

**JEFF DAVIS COUNTY BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**DECEMBER 10, 2019**

**MINUTES**

**Present:** Chairman Ricky Crosby, Commissioners James Benjamin, Brad Crews, Hank Hobbs and Vann Wooten, Attorney Carla Powell, Administrator Keith Carter and Clerk Sherri Lytle.

Chairman Ricky Crosby called the meeting to order at 6:00 p.m. and Commissioner James Benjamin gave the invocation. Chairman Crosby led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Rhonda Walsh commented on how well the courthouse Christmas decorations look. She stated, "The mildew looks bad. Also, there's something that needs to be done about the shoulders of the road in this county or we are going to have more serious wrecks".

David DeSousa gave an update on the appeals from the assessment notices. He said "all of them went to the Board of Equalization that went in the county's favor. The Wal-Mart appeal went to an arbitrator and the information provided to him by Wal-Mart, GMASS was able to re-do their assessment. The arbitrator was able to raise their appraised value from 4.5 million to 6 million. They'll have 30 days to appeal to the superior court. If they do not appeal that it will be locked in over a three year period. There's one more appeal left that will be held next week and it is Greenbriar Apartments and it will be heard by the Board of Equalization".

**APPROVAL OF MINUTES FOR NOVEMBER 12<sup>TH</sup>**

**Motion:** To approve minutes for November 12<sup>th</sup>.

**Proposed:** Commissioner Brad Crews

**Second:** Commissioner Vann Wooten

**Motion Carried**

**APPROVAL TO PAY MONTHLY BILLS**

**Motion:** Approve to pay monthly bills

**Proposed:** Commissioner Vann Wooten

**Second:** Commissioner James Benjamin

**Motion Carried**

**OPEN SEALED BIDS FOR A ROLL-OFF TRUCK**

Road Superintendent Robert Lewis was present and opened the sealed bids for a Roll-Off Truck. The bids read as follows:

Freight Liner	\$156,210 (Delivery is 20 – 65 days)
Transpower	\$171,508 (Delivery is 90 - 120 days)

**Motion:** To approve the lowest bid of \$156,210 from Freight Liner if it meets all the qualifications.

**Proposed:** Commissioner Brad Crews

**Second:** Commissioner Vann Wooten  
**Motion Carried**

**DISCUSS/APPROVE TO BORE UNDER J.A.YAWN ROAD TO INSTALL A 2 IN. FIBER OPTIC LINE**

Jonathan Graham from Beasley Forest Products was present and explained why they need to bore under J.A. Yawn Road. He said "they're putting in a new saw mill and need a redundant line that come from the Uvalda Hwy. and makes a loop and need to bore a 2 in. pipe under J.A. Yawn Road to complete that circuit.

Commissioner Brad Crews stated as he was coming in office there was Rules and Regulations set from the previous commission on boring under county roads. They have to bonded and certified. Attorney Powell asked "if they had a company that was going to perform the work". He said "we have a couple companies that are bidding on it". Attorney Powell suggested once they determine who the company is have them to come and explain the process of how they'll do the drilling and type of pipe they will use.

**Motion:** To okay for Beasley Forest Products to get the company they select to do the job to talk to us and as long as they are doing it the proper way and are qualified we will approve it. Administrator Keith Carter will verify qualifications and on how the work will be performed and let the board know.

**Proposed:** Commissioner Brad Crews

**Second:** Commissioner Vann Wooten

**Motion Carried**

**APPROVE/DENY CONTRACT BETWEEN PROCARE SERVICES AND JEFF DAVIS COUNTY FOR HEART MONITORS FOR E.M.S.**

Interim E.M.S. Director Roger Ogilvie explained this is a service contract for someone to come and service the heart monitors. He said "we've not had that in the past due to monitors were under warranty. This is off of warranty now and it's time we have to get a service contract or insurance on them. This would be beneficial to the citizens. The cost of a new monitor is approximately \$25,000 - \$30,000". He also explained we're having the same issue with the stretchers. He said "now we have two stretchers coming off of warranty and need a plan on this in the near future".

**Motion:** To approve contract of \$5,168.00 for both heart monitors and stretchers.

**Proposed:** Commissioner Hank Hobbs

**Second:** Commissioner Brad Crews

**Motion Carried**

**APPROVAL TO HIRE AN E.M.S. DIRECTOR**

**Motion:** To approve promoting Roger Ogilvie as E.M.S. Director.

**Proposed:** Commissioner Vann Wooten

**Second:** Commissioner Brad Crews

**Motion Carried**

**APPROVAL TO HIRE AND ASSISTANT E.M.S. DIRECTOR**

**Motion:** To approve promoting Edwin Williams as Assistant E.M.S. Director.

**Proposed:** Commissioner Vann Wooten

**Second:** Commissioner Hank Hobbs

**Motion Carried**

**APPROVAL TO GRANT AN EASEMENT TO THE CITY OF HAZLEHURST LOCATED ON YOUNG STREET FOR THE PURPOSE OF WATER IMPROVEMENTS**

**Motion:** To table until next month's meeting granting an easement to the City of Hazlehurst located on Young Street for the purpose of water improvements.

