

# Clovis Christian Schools JOB OPENINGS

## ADMINISTRATION POSITION

### **ASSISTANT PRINCIPAL, GRADES K-12**

This is a full-time, 10-month position with a great opportunity for advancement for a Christian administrator in education who feels called to move Clovis Christian Schools forward toward higher excellence. The assistant principal supports the school principal in the administration of academic, spiritual, athletic, and social programs for grades K-12. Bachelor's degree is required. Master's degree in administration or an administrative certificate is preferred. Hours are 7:30 to 4:30 daily with some extended hours and weekends. Salary range is \$40,000 - \$42,000, DOE.

## TEACHING POSITIONS

If you have a passion for teaching, a knack for engaging learners, and a talent for bringing the classroom to life, then look no further – CCS is the place for you! A group of talented, inquisitive, and dedicated students is seeking engaging Christian teachers who set high expectations for student learning through a variety of teaching methods and strategies. Full-time hours are 7:30-3:30 (unless applying for part-time position.) Bachelor's degree required. Current teaching license preferred, but not required. Must apply for ACSI certification within one year of employment. Beginning school year 2019-2020: Salary range: \$28,000- for full-time, DOE. Master's degree - \$1,000 increment.

- ***Music Teacher (Band also considered), K-8***
- ***Science Teacher, Grades 7-12 (Chemistry, Biology, Physics, Earth Science, Life Science) Part or full-time***
- ***History Teacher, Grades 8-12 (NM History, U.S. History, World History, Government/Economics)***
- ***High School Bible Teacher, Grades 9-12 (Part-time)***
- ***Spanish Teacher, Grades 8-12 (Part-time)***
- ***Middle School Language Arts (Full-Time)***

**Any part-time position can be matched with other positions to create a full-time position if desired.**

## SUPPORT STAFF POSITIONS

### **EXECUTIVE ASSISTANT TO THE SUPERINTENDENT**

Clovis Christian Schools is seeking a high-energy, self-motivated, and skilled Christian leader who loves children and enjoys the challenge of supporting the daily operations of the school superintendent's office. This person will have a demonstrated ability to exercise independent judgment, prioritize tasks and work independently with a high degree of accuracy. He or she must be able to multi-task and be proficient in Microsoft Office Suite.

Full-time, 10-month position. Salary \$19,500 to start. Hours 7:30 to 4:30. Position open until filled.

### **TECHNOLOGY LAB ASSISTANT**

Clovis Christian Schools is seeking a technology lab assistant that possesses technology literacy skills to provide assistance to teachers and students in utilizing technology in a lab and/or classroom environment. This is a full-time, 10-month position. Hours are daily 7:30 to 3:30. A high school diploma is required. School Year 2019-2020. Beginning salary of \$17,250. Position open until filled.

### **SCHOOL BUS DRIVER**

This is a 9-month position. CDL License required. Excellent driving record required, with school bus driving experience preferred. Two bus routes daily, one morning and one after school. Only two stops on each route—CAFB and Portales. Hourly rate \$13.00. Opportunity also exists to earn additional income for field trips and athletic trips.

### **RECEPTIONIST**

This is a full-time, 10-month position. Hours are daily 7:30 to 3:30. A high school diploma is required. Beginning salary of \$17,250.

### **AFTER SCHOOL CARE WORKER & COORDINATOR**

This is a part-time, 9-month position. Hours worked will be approximately 10-12 ½ hours per week. A high school diploma is required. Beginning school year 2019-20. Beginning salary of \$9.00/hour.

*To apply for any of these positions, please access an online Application at [www.clovis eagles.com](http://www.clovis eagles.com) under the EMPLOYMENT tab. Please submit your completed application to Mr. John Dansby, P.O. Box 608, Clovis, NM 88102 or via email ([jdansby@clovis eagles.com](mailto:jdansby@clovis eagles.com)). For further information, please contact Mr. Dansby at 575-935-2279.*

## **COACHING POSITIONS**

Clovis Christian Schools is seeking high-energy Christian coaches who love teenagers and enjoy developing character for life and athletic skills through coaching. Must have a coaching license by the time the athletic season begins. CPR/First Aid Certification preferred.

### ***Beginning 2019/2020 School Year:***

- ***Middle School Girls Head Basketball Coach***
- ***Varsity Girls Head Volleyball Coach***
- ***Varsity Girls Assistant Volleyball Coach***
- ***Middle School Girls Head Volleyball Coach***

*To apply for any of the coaching positions above, please access an online CCS Coaching Staff Application at [www.clovis eagles.com](http://www.clovis eagles.com) under the EMPLOYMENT tab. Please submit your completed application to Mr. John Dansby, P.O. Box 608, Clovis, NM 88102 or via email ([jdansby@clovis eagles.com](mailto:jdansby@clovis eagles.com)). For further information, please contact Mr. Dansby at 575-935-2279.*