



Forest Grove Board of Fire Commissioners Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on October 28th, 2025 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members' Present

X Andrew Bellone Jr. - Chairman
X Samuel Scapellato - Vice Chairman
X Mykola "Nick" Myronowskyj - Secretary
X Joseph Scapellato - Treasurer
X Thomas Bellone Sr. – Commissioner

Public Present & Others: None

2. Reading of the minutes of the previous meeting

A motion to accept the previous meeting minutes as read was made by Thomas Bellone and seconded by Andrew Bellone. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance \$231.20

We received the last insurance check in the amount of \$4,182.81 for the generator repairs.

A replacement check will be sent to Blaze equipment. The previous check was lost in the mail.

The fourth payment installment for the insurance was paid to Glenn Insurance. Mr. Myronowskyj will hand deliver the check.

Mr. Scapellato will be using the petty cash to purchase stamps.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Thomas Bellone.



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4. Old Business

Mr. Myronowskyj worked with Bolster hardware and all issues have been resolved, our account is up to date.

Mr. Myronowskyj worked with WB Mason to resolve issues. Apparently we have been getting late notices for a positive balance on our account. The credit was applied to the account and the issues have been resolved.

Mykola Myronowskyj reached out to our previous insurance agent, Kelly. Her non-compete agreement will expire in December. In December we will revisit and ask her to quote a policy with VFIS.

The workmans compensation insurance that we share with 2 other departments will remain as it is.

Mr. Joe Scapellato was able to perform all work needed to title and register the new 2025 Seagrave engine.

Resolution for the 2026 Commissioner compensation package was sent to the town council for presentation at the next council meeting. Unfortunately due to a clerical error, the Resolution will not be voted upon until the November meeting.

Mykola Myronowskyj is working with DTA Solutions to determine if we can transfer the QuickBooks program from one computer to another without having to purchase a new version. Further details as events warrant.

The final amount due to Seagrave after applying the credits and debits is \$84,632.88. Per a conversation with Wayne from Seagrave, we will be withholding this payment until all of the “we owe” and initial warranty issues that are being discovered are corrected. Mr. Myronowskyj is keeping a email open with Seagrave with each issue as we find them, and will report as they are fixed. At this time nothing has been fixed and all warranty issues are outstanding.

5. New Business

Tower ladder bucket was damaged on a call when it was backed into a telephone pole. Mr. Myronowskyj is working with the insurance company, Blaze Fire apparatus for a quote, and the insurance adjuster. Claim #NJCM25100459 has been assigned. The initial inspection revealed that the bucket cannot be used for personnel as it is a safety concern, however it can be used as an elevated waterway. The appraiser was onsite and we are waiting for his appraisal.

Nightlinger engagement letter for 2026 was presented to the Board for signature. Chairman, Treasurer and Secretary signed the document and Mr. Myronowskyj will send it to the auditor.

2026 budget review was completed. All Board members present approved the proposed budget. This will be sent to the auditor to finalize the budget package to send to the state.



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5. New Business continued

Public Comments – None

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone and seconded by Joseph Scapellato. The meeting was adjourned at 19:27 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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3:51 PM
10/28/25
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2025

	<u>Dec 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-30,188.87
Newfield Savings 9924	920,446.92
Total Checking/Savings	<u>890,258.05</u>
Total Current Assets	<u>890,258.05</u>
TOTAL ASSETS	<u>890,258.05</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	<u>378,748.54</u>
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	<u>-83,223.90</u>
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	504,670.61
Net Income	45,458.64
Total Equity	<u>594,733.41</u>
TOTAL LIABILITIES & EQUITY	<u>890,258.05</u>



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5:50 PM

10/28/25

Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of October 31, 2025

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	10/28/2025	13839	Airpower International, Inc.	-1,255.00
Bill Pmt -Check	10/28/2025	13840	Allen Wireless Solutions	-1,428.27
Bill Pmt -Check	10/28/2025	13841	Blaze Emergency Equipment C...	-2,175.48
Bill Pmt -Check	10/28/2025	13842	Bolster Hardware	-669.38
Bill Pmt -Check	10/28/2025	13843	Comcast (Xfinity)	-34.03
Bill Pmt -Check	10/28/2025	13844	Comcast 569	-224.46
Bill Pmt -Check	10/28/2025	13845	Cumberland Fire Protection LLC	-2,047.75
Bill Pmt -Check	10/28/2025	13846	Dennis Allonnardo	-350.13
Bill Pmt -Check	10/28/2025	13847	DTA Solutions LLC	-175.00
Bill Pmt -Check	10/28/2025	13848	F&T Products	-1,175.00
Bill Pmt -Check	10/28/2025	13849	Fire and Safety Services, LTD	-1,397.27
Bill Pmt -Check	10/28/2025	13850	Forest Grove Fire Co	-5,367.45
Bill Pmt -Check	10/28/2025	13851	Gen-el Safety & Industrial Prod...	-848.45
Bill Pmt -Check	10/28/2025	13852	Genna Electric	-725.00
Bill Pmt -Check	10/28/2025	13853	Gill Energy	-507.77
Bill Pmt -Check	10/28/2025	13854	Glenn Insurance, Inc.	-9,392.00
Bill Pmt -Check	10/28/2025	13855	Joseph S Scapellato	-85.00
Bill Pmt -Check	10/28/2025	13856	Mistras Group, Inc.	-1,650.00
Bill Pmt -Check	10/28/2025	13857	MRA Mobile Truck & Trailer Re...	-1,313.16
Bill Pmt -Check	10/28/2025	13858	Mykola Myronowskyj	-150.00
Bill Pmt -Check	10/28/2025	13859	New Pig	-585.40
Bill Pmt -Check	10/28/2025	13860	NJ DMV	-32.00
Bill Pmt -Check	10/28/2025	13861	Paramount Design Works	-1,404.26
Bill Pmt -Check	10/28/2025	13862	Riggins	-790.71
Bill Pmt -Check	10/28/2025	13863	Simpson Refrigeration	-705.15
Bill Pmt -Check	10/28/2025	13864	Verizon Wireless 197	-137.45
Bill Pmt -Check	10/28/2025	13865	Vineland Auto Electric	-1,653.12
Bill Pmt -Check	10/28/2025	13866	W.B. Mason Co. Inc.	-285.55
Bill Pmt -Check	10/28/2025	13867	Winner Ford	-957.00
Bill Pmt -Check	10/28/2025	13868	Witmer Public Safety Group Inc	-1,248.00
Total Newfield Na Bk 0505				-38,769.24
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-38,769.24