

The Pointe Dance Studio Information Packet

2023-2024

We are very excited for this upcoming dance season! Here is some general information that will help you throughout the year. Check in with the front desk and whole studio bulletin board weekly for new information. If you have any questions, please do not hesitate to ask! Contact us at theteacherstpd@gmail.com for dance-related questions and thepointedanceoffice@gmail.com for front desk questions.

Studio Information:

- We are a family-oriented dance studio providing instruction for all styles of dance! We welcome all students of all levels, ages 3 and up! We have non-competitive classes, a mini-competition team, and a competition team. We strive to teach the love of the art of dance along with the discipline that comes from the sport.
- Our focus is to place students in classes of comparable ages and abilities. We want them to feel confident and proud of all they will achieve this year. We place the learning needs of each student before other considerations. Our teachers and office staff have worked together to come up with rules and guidelines to help make this dance season successful. We ask our parents to support us in that endeavor.
- We do ask that parents remain in the lobby during classes, as interruptions make it more difficult for dancers to concentrate.
- We pride ourselves on a **positive** and family friendly environment. We ask all parents, family members, and dancers to respect our G-rated lobby and classrooms.
- Negative energy is contagious, please help us keep our energy positive.

Tuition/Late Fees:

- Tuition is a monthly, flat rate and is based on enrollment, not attendance. Tuition remains the same regardless of the number of weeks in a month.
- Tuition is paid through Dance Studio Pro. You must sign up for autopay.
- Tuition will be automatically taken from your account on the 1st of each month.
- If your credit/debit card information changes for any reason, please remember to update it on your Dance Studio Pro account.

Private lesson punch card:

- Private lessons are available to all students.
- \$110 for a 2-hour punch card. The punch card can be split however the dancer(s) and teacher decides is best. Example: 30 mins each week, an hour at a time, 30 mins at a time, etc.
- If you want to split the private lesson with one or two other people, you would split the total price. Example: Two dancers splitting a 2-hour private would be \$110 divided by two equaling \$55.00 each dancer.
- Cards must be paid for before the private lesson begins.

- Cards can be purchased online through Dance Studio Pro. Please talk with front office staff on instructions.

Dress code:

- All dancers must wear the proper shoes for class. Tap shoes for tap class, jazz shoes for jazz class, pink ballet shoes for ballet class, etc. Socks and tennis are not allowed.
- Please make sure to put your dancer's initials or last name in all shoes.
- Dancer's hair must be up and out of the face.
- For weekly technique class, dancers must wear clothes that are tight fitting and allow for easy movement. No jeans or baggy clothes are allowed.
- **Ballet Classes:** Dancers are **required** to wear any color **leotard** and are allowed to wear booty shorts over their leotard. Ballet shoes are also required. Lyrical shoes are not allowed for ballet class.
- **Modern:** tight fitting dance attire. Leotard, booty shorts, tight fitting pants, sports bra, etc.
- Hair must be pulled out of the face.
- **Jazz/Acro/Lyrical class:** Dancers may wear sports bra and booty shorts, leotard/tights/ booty shorts, all black tight fitting clothing, or a mixture of all of the above. Tan jazz shoes must be worn in jazz class. In Acro dancers must be barefoot (NO socks). Half-soles may be worn in lyrical classes.
- **Hip-Hop/Tap:** Dancers can wear anything tight fitting that allows for easy movement. Black tap shoes are required for tap class. Tennis shoes may be worn in Hip Hop class.
- The teacher has the liberty of asking a student to leave or remove clothing if deemed inappropriate.

Shoes

Preschool and Beginner Combo Classes:

- Pink Ballet shoes
- Black Tap shoes

Advanced Beginner Combo classes:

- Musical theater/Ballet - tan jazz shoes and pink ballet shoes
- Ballet/jazz - pink ballet shoes and tan jazz shoes
- Jazz/tap - tan jazz shoes and black tap shoes

Technique classes:

- Jazz, Dance Team/Leaps and Turns, and Musical Theater- tan jazz shoes
- Ballet - pink ballet shoes
- Lyrical and Modern - barefoot or tan jazz shoes
- Tumbling - barefoot
- Hip-hop - tennis shoes or jazz shoes
- Tap - black tap shoes

Performances:

- We will have two shows each year, The Holiday Show and a recital. The Holiday Show is right before we break for the holidays.
- Our end of the year recital will be in June.
- Be looking for more information.

Holiday Show:

- For The Holiday Show (different for each teacher), costumes are usually low cost and something you find on your own. Example: Black leotard with red/green skirt.
- Dancers' arrival time will be announced.
- Be watching the weekly newsletter for more information concerning ticket sales and prices.

Recital Routines:

- Preschool, beginner combo, and advanced beginner combo classes will each have two routines in the June recital and one routine in The Holiday Show. For June Recital and The Holiday Show, technique classes will have one routine per class enrolled.

June Recital Information:

- Required recital fee will be \$75 per family. We have included one souvenir recital t- shirt and a professional USB for the performance. Additional t-shirts may be purchased for \$15 and additional DVDs may be purchased for \$20.
- Required recital package fee of \$60 will be posted on your DSP account and deducted on .
- Total costume cost will be based on the number of classes in which the dancer is enrolled.
- **June recital costumes for all classes will be \$75 per routine. Costume fees will be posted on your DSP account and taken out automatically in February.**
- All payments are non-refundable.
- Keep an eye out in the weekly newsletter for dates and prices on ticket sales.

