

GARNETT PUBLIC LIBRARY BOARD

Meeting Minutes

Monday, January 10, 2022

6:00 PM

Present: Rachel Dougherty, Sandra Moffat, Karen Katzer, Sharon Yost, Linda Huettenmueller, Mike Hermann, Denise Scheibmeir, and Director Andrea Sobba.

I. Secretary's Report – The minutes were approved. (Huettenmueller/Yost)

II. Treasurer's Report – Andrea provided an overview of the balance sheets for library revenue and expenditures. Ended the year with \$19,747.74. Bank statements and check registers for Gift & Memorials account and SEKLS/State Aid account were available for review.

III. Payment of bills was approved. (Moffat/Katzer)

IV. No citizens were present.

V. Director Sobba presented the statistics for library usage for Dec. 2021. Material circulation, E-books and E-audio were about the same. There were 4 storytime sessions w/62 present. There were 3 other children's programs w/144 attending. One YA program w/7 attending. One adult program w/50 participating. There were 4 library related uses of the Archer room and 8 public uses. Patron usage averaged 58/day and 8/hour.

VI. No Walker Art Committee report

VII. FOL is continuing to look for fund raising ideas.

VIII. A. Board members reviewed evaluations of staff members. President Mike signed off on the evaluations.

B. Storytime for January will be virtual. There will be no "Remember When Wednesday" in January. Adult Reading Program will be held, but probably no in-person events unless Covid numbers improve.

C. Still need to decide on color for shingles for the gazebo.

D. Reviewed and made some changes to the hotspot lending policy. Still waiting on 15 hotspots.

E. Received payment from Sharp Grant

F. KanPay is now working

G. "Taste of the Holidays" was successful. Goody bags were handed out on Dec. 15<sup>th</sup> to thank our patrons for their continued use of the library.

IX. A. Slate of officers was presented: President- Mike Hermann, VP- Sandra Moffat, Secretary-Denise Scheibmeir, Treasurer-Linda Huettenmueller. It was moved and seconded to accept the slate of officers as presented. (Katzer/Yost). Denise Scheibmeir will be added on the bank signature card and Jen Sibley will be removed.

B. Reviewed Hot Spot Lending Policy. It was approved as amended. (Moffat/Huettenmueller)

C. Past and Present Goals were reviewed. Several goals have been met. Some goals moved to short term. Will add creating a social media policy and creating a data base of age of heating/cooling .

D. Next meeting will be February 14, 6:00 PM

Meeting adjourned. (Scheibmeir/Katzer)

Submitted by Denise Scheibmeir, Secretary

