is served

10:00 pm lights out/all quiet

5:30 am wake up begins

6:00 am breakfast

7:00 am guests depart with bag lunch

These times are approximate. Church volunteers will advise guests of specific daily schedule for the week they host Safe Nights.

The shelter week begins on Sunday at 7:00 pm and ends the following Sunday at 7:00 am.

**Safe Sundays Shelter Policies**

Shelter is also provided on Sundays, 7:30am to 6:30 pm. Transportation on Sundays will be provided at 7:00 am from host church to Sunday shelter, and at 6:30 pm from Sunday shelter to host church for the coming week.

Guests not attending Sunday shelter must find their own transportation to the church hosting for the coming week.

**Transportation Policies**

Guests will be picked up Monday through Saturday evenings at 6:30 pm at the bus stop on Main Street.

Due to limited space in vans, guests are asked to bring on board only their backpacks.

Courtesy and patience are important for the smooth operation of guest transportation. Van drivers have the authority to manage all situations during pick-up, transit, and drop-off.

Guests will be dropped off Monday through Saturday mornings at Project Echo, where they are welcome to stay warm and have coffee with guests there until 8:00 am.

**Important Phone Numbers**

Shelter phone: 443-486-2567

Transportation phone:

Guest liaison phone: 301-526=5625

Intake phone: 443-486-8670

Department of Social Services:

443-550-6900

Southern Maryland Community Network:

410-535-4787

Project Echo:

410-535-0044

Substance Abuse Treatment Center:

401-535-3079

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**Safe Nights of Calvert County**

Guest Information and Shelter Regulations

**Safe Nights Shelter Policies**

**Arrival and Departure Policies:**

* Guests are welcomed into the shelter at 7:00 pm and they depart by 7:00 am.
* Late arrivals are discouraged. Please call the shelter phone if you will be late.
* Guests arriving after 10:00 pm may enter the shelter only with the permission of the volunteers on duty.
* Guests personally sign the guest log upon arrival and departure.

**Policies Regarding Meals:**

* Guests forfeit their evening meal if they arrive after the meal is finished.
* Guest must inform shelter staff of food allergies and special dietary needs.
* Food and drink are to be consumed only in designated eating areas and guests are asked to clean up after themselves.
* Kitchen facilities and equipment are always off limits to guests.
* To maintain standards of hygiene, **no food or drink may be brought into the shelter**.

**Policies Regarding Hygiene:**

* Guests will attend to their own hygiene needs without assistance.
* Guests are asked to leave the bathroom facilities in a sanitary condition, and to keep their bed area clean and neat.
* Guests are responsible for doing their own laundry.

**Policies Regarding Personal Belongings:**

* Guests retain responsibility for the security of their own personal possessions.
* Two pieces of luggage and one backpack may be kept at the shelter.
* Safe Nights will transport to the next shelter **only** tagged luggage.

**Miscellaneous Shelter Policies:**

* No smoking **of any sort** is permitted inside the shelter.
* Guests may not receive visitors at the shelter.
* Parents are responsible for care of their own children AT ALL TIMES.
* A criminal arrest will result in immediate removal from the Program.

**The following policies define a guest’s right to absent themselves from the shelter:**

* Daily attendance is required. After two nights away, Safe Nights will determine whether participation should be terminated.
* Except on an emergency basis, guests may not leave the shelter unless arrangements have been approved by the church Host Coordinator. Guests leaving the shelter after 10pm without permission will not be readmitted that evening.

**The following are prohibited:**

* Possession of weapons or weapon-like objects at the shelter.
* Possession, use, or sale of alcohol or illegal drugs at the shelter.
* The use of obscene or abusive language.
* Violence of any kind.
* Threatening behavior, either physical or verbal.
* Abuse of a child.
* Failure of a parent to attend to their own child.
* Sexual activity or sexual harassment.
* Theft from the shelter, volunteer staff, or other guests.
* The selling of government-issued food cards or drugs, or solicitation of any kind.

**Season Schedule:**

|  |  |  |
| --- | --- | --- |
| **Dates** | **Sunday** | **Host Church** |
| 11/24-12/01  Thanksgiving | No Safe Sunday | Saint John Vianney Catholic 105 Vianney Lane Prince Frederick |
| 12/01-12/8 | 7th Day Adventist | Smithville United Methodist Church 3005 Ferry Landing Road Dunkirk |
| 12/8-12/15 | St. John Vianney | Cavalry United Apostolic Church 7545 Wayside Drive Sunderland |
| 12/15-12/22 | St. Paul's Episcopal | Trinity United Methodist Church 90 Church Street Prince Frederick |
| 12/22-12/29 X-mas Eve/Day | Mt. Olive | Mt. Olive UMC 10 Fairground Road Prince Frederick |
| 12/29-1/5/19  N Year Eve/Day | St. Paul's Episcopal | Grace Brethren 9870 Old Solomons Island Road Owings |
| 1/5 - 1/12 | 7th Day Adventist | Huntingtown UMC 4020 Hunting Creek Road Huntingtown |
| 1/12-1/19 | St. John Vianney | First Lutheran Church 6300 Sounther Maryland Blvd. Huntingtown |
| 1/19-1/26 MLK Day 1/20 | St. Paul's Episcopal | St Paul's Episcopal Church 25 Church Street Prince Frederick |
| 1/26-2/2 | Mt. Olive | Emmanuel Church 3800 Old town Road Huntingtown |
| 2/2-2/9 | 7th Day Adventist | New Life Church  3170 German Chapel Road Prince Frederick |
| 2/9-2/16 | St. John Vianney | Dunkirk Baptist Church 11278 Southern Maryland Blvd. Dunkirk |
| 2/16-2/23 Pres. Day 2/17 | St. Paul's Episcopal | Jesus the Divine Word Catholic 885 Cox Road Huntingtown |
| 2/23 - 3/1 | Mt. Olive | Church by the Chesapeake 3255 Broomes Island Road Port Republic |
| 3/1-3/8 | 7th Day Adventist | St. Paul United Methodist Church 11000 HG Trueman Road Lusby |
| 3/8 - 3/15 | St. John Vianney | Peters United Methodist Church 2785 Chaney Road  Dunkirk |
| 3/15-3/22 | St. Paul's Episcopal | Bethel Way of the Cross Church 5445 Cherry Hill Road Huntingtown |
| 3/22-3/29 | Mt. Olive | All Saints Episcopal Church  100 Lower Marlboro Road Sunderland |