**Proposed:** Commissioner James Benjamin

**Second:** Commissioner Vann Wooten

**Motion Carried**

**APPROVAL TO ACCEPT ENGAGEMENT LETTER WITH MAULDIN & JENKINS FOR FY19 AUDIT**

**Motion:** To accept engagement letter with Mauldin & Jenkins for FY19 Audit.

**Proposed:** Commissioner Vann Wooten

**Second:** Commissioner Hank Hobbs

**Motion Carried**

**SET AND APPROVE 2020 QUALIFYING FEES**

**Motion:** To set and approve 2020 Qualifying Fees as presented.

**Proposed:** Commissioner Brad Crews

**Second:** Commissioner Brad Crews

**Motion Carried**

See below 2020 Qualifying Fees:

<u>COUNTY OFFICE</u>	<u>Minimum Base Salary for 2020</u>	<u>3% QUALIFYING FEE</u>
County Commissioner	\$ 6,000.00	\$180.00
Sheriff	\$53,880.12	\$1,616.40
Chief Magistrate	\$46,408.38	\$1,392.25
Probate Judge	\$46,408.38	\$1,392.25
Clerk of Superior Court	\$46,408.38	\$1,392.25
Tax Commissioner	\$46,408.38	\$1,392.25
Coroner	\$2,400.00	\$72.00
School Board Member	\$4,200.00	\$126.00

**APPOINT TWO MEMBERS TO THE JOINT DEVELOPMENT AUTHORITY TO REPLACE CECILIA MCLOON AND RICKY URSREY**

**Motion:** To table until next month's meeting appointing two members to the Joint Development Authority replacing Cecilia McLoon and Ricky Ursrey.

**Proposed:** Commissioner Vann Wooten

**Second:** Commissioner Brad Crews

**Motion Carried**

**APPROVAL OF EMPLOYEE CHRISTMAS LUNCHEON ON DECEMBER 19<sup>TH</sup>**

**Motion:** To approve the employee's Christmas Luncheon on December 19<sup>th</sup>.

**Proposed:** Commissioner Brad Crews

**Second:** Commissioner Vann Wooten

**Motion Carried**

**APPROVAL TO CLOSE ON DECEMBER 23<sup>RD</sup> AT 1:00 P.M.**

**Motion:** To approve closing on December 23<sup>rd</sup> at 1:00 p.m.

**Proposed:** Commissioner Hank Hobbs  
**Second:** Commissioner Brad Crews  
**Motion Carried**

**APPROVE/DENY EMPLOYEE CHRISTMAS BONUSES**

**Motion:** To approve giving employee's gift cards for Christmas, full-time \$100 and part-time \$50.  
**Proposed:** Commissioner Vann Wooten  
**Second:** Commissioner Hank Hobbs  
**Motion Carried**

**DISCUSS NEW/OLD BUSINESS**

Commissioner James Benjamin requested receiving his meeting packet at least 48 hours (working days) in advance.

**EXECUTIVE SESSION**

**Motion:** To go into executive session to discuss litigation at 6:35 p.m.  
**Proposed:** Commissioner Hank Hobbs  
**Second:** Commissioner James Benjamin  
**Motion Carried**

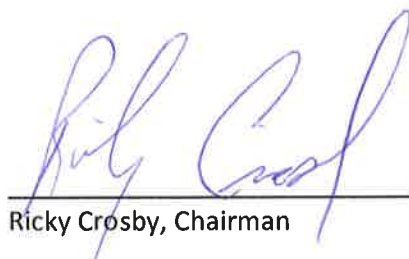
**Motion:** To enter back into regular session at 6:45 p.m.  
**Proposed:** Commissioner Vann Wooten  
**Second:** Commissioner James Benjamin  
**Motion Carried**

**Motion:** To amend the Benefit Plan as discussed in Executive Session  
**Proposed:** Commissioner Hank Hobbs  
**Second:** Commissioner Vann Wooten  
**Motion Carried**

**Motion:** To change termination date on Kevin Mathis to 09/21/2013 as recommended by A.C.C.G. attorneys.  
**Proposed:** Commissioner Brad Crews  
**Second:** Commissioner Hank Hobbs  
**Motion Carried**

**ADJOURN 6:46 P.M.**

  
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Sherri Lytle, Clerk

  
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Ricky Crosby, Chairman

**CLOSED MEETING AFFIDAVIT**

State of Georgia  
County of Jeff Davis

Ricky Crosby, Chairman of the Board of Commissioners of Jeff Davis County, Georgia, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief.

1.

The Board of Commissioners of Jeff Davis County met in a regular meeting scheduled and duly advertised meeting held on the 10<sup>th</sup> day of December 19<sup>th</sup>, 2019.

2.

During said meeting, the Board voted to go into closed session.

3.

This executive session was called to order at 6:36. Motion by Commissioner Hank Hobbs and seconded by Commissioner James Benjamin with all voting in favor.

4.

The subject matter of the closed portion of the meeting was devoted to the following matters within the exceptions provided in the open meetings law:

- ✓ 1) Consultation with the county attorney to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the Board of Commissioners or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-1(1):
  - 2) Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4):
  - 3) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a Board of Commissioners officer or employee as provided in O.C.G.A. 50-14-3-(6).

  
\_\_\_\_\_  
Ricky Crosby, Chairman

Sworn to and subscribed before  
Me this 10<sup>th</sup> day of December 2019

Board of Commissioners  
Jeff Davis County

