

## **BOARD OF TRUSTEES**

**June 10, 2024**

**Members Present: Jeremy Estep, Terry Brungardt, Daniel Tatro, Ken Schmidt**

**Members Absent: Michael Snyder**

**Staff Present: Nicole Lawless – Town Clerk, Margaret Stratton – Treasurer, Bruce Wallace – Director of Operations**

**Others Present: Steve Snow, Kaci Snow, Justin Williams, Brandon Smith, Jill Ray, Breanna Ray, Linda Harris, Joanie Funck, Bryce Schwab, Charles Daughety, Travis Jacobs, Mary Wallace, Kory Young, Brandon Young, Caleb Meschberger, Becca Suggs**

- 1. Meeting called to order and roll call. Mayor Tatro called the regular meeting of the Board of Trustees to order. Clerk Lawless called roll and declared a quorum.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. Kaci Snow stated to the board that the Public Works Department trespassed on private property in February to clean out the creek bed. Mrs. Snow also referenced a State Statute regarding annexation and the duties of the municipality regarding utilities. She stated that she believes the town is providing incorrect information to property owners regarding annexation. Becca Suggs wanted to thank the Fire Department for the work they did when her home caught on fire. Charles Daughety wanted to know when the public would be informed of the details of the annexation.**
- 3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the regular meeting held May 6, 2024, with action as necessary. Trustee Brungardt made a motion to approve the minutes of the regular meeting held May 6, 2024; Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
- 4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of May 2024, with action as necessary. Trustee Schmidt made a motion to approve the claims, checks and warrants for the month of May; Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
- 5. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department Secretary, with action as necessary. Fire Chief Brungardt gave his report for the month of May. They had 3 Fire Runs and 5 EMS/Vehicle Accidents. They had 2 applications submitted for Volunteer Fireman. The Truck, purchased with the 2024 REAP Grant, is currently having the bed installed and it should be completed soon. No Action**
- 6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Police Chief Baysinger was not present. No Action.**

- 7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Director of Public Works, with action as necessary. The Director of Operations/Director of Public Works gave his report for the month of May. Performed monthly DEQ Water Samples, Worked on the Chlorination Pump, had Bulk Trash Weekend which included grinding tree limbs and assisting with trash plus clean up afterwards, repaired blacktop in areas within town, Welded and repaired bucket on Mini-X, Received 6 Loads of free dirt that were used to level and repair a corrosion problem at well #4, received additional free dirt for future use, added gravel by the Fire Dept for additional parking, decorated the cemetery for Memorial Day, took PW #2 in for inspection and estimated cost of repair for transmission issues and coolant leak. No Action.**
- 8. Consideration of approval, rejection, amendment and/or postponement of placing Caleb Meschberger and Brendon Whitebead on the Calumet Volunteer Fire Department as Volunteer Fireman, with action as necessary. Trustee Brungardt made a motion to place Caleb Meschberger and Brendon Whitebead on the Volunteer Fire Department; Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
- 9. Consideration of approval, rejection, amendment and/or postponement of lease agreement between Calumet Public Schools and Town of Calumet, with action as necessary. Trustee Schmidt made a motion to renew the lease agreement between the Calumet Public Schools and Town of Calumet; Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
- 10. Consideration of approval, rejection, amendment and/or postponement of renewal of contract between the Town of Calumet and Leave it to Beavers Lawn & Limb, with action as necessary. Trustee Schmidt made a motion to renew the contract between the Town of Calumet and Leave it To Beavers Lawn and Limb; Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
- 11. Consideration of approval, rejection, amendment and/or postponement of Proposal for Increased Compensation for the Calumet Municipal Appointed Judge, with possibility of new appointment, with action as necessary. Mayor Tatro moved to appoint Brent Calderon as Municipal Judge for the Town of Calumet for the remainder of a 2-year appointment starting August 1, 2024, and ending January 1, 2026, at a rate of \$750.00 per month. This item will be voted on at the July 8<sup>th</sup> board of trustees meeting.**
- 12. Consideration of approval, rejection, amendment and/or postponement to use escrow, in the amount of \$123.00, towards the premium on the Workers' Compensation renewal, with action as necessary. Trustee Schmidt made a motion to use escrow, in the amount of \$123.00, toward the premium on the Workers' Compensation Renewal; Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**

13. Consideration of approval, rejection, amendment and/or postponement of discussion of changes to the Town of Calumet Code of Ordinances recommended by CivicPlus, as well as discussion of additional ordinances council may want to change at this time. Council should decide at this time which ordinances will continue to be enforced and removal of all ordinances that are going to be ignored/unenforced, with action as necessary. Trustee Tatro moved to table this item until the July 8<sup>th</sup> council meeting; Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
14. Consideration of approval, rejection, amendment and/or postponement of discussion of list of approved invoices questioned by Mike Crowley, with action as necessary. Mr. Crowley was not present. No Action.
15. Consideration of approval, rejection, amendment and/or postponement of discussion and possible action regarding the Calumet EMS vehicle, with action as necessary. Trustee Brungardt made a motion to table the item until the July 8<sup>th</sup> council meeting; Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
16. Consideration of approval, rejection, amendment and/or postponement of entering executive session for the purpose of the following:
  - a. *Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1). In reference to the following:*
    1. *Releasing Douglas Miller from his 90-Day Probationary Period, to be retroactive to 6/1/2024.*

Trustee Brungardt made a motion to enter executive session; Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.

Acknowledgement of exiting executive session and re-entering regular session of meeting.

Trustee Tatro made a motion to exit executive session and re-enter the regular session of the meeting; Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.

17. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:
  - a. *Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1). In reference to the following:*

*1. Releasing Douglas Miller from his 90-Day Probationary Period, to be retroactive to 6/1/2024.*

Trustee Brungardt made a motion to remove Douglas Miller from his 90-Day Probationary period; Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Abstain; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 3-1.


18. Remarks and inquiries of the governing body members. No Action.

19. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action.

Meeting Adjourned.



Daniel Tatro, Mayor



Attest: Nicole Lawless, Town Clerk