Attendance:

- Regular attendance is essential to the learning process.
- Our teachers reserve the right to ask a student not to participate in the annual recital if his or her attendance has prevented the student from participating productively in a routine.
- The teachers will consult the parent should this situation arise.

No class on these dates

- September 4th
- November 22-25th
- December 18-January 2
- May 27th

Time Commitment:

- We do ask that you continue until after the upcoming performance such as Holiday show and end-of-year recital.
- Holiday show will be in December and the end-year recital is in June.

Dropping, changing, or withdrawing from all classes:

- **Tuition is based on enrollment not on attendance.**
- If your child is withdrawing from classes or making a change to his or her schedule, you will do that on Dance Studio Pro. If you are planning on dropping a class, you must do so by the 1st of the month or tuition will be taken out.
- If you are planning on adding a class, and this results in tuition being raised, you must do so by the 1st of the month so that we can post the correct amount of tuition for the number of classes being taken. Failure to register for a new class before the 1st will result in your dancer waiting until the next month to begin that class.
- Each class size is capped, if you are enrolled in a class attendance is important. Two or more unexcused absences in a month without communicating with us can result in losing your spot in class. Your spot will be given to someone on the waitlist. Please contact thepointedanceoffice@gmail.com or leave a message at our studio phone if your dancer will not be in class.

Fall Fun Fest

- The parade will be on September 16th. The exact time and meeting location will be announced through email, weekly newsletter, and the whole studio board.
- **All** dancers are invited to participate in the parade. Preschool, Beginner combo, and Adv. Beg. combo will ride on the float. They are not allowed to walk; the parade is quick moving which makes it hard for them to keep up.
- We will have a signup sheet for the parents to help out at the parade. We are limiting adult riders to two on the float, but we will need adult walkers. Adult walkers are asked to dress appropriately to the theme. This year's theme is "The Amazing Fall Fun Fest".
- Volunteers may sign up to help decorate the float the week before the parade.

Communication:

- Most communication is sent via email: please keep a current email address on Dance Studio Pro. We often post important information on our whole studio bulletin board and our Facebook page. Make sure to like our Facebook page and check the bulletin board weekly!!

Weather:

- In the event of inclement and potentially unsafe weather, or in the event of an unexpected emergency, we will cancel classes for the safety of our families.
- We will do our best to inform you by 2pm.
- We will post on our Facebook/ Instagram page along with an email.
- In the event of closing due to weather there will not be refunds. Make-up classes are allowed, see instructor(s) or front desk staff for make-up class schedule.

Lost and found:

- There is a small lost and found located in the lobby, please check weekly. Please put names on all belongings.
- We will donate any left items.

Parent dances

(dancer and her father, brother, uncle, grandpa etc; dancer and mother, sister, aunt, etc)

- There will be parent/dancer dances. Watch for more information.
- Costumes and rehearsal dates TBA.

General rules for The Pointe Dance Studio:

1. Positive Attitudes Only!!
2. No food in the classroom!
3. No sitting down in class.
4. Follow dress code.
5. Be a 10 dancer 100% of the time.
6. Be respectful to teachers and teammates.
7. Bathroom before class!
8. NO CELL PHONES permitted in class.
9. Bags in cubbies.
10. HAVE FUN!!!!!!

Student and Parent Use of Social Media

This policy is to provide The Pointe Dance Studio (TPD) students and parents with guidelines to eliminate any confusion concerning the use of social media.

- You do not have permission to reveal any information that compromises TPD. By that we mean you are not allowed to share personal information about the teachers, other students or their families, or anything that is proprietary and/or confidential to TPD.
- Students and parents should neither claim nor imply that they are speaking on behalf of TPD.
- Never post anything that could compromise the self-esteem of students who attend TPD.
- If you post videos of class or rehearsals, don't post any choreography in its entirety. TPD owns the copyright to all choreography taught at TPD.

- Respect the law, including those laws governing defamation, discrimination, harassment, and copyright and fair use. Parents and students should never post negative comments about other studios or teachers. Also, please do not post negative comments about studio activities such as competitions, conventions, and performances or about the directors of those events.
- Ensure that your social networking conduct is consistent with all of the policies in this handbook.

Facebook and Instagram:

- If you use the social network Facebook, please like our page. We continually update our Facebook page with the latest news and happenings at TPD! Also, please follow us on Instagram: [thepointedancestudio19](#)

Contact Information:

Address: 746 SW 40 Highway, Blue Springs, MO 64015

Studio Phone: 816-550-2804; 816-686-3724; 816-396-8333

Front desk Email: thepointedanceoffice@gmail.com

Teachers: theteacherstpd@gmail.com

Website: www.thepointedance.com

Front Desk Hours: Monday-Thursday 5:00pm-8:30pm

Our mission is to provide dancers with a loving, positive environment where good people nurture the love of the arts while instilling self-motivated discipline and to encourage dancers to dream big with total confidence.