

BOROUGH OF BRADDOCK HILLS
MINUTES
REGULAR COUNCIL MEETING
April 8, 2025

CALL TO ORDER

Thomas Evans, President of Council, called to order the regularly scheduled council meeting at 7:02 p.m.

PLEDGE OF ALLEGIANCE

Mr. Mohan led the Pledge of Allegiance.

CALLING OF THE ROLL

Council Present: Mr. Evans, President; Ms. Bolton; Ms. Schaffer; Mr. Mohan

Others Present: Mr. Brown, Jr., Mayor; Robert Garvin, Solicitor; Cheryl Sorrentino, Manager; Tyler Mincin, Engineer

1. CALLING FOR APPROVAL OF MINUTES AS POSTED (all ayes vote)

Motion to approve minutes from March 11, 2025 meeting made by Ms. Bolton.

All ayes

2. CALLING FOR BIDS

No bids.

3. COMMENTS FROM CITIZENS (6 minutes each)

Mike Belmonte – Mr. Belmonte thanked council for taking interest in the Woodland Hills School and announced that he is not running for school board this upcoming term. He introduced Cynthia Wallace as a candidate that he recommends to take his place.

Ms. Wallace thanked council for allowing her to speak. She explained that she is a long-time educator and wants to continue serving the school district in the capacity of school board member. She stated that she would appreciate the support.

Karen Lyons – Ms. Lyons asked if there was a noise ordinance to prevent businesses doing work prior to 8:00 a.m. She noted that they are cutting grass at 7:00 a.m.

Ms. Sorrentino stated that she would look into the matter and if there is an ordinance. She noted that she can contact police if they are cutting grass early in the morning until they find the ordinance.

4. CORRESPONDENCE

Passed out prior to meeting.

5. REPORT OF BOROUGH COMMITTEES

A. FINANCE – CHAIRPERSON BOLTON

1. Motion to accept Duncan Financial Group proposal for Borough insurance and workers compensation insurance per their quotation with an annual premium no more than \$59,429.00
Motion – Ms. Bolton
Second – Mr. Mohan
Roll Call – Unanimous – Carried
2. Motion to enter into agreement with Acrisure for 2025 for an annual fee of \$4,250 for services provided to maintain the police pension plan. Our prior pension consulting service, Mockenhaupt, has become a part of Acrisure beginning January 1, 2025.
Motion – Ms. Bolton
Second – Ms. Schaffer
Roll Call – Unanimous – Carried

B. PUBLIC SAFETY – CHAIRPERSON URSINY

No report.

C. ZONING & ORDINANCES – CHAIRPERSON KVORJAK

No report.

D. COMMUNITY EVENTS – CHAIRPERSON SCHAFFER

Ms. Schaffer announced that Community Clean-up Day is scheduled for Saturday, May 3 at 11:00 a.m.
The Community Yard Sale is scheduled for Saturday, June 14 and they are not registering locations this year.

E. HEALTH & SANITATION – CHAIRPERSON LANG

No report.

F. BUILDINGS & BOROUGH PROPERTY –CHAIRPERSON EVANS

No report.

G. PUBLIC WORKS – CHAIRPERSON MOHAN

Mr. Mohan stated that temporary speed bumps were purchased and will be installed on Garfield Avenue and Circle Drive as per the recommendation of Chief Helinski.

6. REPORT OF BOROUGH OFFICERS

A. MAYOR – JOHN BROWN

Mayor Brown read the police and EMS reports for the month of March 2025. He added that there were no fires in the month of March.

He attended the following events:

- Interview with radio representative located in North Versailles along with Mr. Evans. They discussed the history of Braddock Hills.
- Meeting with Allegheny County Councilman Walton along with other area mayors at the Braddock Hills Borough Building.

He added that he did not attend the Steel Rivers COG Annual Assembly Meeting. However, it was attended by other council members.

B. SOLICITOR – ROBERT GARVIN

He noted that he noticed that he has received more delinquent tax and sheriff sale notices lately. He is unsure of the reason, but noted that he noticed an increase.

C. ENGINEER – TYLER MINCIN

Mr. Mincin read engineer's report for month of March (see attached).

7. REPORT OF COUNCIL OF GOVERNMENTS: CHAIRPERSON EVANS

He stated that he attended their annual Assembly Meeting dinner with Mr. Mohan and Ms. Sorrentino.

8. UNFINISHED BUSINESS

No report.

9. NEW BUSINESS

No report.

11. CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED

(all ayes vote)

Motion to approve the treasurer's report by Mr. Mohan.

All ayes

12. CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE LIST OF BILLS

Motion – Ms. Bolton

Seconded – Mr. Mohan

Roll Call Vote – Unanimous – Carried

13. ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR

Mr. Evans adjourned the meeting at 7:18 p.m.

Engineer's Report
Braddock Hills Borough Regular Monthly Meeting
April 8th, 2025

GEDTF/CDBG GRANT

- A) GEDTF project for demolition of playground, installation of new enclosed playground near walking track, removal, and replacement of Borough sign. Project cost for resolution is estimated at \$156,480.00.
 - a. Remaining park improvements (sign, ADA parking, removal of existing equipment, etc.) did not receive any bids. Received approval from the SRCOG to proceed with completing remaining work through different contractors.
 - b. Collecting information for the procurement packet for the county.
- B) CDBG project for milling and paving of Newton Road.
 - a) EADS to put together specs and bid proposal.

MS4/STORMWATER

- A) Finalizing design for stream bank restoration project to comply with MS4 permit. Project will require a joint permit.
 - a. Pre-application meeting took place on March 19th, 2025.
 - b. Need to explore additional siltation impairment solutions as part of MS4 PRP compliance.
- B) ARPA Stormwater Project
 - a. Low bidder was Verardi Landscapes LLC in the amount of \$81,077.
 - b. Signed agreements were returned by the contractor.
 - c. Contractor to receive material in approximately four weeks before receiving notice to proceed.

3RWW/ALCOSAN/DEP

- A) Attending 3RWW meeting April 10th, 2025.
 - a. All engineer's meeting for M-47 has been put on hold for the time being.
- B) Consent Order Agreements
 - a. No new items.

BLIGHT REMEDIATION GRANT

- A) Received Act 152 grant in the amount of \$54,000.00 for the Demolition of 118 Center Street, and 1127 Wilkins Avenue.
 - a. Demolition of both properties was completed by Minniefield Demolition Services, LLC.
 - b. EADS conducted a post-demo walkthrough with the SRCOG on February 3rd, 2025.
 - c. EADS sent the contractor a punch list of items which were addressed by the contractor.
 - d. SRCOG working with contractor to acquire maintenance bond and payrolls.
- B) Applied for another blight remediation grant for 995 Garfield Avenue and 518 Park Avenue.

MISCELLANEOUS

- A) WPJWA appears to not be taking responsibility for any issues on Indiana Avenue due to their water main break.
 - a. Letter was sent from Bob Garvin to WPJWA noting that legal action may occur regarding the damages.
 - b. Packet with cost estimate, project location, and photos were sent to the Borough for review and discussion regarding road issues.
- B) County ARPA Grant
 - a. Received grant in the amount of \$70,000. Received funds regarding the new public works roof and renovations to the senior center.
- C) Revising LSA grant for Park Avenue.

Respectfully submitted,
The EADS Group, Inc. (NORTH HUNTINGDON)

Tyler J. Mincin

By: Tyler J. Mincin
Engineering Designer

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